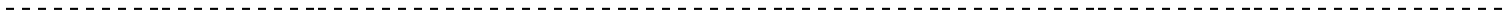




Association for the Development of Pakistan

Monthly Report

Apr-14



New Proposals

Approved from screeni
Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
Isa Khel Rural Development Program	IRDP	\$9,366	Bio gas plants installation	Mianwali	Screening in process	2/13/2014	Anam Zakaria	May 2014
Horizon Development Organization	HDO	\$23000	Water supply schemes and communal latrines	D I Khan	Screening in process	4/17/2014	Mehreen Siddiqi	May 2014
Association of Development Awareness and Motivation	ADAM	\$20000	Installation of hand pumps	Peshawar	Screening in process	3/21/2014	Mehreen Siddiqi	May 2014

	Current Month	Previous Month
Early Stage	3	3
Approved	0	0
Rejected	0	1
On hold	0	0
Total	3	4

Project Name	NGO	Location	Budget	Description	Start Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
CFC	Concern for Children	Karachi	\$8,858	Upgrade of existing medical center	Aug-12	\$8,858	\$0	Report B (4 months after installation of equipment)	N	All funding released. CFC to purchase the equipment and hire a nurse (delays due to security situation in Karachi; especially Machar Colony itself. Delay also due to change in management). Project not yet complete.
MHSF	MH Sufi Foundation	Hafzabad	\$25,000	Construction of a primary school	Apr-13	\$25,000	\$0	Report B (after construction is complete)	N	Construction of the building has been completed. Another site visit to be conducted in May, 2014.
PRDS	Participatory Rural Development Society	Charsadda	\$11,161	Clean drinking water	Dec-13	\$2,443	\$8,718	Report B (3 weeks after receipt of 2nd tranche)	Y	1st set of hand pumps has been installed. Site visit to be conducted soon. Decision on release of the next tranche to be made thereafter.
FDO	Friends Development Organization	Gujranwala	\$12,600	Expansion of a school	Apr-14	\$0	\$12,600	Progress reports to be sent monthly (once construction has started)	Y	Funding for FDO is being released this week. By June, they are supposed to have completed brick masonry, roof and plaster work.
PRES	Pakistan Renewables Energy Society	Attock	\$16,659	Solar energy	Apr-14	\$0	\$16,659	Report A to be received after installation of solar home systems	Y	Contract being drafted. Funding to be released thereafter.

Projects In Progress	5
Remaining Funding	\$40,420

Projects In Progress

Project Name	NGO	Location	Budget	Description	Start Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
SWS	Sahara Welfare Society	Ghotki, Sindh	\$9,411	Set up a computer lab in Noor Lakhani School	Jan-11	\$8,193	\$0	Project completion report expected soon	N	Project is complete. Project Completion Report needs to be submitted.
SIDO	Social Integrated Development Organization	Charsadda	\$5,040	Water Supply Scheme (Installation of hand pumps)	Jan-12	\$5,040	\$0	N/A (All reporting requirements met)	N	Project is complete. Final report has been received. Final site visit to be conducted.
RDO	Rural Development Organization	Faisalabad	\$5,888	Upgrade/extension of existing medical center	May-12	\$5,888	\$0	N/A (All reporting requirements met)	N	Project is complete. Final report has been received. Final site visit to be conducted.
YDO	Youth Development Organization	Rajapur, Punjab	\$3,550	Installation of hand pumps	Nov-12	\$3,550	\$0	N/A (All reporting requirements met)	N	Project is complete. Final site visit to be conducted.
BDS	Beer Development Society (Haripur)	Haripur, KPK	\$13,452	Installation of water filtration plants in 7 locations	Feb-13	\$13,452	\$0	Report A (end of 2013)	N	Project is complete. Site visits have been conducted. Report expected at the end of 2013.
JAT	Jannat Aziz Trust	Burewala, Vehari	\$10,205	Equipment for an Eye Hospital	Mar-13	\$10,205	\$0	Report B (May, 2014)	N	Project is complete. Report A has been received. Final site visit to be conducted.
BAP	Behbud Association of Pakistan	Rawalpindi	\$9,420	Equipment for an existing laboratory	Apr-13	\$9,420	\$0	Report A (Aug., 2013)	N	Project is complete. Report A to be received. Final site visit to be conducted.
SOS	SOS Children's Village	Kasur	\$10,526	Construction of classrooms in existing school	Aug-12	\$10,526	\$0	Report for Sep./Oct. 2013	N	Report B for July/August, 2013 submitted
SF	Sukaar Foundation	Tharparkar	\$20,043	Rainwater harvesting ponds/pumps/filters	Jul-13	\$20,043	\$0	Report B (early 2014)	N	Project complete. All funding disbursed. Report B expected soon.
APS	Amir Public School	Gujranwala	\$15,250	Expansion of existing school	Dec-12	\$15,250	\$0	Quarterly Attendance Report (Nov. 2013)	N	Site visit conducted in December
SDO	Sustainable Development Organization	Neelum Valley, AK	\$10,000	Micro Hydro power project	Jul-13	\$10,000	\$0	Part 3 of Report C (quarterly update)	N	Project has been completed. Project Completion Report along with pictures has been received.
BLCC	Bunyaad Foundation	Lahore	\$16,847	Extension of a primary school	Sep-13	\$16,847	\$0	First Progress Report B received	N	Project has been completed. Project Completion Report will be received in Mar-14.
PEN	Progressive Education Network	Lahore	\$4,450	Expansion of a Government Boys Middle School	Nov-13	\$4,450	\$0	Report A (construction update - Mar 2014)	N	Project has been completed. Project Completion Report received
MET	Mianwali Education Trust	Mianwali	\$15,315	Expansion of an existing school	Mar-13	\$15,315	\$0	Summary Report (June, 2014)	N	Project has been completed. Project Completion Report will be received in June-14.
CCF	Children's Cancer Foundation	Karachi	\$18,850	Equipment for ER and Day Care Center at CCH	Feb-14	\$18,850	\$0	Report B (one week after installation)	N	Equipment has been installed. Reports to be submitted by CCH.
AWARE	Association for water, applied education and renewable energy	Village Nasrullah Sand, Tharparkar	\$20,500	Water supply scheme with solar pump	Dec-13	\$20,500	\$0	Report A (June 2014) Report B (July 2014)	N	Project is complete.
SFL	Sahara for Life Trust	Muzzafargarh	\$13,443	Reconstruction of houses	Feb-14	\$13,443	\$0	Project completion report (due)	N	Project is complete

Projects being monitored

17

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Leads: Nabeel Shakeel, Anam Zakaria and Sabah Baxamoosa	Develop a new Media Team.	Ongoing
Knowledge Management System	To develop a tool that will capture and share key learnings from the projects evaluated by ADP every year	Lead: Tarim Wasim	In progress.	Ongoing
Fundraising	To actively raise funds to meet the funding needs of approved projects and to develop a more formal fundraising format for ADP	Leads: Tarim Wasim, Mubarak Imam, Anam Zakaria and Sabah Baxamoosa	(i) Improve communications with donors. Duty of Communications Lead. (iii) Plan fundraising events (iv) Foundation Fundraising (v) Donor receipts and letters	Ongoing
Focus on sectors	Improve ADP's knowledge in the sectors its involved in and the type of projects it funds.	Education Lead: Anam Zakaria Water Lead: Mehreen Siddiqi	To develop a framework for each of these sectors and then develop more knowledge around the sectors by researching the norms and meeting with/talking to all relevant players.	Education sector strategy complete. Water strategy in process.
Improve existing volunteer management system	Improve volunteer retention / engagement	Lead: Operations Manager (with support from Mehreen Siddiqi and Sabah Baxamoosa)	Establish relationships with existing and new volunteers to improve existing system	Ongoing
Experts panel	Develop a panel of experts who can provide expertise to project teams during project evaluations	Lead: Operations Manager (with support from Mehreen Siddiqi and Anam Zakaria)	Identify experts/organizations and reach out to them to see if they're willing to be on an ADP panel of experts	Ongoing
Shariah Compliance	To get Shariah compliance from an Islamic scholar (Mufti) to help with fundraising in Ramzan	Lead: Anushe Osman with support from Mehreen Siddiqi	Shared registration documents with Mufti Sahab and have had initial conversation.	Before Ramzan 2014

Volunteers

	Total			New (this month)			Notes
	Staffed(1)	Needed(2)	Available(3)	Signups(4)	Selected	Trained	
		end of the mon	to be staffed				
Permanent Evaluation Committee	6	3	3	-	-	-	
Project Team Leads	6	3	3	-	-	-	A few PTLs have been identified and are in the process of promotion
Project Team	18	9	16	10	4	4	Some of the signups did not respond to our introduction email
Site Visits	2	3	6	9	3	3	Those who haven' been selected did not respond to the introduction email sent to them. Available SVV volunteers may not necessarily be in the same area as to be visited.
Fundraising	-	-	-	-	-	-	
Media	6	-	-	6	0	0	The signups were not up to the mark and were considered for other options that they had chosen such as SVV
Other							
Total	38	18	28	25	7	7	

Key:

	February	March	April
Total signups	17	19	19
Initial Outreach - Days	2	3.1	4.3
% staffed within 30 days (as of signup)	-	-	-
NPS	-	-	-
Promotions	0	0	0
New projects staffed	2	0	0
Number of people responding to survey for NPS			

(1) Actively engaged on a current project

(2) Number of current openings or expected near-term needs

(3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)

(4) Total adds up to more than actual signups since people indicate multiple interests

Issues:

Need to expand our PEC / PTL pool

Need to work on establishing a regular site visit volu

Initiatives:

Have conversations with all PTLs to determine an act

Move volunteers up to PTL level

Determine whether any PTLs can be moved up to the