

Volunteers

	Total			New (this month)			Notes
	Staffed ⁽¹⁾	Needed ⁽²⁾	Available ⁽³⁾	Signups ⁽⁴⁾	Selected	Trained	
Permanent Evaluation Committee	6	9	2	0	2	0	Adeel Qaiser and Mughees Butt have been recommended to be upgraded as PECs. Both have expressed an interest in assuming the role, and shall be trained and staffed on new projects in June 2012.
Evaluation Committee	0	0	0	0	0	0	5 ECs are staffed on active projects. No EC is staffed on any proposals under-review.
Project Team Leads	9	4	4	0	0	0	9 PTLs are staffed on projects right now. 1 shall be staffed in May, while 4 more expected to be staffed on teams in June '12.
Project Team	33	3	22	17	2	3	No new project teams have been staffed in April '12.
Site Visits	4	2	2	4	0	0	Site visits of YDO and SWS have been postponed. Awaiting updates from the site visit volunteers on when the visits can be scheduled.
Sourcing	1	1	0	2	0	0	Organizations are being requested not to submit proposals till such time that we have evaluated their strengths and capabilities. 2 proposals have been screened and approved for staffing, and 3 more shall be approved for staffing in May '12.
Fundraising	8	3	1	4	0	0	One volunteer attached with Usman to go through and compile requirements of USAID and assess how ADP can benefit from the funding programs. One position has been advertized and a candidate shortlisted. Usman shall have a detailed discussion with him in the first week of May '12. One additional volunteer required to work with Usman to set up and coordinate the work-place donation/matching grants initiative.
Media	10	2	9	3	4	0	4 volunteers joined the media team this month, and were given an orientation by Nabeel. Tasks have also been delegated to individual team members. A videographer shall be added to the team to shoot/edit footage of 5 completed-projects in May '12.
Web team	2	0	0	0	0	0	No updates in Apr '12
Legal	3	1	1	0	0	0	No updates in Apr '12
Marketing	2	4	2	1	0	0	No updates in Apr '12
Other	2	0	0	0	0	0	2 volunteers staffed (and active) on KMS
Total	80	29	43	31	8	3	
Total signups	19						
New projects launched	0						
New projects expected	5	One in May, and 4 in June					According to maximum numbers based on proposals approved and in the pipeline

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

Issues:
More volunteers need to be staffed for the Media / Fundraising teams

Initiatives:
KMS volunteers have been staffed

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Lead: Mubarik Imam Volunteer: Mehreen Siddiqi	The List of ADP's Executive Committee Members and copies of their ID cards have been sent to the lawyer. Next steps: A utility bill/lease agreement for ADP's address in Lahore to be sent to the lawyer.	Ongoing
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz, Vajiha Sipra, Afshin Khan, Rabiah Hussain, and Najia Khan	The media team is working on multiple projects and initiatives at this time (Project Videos, Annual Report, Funraising Appeal/Project launch communication) with details shared below.	Ongoing