



Association for the Development of Pakistan

Monthly Report

Oct-12

New Proposals

	Approved from screening
	Rejected
	On Hold

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
SDO	Sustainable Development Organization	\$10,526 (50% of project budget)	Micro Hydro power project	Neelum Valley, AK	Approved from screening. On hold since it is best to start construction in the area in April. Project team will be staffed in Dec., 2012.	25-May-12	Mehreen Siddiqi	Jun-12
ADO	Area Development Organization	\$10,886	Water supply project	Muzaffarbad	Approved. Team to be staffed.	29-Feb-12	Salman Naveed Khan	Jul-12

	Current Month	Previous Month
Early Stage	0	2
Approved	1	2
Rejected	0	1
On hold	1	1
Total	2	6

Projects Under Review

Approved
Rejected

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage
DUH	Darul Hikmat Society	Lahore	\$9,952	Computer labs for 3 existing schools	Mughees Butt, Bilal Noor, Rabia Hussain	Salman Naveed Khan	Approved. NGO has now become unresponsive which is a cause for concern. New plan of action to be decided.	01-Oct-11	Sep-12	End
AHD	Agency for Human Development	Charsadda	\$13,886	Water and Sanitation Facilities	Saman Nizami, Mehrunissa Hamid, Ahsan Siddiqui	Salman Naveed Khan	Rejected. To talk to NGO to discuss another proposal.	03-Mar-11	Oct-12	End
BDS	Beer Development Society (Haripur)	Haripur, KPK	\$10,233	Installation of water filtration plants in 4 government schools	Abdullah Hasan, Maheen Hassan, Mashal Awais, Rahul Shaikh	Mehreen Siddiqi	Partially approved. To work out more details with BDS.	18-Nov-11	Oct-12	End
AQF	Al Qasim Foundation	Khushab	\$16,866	Construction of bio gas plants (expansion of previous ADP project)	Ali Taufeeq, Nabeel Ahmed, Shozab Naqvi, Mahum Shere	Khurram Jamali	Mid stage of evaluation	23-Apr-12	Dec-12	Mid
APS	Amir Public School	Gujranwala	\$15,837	Expansion of existing school	Alexis Saba, Maha Rehman, Muzammal Ashraf	Akbar Bhaidani	Site visit conducted. Team to make a decision soon.	03-May-12	Nov-12	End
MET	Mianwali Education Trust	Mianwali	\$12,200	Expansion of an existing school	Bilal Noor, Mariam Zameer, Sameed Imran, Farid Madhani	Jawad Hasan	Site visit conducted. Team to make a decision soon.	29-Jun-12	Nov-12	End
SFL (health)	Sahara for Life Trust	Pasroor, Sialkot	\$15,526	Expansion of an existing clinic	Ruqaiya Ramzan, Junaid Tahir, Ahsan Husaain, Sarah Hadi	Rameez Dossa	Initial stage of evaluation	31-Aug-12	Jan-13	Early
JAT	Jannat Aziz Trust	Burewala, Vehari	\$11,111	Eye equipment for an existing clinic	Bilal Hussain, Umair Khalid, Maryam Jillani, Muhammad Bilal	Adeel Qaiser	Initial stage of evaluation	04-Jul-12	Jan-13	Early

	Current Month	Previous Month
Early Stage Diligence	2	
Mid-Stage Diligence	1	
Final Stage Diligence	2	
Rejected	1	
Approved	2	
Total	8	0

Projects In Progress

Project Name	NGO	Location	Budget	Description	Start Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
SWS	Sahara Welfare Society	Ghotki, Sindh	\$9,411	Set up a computer lab in Noor Lakhan School	Jan. 2011	\$8,193	\$1,218	Project completion report expected soon	Y	ADP disbursed a total of \$4,705 in Jan. and Feb., 2011 which have been received by SWS. Noor Lakhan School has been upgraded to a High School. According to SWS, the project has been completed and the lab is functional. Last tranche (originally planned to be used for a generator) may or may not be used as SWS is trying to get funding for a solar panel for the lab.
NEEDS - Poultry	Network for Education & Economic Development Services	Charsadda	\$7,950	Sustainable livelihood creation through poultry/ microfinance option	Apr. 2011	\$7,950	\$0	Loan Report Form Household Survey Form Monthly Household Master Form (to be maintained regularly)	N	1st tranche of \$2,600 released by ADP on Mar. 23, 2011. Site visit conducted by Sadia Ijaz in Dec. 2011 confirmed the progress and demand for the project. 2nd tranche of \$2,475 sent over in Dec., 2011. Details of recent loans sent over by NEEDS in April and June, 2012. Last tranche disbursed at the end of July, 2012. Update expected soon.
SDO	Saibaan Development Organization	Mansehra	\$8,700	Setting up of a water filtration plant	Jul. 2011	\$8,700	\$0	Report A (1st day of each quarter)	N	The entire amount of funding was disbursed to SDO in mid-October, 2011. Construction work is complete and water filtration plant has been installed. Plant is now functional. Pictures have been received from SDO. Despite regular follow up, no formal report received. Project can, therefore, not be deemed complete.
CAP	Community Advance Program	Lahore	\$8,485	Computers and furniture for existing schools	Oct.2011	\$8,485	\$0	Submission of Project Metrics Form on completion of Phase II	N	1st tranche of \$3,485 transferred in Sep., 2011. CAP has sent over the following documents: (i) Scanned bill (ii) Computer syllabus form classes 1-8 (iii) Worksheets for all classes (iv) Short course details (v) Report on completion of Phase I Last tranche of \$5,000 sent over in November, 2011. Despite regular follow up, no formal report received after the completion of the project. Project can, therefore, not be deemed complete.
SIDO	Social Integrated Development Organization	Charsadda	\$5,040	Water Supply Scheme (Installation of hand pumps)	Jan. 2012	\$5,040	\$0	Reporting requirements met	N	Project complete. Some of the funding amount is left over so site visit will be conducted in Nov. 2012 to (a) verify the functioning of all hand pumps and (b) determine where new hand pumps may be installed.
HEED (M)	Health Education Environment Development Association	Mishtimba, AK	\$14,200	Mishtimba Village family latrines	Jan. 2012	\$14,200	\$0	Report to be received 1 year after completion of project	N	Project complete.
RDO	Rural Development Organization	Faisalabad	\$5,888	Upgrade/extension of existing medical center	May-12	\$3,500	\$2,388	Report B	Y	Contract signed by RDO and ADP. 1st tranche released in May, 2012. Report A has been received. Decision to be made on last tranche.
SOS	SOS Children's Village	Kasur	\$10,526	Construction of classrooms in existing school	Aug-12	\$0	\$10,526	Report A (every month until construction lasts)	Y	Problems with SOS bank account which has made it difficult to transfer money. 1st tranche to be sent out soon.
SS	Sudhaar Society	Kasur	\$10,526	Installation of hand pumps	Aug-12	\$5,263	\$5,263	Report A (upon installation of hand pumps in 1st set of 10 schools)	Y	1st tranche (half of the total funding amount) has been disbursed. Work/installation of hand pumps in progress.
JAQ	JAQ Education Trust	Islamabad	\$10,815	Infrastructure for an informal school system	Jul-12	\$10,815	\$0	Report A	N	Progress being made. Updates being received.
CFC	Concern for Children	Karachi	\$12,052	Upgrade of existing medical center	Aug-12	\$5,938	\$6,114	Report A (after construction is complete)	Y	Construction to start by the end of Nov. 2012.
YDO	Youth Development Organization	Rajanpur, Punjab	\$3,551	Installation of hand pumps	Nov-12	\$0	\$3,551	Report B	Y	Contract signed by both parties. 1st tranche to be sent out soon.
BAP	Behbud Association of Pakistan	Rawalpindi	\$10,406	Equipment for an existing laboratory	Dec-12	\$0	\$10,406	To be based on the drafted contract	Y	Approved. Contract being drafted.

Projects In Progress	13
Remaining Funding	\$39,466

Volunteers

	Total			New (this month)			Notes
	Staffed ⁽¹⁾	Needed ⁽²⁾	Available ⁽³⁾	Signups ⁽⁴⁾	Selected	Trained	
Permanent Evaluation Committee	6	3	1	10	3	0	Adeel Qaiser, Mughees Butt and Nabeel Hasnain (newly inducted PECs) are expected to be staffed as PECs during the July-round of evaluation-team staffing.
Project Team Leads	9	4	4	0	0	0	10 PTLs are staffed on projects right now. 1 (Danish Iqbal) has been staffed on the Behbud project in May with 2 PTLs expected to be staffed in June '12.
Project Team	33	3	22	14	2	3	1 project team (Behbud) was staffed in May '12 with 2 more teams scheduled to be staffed in June '12.
Site Visits	4	2	2	6	0	0	Site visits of YDO, JAQ, and CFC projects were conducted in May '12. Site visit of the SWS project (as a precursor to the last tranche transfer) is still pending due to non-availability of a volunteer to visit the site.
Sourcing	2	0	0	3	0	0	Organizations are being requested not to submit proposals till such time that we have evaluated their strengths and capabilities. Pre-screening and screening now being carried out directly by the OD/VM.
Fundraising	2	10	0	3	1	0	One volunteer (Donor Management) is currently working, and efforts being made to schedule a call for a 10-person fundraising team in early June '12.
Media	10	2	9	5	0	0	with one project visit scheduled for June '12.
Web team	2	0	0	0	0	0	No updates in May '12
Legal	3	1	1	0	0	0	No updates in May '12
Marketing	2	4	2	2	0	0	No updates in May '12
Other	2	0	0	0	0	0	2 volunteers staffed (and active) on KMS. Efforts ongoing to on-board another volunteer who can manage all data upload/updation activities.
Total	75	29	41	43	6	3	

Total signups 20
New projects launched 1
New projects expected 5

2 in June, 3 in July

According to maximum numbers based on proposals approved and in the pipeline

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

Issues:

More volunteers need to be staffed for the Media / Fundraising teams
 One dedicated resource needed to manage the KMS

Initiatives:

KMS volunteers have been staffed

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Lead: Mubarik Imam Volunteer: Mehreen Siddiqi	Lease agreement has been sent to lawyer. As soon as paperwork is complete, lawyer will file for registration.	Ongoing
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz, Vajiha Sipra, Afshin Khan, Rabiah Hussain, and Najia Khan	The media team is working on multiple projects and initiatives at this time (Project Videos, Annual Report) with details shared below.	Ongoing