



Association for the Development of Pakistan

Monthly Report

12-2014

Association for the Development of Pakistan		December 2014								
Projects In Progress										
Project Name	NGO	Location	Budget	Description	Start Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
PRDS	Participatory Rural Development Society	Charsadda	\$11,161	Clean drinking water	Dec-13	\$11,161	\$0	Project Completion Report submitted	N	Project is complete. Final site visit to be conducted in January 2015.
FDO	Friends Development Organization	Gujanwala	\$12,366	Expansion of a school	Apr-14	\$12,366	\$0	Progress reports to be sent monthly (once construction has started)	N	Construction has begun and pictures have been shared.
PRES	Pakistan Renewables Energy Society	Attock	\$17,535	Solar energy	Apr-14	\$17,535	\$0	Report A to be received after installation of solar home systems	N	All funding released. Project implementation in progress.
SERVE	SERVE	D I Khan	\$18,000	Primary education to the socially excluded Keehal community	May-14	\$0	\$18,000	TBD after contract is finalized	Y	Contract is conditional so awaiting NGO's initial deliverables before transferring first tranche.
SCF	Sindh Community Foundation	UC Ghulam Shah Bagrani, Sindh	\$15,420	Water supply scheme for 10 villages	July -14	\$5,600	\$9,820	Monthly progress report. Report B and C after completion of each phase	Y	Phase I has been completed. Site visit conducted in December 2014. Decision to be made on remaining funding.
SOS	SOS Childrens Village	Malir, Karachi	\$20,000	Expansion and upgrading of an existing school	3-Jul-14	\$20,000	\$0	Report A to be submitted after construction begins	N	All funding released. Project implementation in progress.
SF	Sukaar Foundation	Village Desar Ji Dhani, UC Jorou, Taluka Mithi, Tharparkar, Sindh	\$19,600	Construction of Rainwater harvesting structures and latrines	Dec-14	\$9450	\$10150	Monthly construction update	Y	1st tranche of funding disbursed and initial work is under-way.
BDS(2014)	Beer Development Socity	Haripur, KPK	\$34,280	Water filtration plants	Dec-14	\$17140	\$17140	Monthly update	Y	1st tranche of funding disbursed. Project has been initiated.
Projects In Progress										
8										
Remaining Funding										
\$55,110										

Association for the Development of Pakistan			December 2014	
Other Initiatives				
Initiatives	Description	Volunteers	Updates	Expected Completion Date
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Leads: Nabeel Shakeel, Anam Zakaria and Sabah Baxamoosa	(i) Develop a new Media Team (ii) The Nation has agreed to look into an op-ed on ADP. The task has been delegated to Nabeel Shakeel.	Oct. 2014
Knowledge Management System	To develop a tool that will capture and share key learnings from the projects evaluated by ADP every year	Lead: Tarim Wasim	On hold at this time	TBD
Fundraising	To actively raise funds to meet the funding needs of approved projects and to develop a more formal fundraising format for ADP	Leads: Tarim Wasim, Mubarak Imam, Anam Zakaria and Sabah Baxamoosa	(i) Improve communications with donors. Duty of Communications Lead. (iii) Plan fundraising events (iv) Foundation Fundraising (v) Donor receipts and letters	Ongoing. Fundraising plans in Pakistan delayed because of bank account.
Focus on sectors	Improve ADP's knowledge in the sectors its involved in and the type of projects it funds.	Education Lead: Anam Zakaria Water Lead: Mehreen Siddiqi	To develop a framework for each of these sectors and then develop more knowledge around the sectors by researching the norms and meeting with/talking to all relevant players.	Basic strategies are complete. Fleshing them out further is ongoing.
Improve existing volunteer management system	Improve volunteer retention / engagement	Lead: Operations Manager (with support from Mehreen Siddiqi and Sabah Baxamoosa)	Establish relationships with existing and new volunteers to improve existing system	Ongoing
Experts panel	Develop a panel of experts who can provide expertise to project teams during project evaluations	Lead: Operations Manager (with support from Mehreen Siddiqi and Anam Zakaria)	Identify experts/organizations and reach out to them to see if they're willing to be on an ADP panel of experts	Ongoing
Bank account for ADP in Pakistan	To open a bank account so fundraising can be initiated in Pakistan	Lead: Mehreen Siddiqi and Anam Zakaria	Process started in a new Bank.	January 2015
Celebrating 10 years of ADP	T shirts and Thank you cards to be sent to active volunteers and selected donors	Lead: Mehreen Siddiqi, Anam Zakaria, Sabah Baxamoosa, Anum Malik	T-shirt and Card distribution commenced in Pakistan and Canada. Only US T shirts left, to be couriered to Sabah.	Before the end of the year 2014
Setting up University Chapters	To contact universities for recruiting their students as volunteers	Lead: Anum Malik, Sabah Baxamoosa	Our volunteer, Tehniyat has offered to assist	On hold because of fundraising delays till next year
Recruiting young professionals through alumni networks	Contacting LUMS and IBA alumni	Lead: Anum Malik	Many signups from LUMS and IBA Alumni networks coming in	Ongoing

Sector Strategy Teams for Water and Education	Farhan Banduka and Talal Butt to help Sabah with personal donor dashboard. Moiz Khan and Mariam Zameer helping Anam with Education. Rameez Dossa helping Mehreen with water. More to be recruited for both water and education	Lead: Anum Malik, Mehreen Siddiqi, Anam Zakaria, Sabah Baxamoosa	An email and recruitment form has been sent to all volunteers	December 2014
---	--	--	---	---------------

Updates	Event	Strategic	Emails to Volunteers	Emails to Donors
Final call for donations on 31st December	Exploring partnership with 141 Schools	Launch of WASH Project	Selected volunteers, requesting their availability/status in 2015	Requesting completion against their pledges for 2014