



Association for the Development of Pakistan

Monthly Report

Feb-14

Association for the Development of Pakistan								February 2014
New Proposals								Approved from screen Rejected
Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
Hisaar Foundation	HF	25000	Water supply scheme for 3 villages	Jamshoro, Sindh	Approved. Team to be staffed.	1/21/2014	Mehreen Siddiqi	Feb. 2014
Farmers Development Organization	FDO	18966	Re-locating of existing school	Multan	Approved. Team to be staffed.	2/10/2014	Anam Zakaria	Feb. 2014
Isa Khel Rural Development Program	IRDP	\$9,366	Bio gas plants installation	Mianwali	Screening in process (have asked PPAF energy experts for their opinion on the proposal)	2/13/2014	Anam Zakaria	March. 2014
Social Justice and Development Institute	SJDI	\$23,832	Construction of school building	Rawalpindi	Screening in process (NGO re-submitted new proposal with further details on 28th February)	2/18/2014	Anam Zakaria	March. 2014
Lanjari Development Foundation	LDF	\$17,127	Construction of proper school building and latrine in a government school	Middle of Ghotki & Sukkar, Sindh	Rejected	2/12/2014	Anam Zakaria	Feb 2014
Strategy to Empower People	STEP	\$6,566	WASH scheme	Rajanpur	Rejected	12/8/2013	Mehreen Siddiqi	Feb 2014
National Education Welfare Society	NEWS	\$16,671	Building a new school	District Lakki Marwat, KPK	Rejected	1/26/2014	Anam Zakaria	Feb 2014
	Current Month	Previous Month						
Early Stage	2	3						
Approved	2	1						
Rejected	3	0						
On hold	0	0						
Total	7	4						

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Lead: Mehreen Siddiqi	In process.	Ongoing
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Leads: Nabeel Shakeel, Anam Zakaria and Sabah Baxamoosa	Develop a new Media Team.	Ongoing
Knowledge Management System	To develop a tool that will capture and share key learnings from the projects evaluated by ADP every year	Lead: Tarim Wasim	In progress.	Ongoing
Fundraising	To actively raise funds to meet the funding needs of approved projects and to develop a more formal fundraising format for ADP	Leads: Tarim Wasim, Mubarik Imam, Anam Zakaria and Sabah Baxamoosa	(i) Improve communications with donors. Duty of Communications Lead. (iii) Plan fundraising events (iv) Foundation Fundraising (v) Donor receipts and letters	Ongoing
Focus on sectors	Improve ADP's knowledge in the sectors its involved in and the type of projects it funds.	Education Lead: Anam Zakaria Water Lead: Mehreen Siddiqi	To develop a framework for each of these sectors and then develop more knowledge around the sectors by researching the norms and meeting with/talking to all relevant players.	Education sector strategy complete. Water strategy in process (to be completed within 1st quarter of 2014). To focus on health and energy then.
Improve existing volunteer management system	Improve volunteer retention / engagement	Lead: Operations Manager (with support from Mehreen Siddiqi and Sabah Baxamoosa)	Establish relationships with existing and new volunteers to improve existing system	Ongoing
Experts panel	Develop a panel of experts who can provide expertise to project teams during project evaluations	Lead: Operations Manager (with support from Mehreen Siddiqi and Anam Zakaria)	Identify experts/organizations and reach out to them to see if they're willing to be on an ADP panel of experts	Ongoing

Shariah Compliance	To get Shariah compliance from an Islamic scholar (Mufti) to help with fundraising in Ramzan	Lead: Anushe Osman with support from Mehreen Siddiqi	Identify the Islamic scholar to be contacted	Before Ramzan 2014
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Volunteers	Total			New (this month)			Notes
	Staffed(1)	Needed(2)	Available(3)	Signups(4)	Selected	Trained	
Permanent Evaluation Committee	7	4	3	-	-	-	Anam and Danyaal will be taking on one education project each. Nabeel Shakeel has also been made a PEC and will be taking on a project in March, 2014. Mehreen is on 2 projects.
Project Team Leads	7	4	2	-	-	-	Need to move volunteers from the PTM pool to PTLs.
Project Team	21	12	7	15	12	3	Not all new sign ups great fits for PEVAL. Some were pitched to become SVVs.
Site Visits	2	2	2	12	2	2	Quite a few of the signups were also for PEVAL, while some were not up to the mark.
Fundraising	-	-	-	-	-	-	
Media	6	-	-	1	1	-	
Other							
Total	43	22	14	28	15	5	
Total signups	17						
New projects launched	2						
New projects expected	4						
							According to maximum numbers based on proposals approved and in the pipeline
(1) Actively engaged on a current project							
(2) Number of current openings or expected near-term need							
(3) Qualified and trained volunteers that have available capacity							
(4) Total adds up to more than actual signups since people							
Issues:							
Need to expand our PEC / PTL pool							
Need to work on establishing a regular site visit volu							
Initiatives:							
Have conversations with all PTLs to determine an ac							
Move volunteers up to PTL level							
Determine whether any PTLs can be moved up to the							