



Association for the Development of Pakistan

Monthly Report

Jul-12

New Proposals

	Approved from screening/On hold
	Rejected
	On Hold

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
SDO	Sustainable Development Organization	\$10,526 (50% of project budget)	Micro Hydro power project	Neelum Valley, AK	Approved from screening. On hold since it is best to start construction in the area in April. Project team will be staffed in Jan., 2013.	25-May-12	Mehreen Siddiqi	Jun-12
ADO	Area Development Organization	\$10,886	Water supply project	Muzaffarbad	Approved. Team to be staffed.	29-Feb-12	Salman Naveed Khan	Jul-12
SWO	Shama Welfare Organization	\$9,179	Water supply project	Charsadda	Pending screening.	06-Jun-12	Mehreen Siddiqi	Aug-12
IWA	Indus Welfare Association	\$8,865	Expansion of an existing school	Sanghar, Sindh	Pending screening.	27-Jun-12	Hasham Mehmood	Aug-12
MET	Mianwali Education Trust	\$12,200	Expansion of an existing school	Mianwali	Approved. Team has been staffed. Kick off call was scheduled for July, 29, 2012.	29-Jun-12	Salman Naveed Khan	Jul-12
JAT	Jannat Aziz Trust	\$11,111	Eye equipment for an existing clinic	Burewala, Vehari	Pending screening.	04-Jul-12	Salman Naveed Khan	Aug-12

	Current Month	Previous Month
Early Stage	3	4
Approved	2	0
Rejected	0	1
On hold	1	1
Total	6	6

Projects Under Review

Approved

Rejected

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage
YDO	Youth Development Organization	Rajanpur, Punjab	\$11,764	Installation of hand pumps	Adnan Pathan Meher Makda, Sofia Ahmad	Hasham Mehmood	Locations for hand pump installation have been altered by the NGO. Team to make a decision in Aug., 2012.	18-May-11	Aug-12	End
DUH	Darul Hikmat Society	Lahore	\$9,952	Computer labs for 3 existing schools	Mughees Butt, Bilal Noor, Rabia Hussain	Salman Naveed Khan	Site visit conducted. Team to make a decision soon. Probability of getting approved.	01-Oct-11	Aug-12	End
AHD	Agency for Human Development	Charsadda	\$13,886	Water and Sanitation Facilities	Saman Nizami, Mehrunissa Hamid, Ahsan Siddiqui	Salman Naveed Khan	Mid stage of evaluation.	03-Mar-11	Aug-12	Mid
BAP	Behbud Association of Pakistan	Rawalpindi	\$10,406	Equipment for an existing laboratory	Danish Iqbal, Hashir Sultan, Habiya Beg, Farhan Bandukda	No official PEC. Mehreen Siddiqi shadowing the project	Mid stage of evaluation. Site visit to be conducted soon.	14-Dec-11	Aug-12	Mid
BDS	Beer Development Society (Haripur)	Haripur, KPK	\$10,233	Installation of water filtration plants in 4 government schools	Abdullah Hasan, Maheen Hassan, Mashal Awais, Rahul Shaikh	Mehreen Siddiqi	Mid stage of evaluation. Site visit to be conducted soon.	18-Nov-11	Aug-12	Mid
AQF	Al Qasim Foundation	Khushab	\$16,866	Construction of bio gas plants (expansion of previous ADP project)	Ali Taufeeq, Nabeel Ahmed, Shozab Naqvi, Mahum Shere	Khurram Jamali	Initial stage of evaluation	23-Apr-12	Sep-12	Early
APS	Amir Public School	Gujranwala	\$15,837	Expansion of existing school	Alexis Saba, Maha Rehman, Muzammal Ashraf	Akbar Bhaidani	Mid stage of evaluation. Site visit to be conducted soon.	03-May-12	Aug-12	Mid

	Current Month	Previous Month
Early Stage Diligence	1	
Mid-Stage Diligence	4	
Final Stage Diligence	2	
Rejected	0	
Approved	0	
Total	7	0

Projects In Progress

Project Name	NGO	Location	Budget	Description	Start Date	Expected End Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
SWS	Sahara Welfare Society	Ghotki, Sindh	\$9,411	Set up a computer lab in Noor Lakhani School	Jan. 2011	TBC	\$8,193	\$1,218	Report on completion of Phase II	Y	ADP disbursed a total of \$4,705 in Jan. and Feb., 2011 which have been received by SWS. Noor Lakhani School has been upgraded to a High School. According to SWS, Phase I has been completed. Photographs of the lab have also been received by ADP. Next tranche of Rs. 300,000 (\$3,488) was sent to SWS in Dec., 2011. Phase II in progress. Site visit to be conducted before disbursing the last tranche.
NEEDS - Poultry	Network for Education & Economic Development Services	Charsadda	\$7,950	Sustainable livelihood creation through poultry/ microfinance option	Apr. 2011	TBC	\$7,950	\$0	Loan Report Form Household Survey Form Monthly Household Master Form (to be maintained regularly)	N	1st tranche of \$2,600 released by ADP on Mar. 23, 2011. Site visit conducted by Sadia Ijaz in Dec., 2011 confirmed the progress and demand for the project. 2nd tranche of \$2,475 sent over in Dec., 2011. Details of recent loans sent over by NEEDS in April and June, 2012. Last tranche disbursed at the end of July, 2012.
SDO	Saihaan Development Organization	Mansehra	\$8,700	Setting up of a water filtration plant	Jul. 2011	TBC	\$8,700	\$0	Report A (1st day of each quarter)	N	The entire amount of funding was disbursed to SDO in mid-October, 2011. Construction work is complete and water filtration plant has been installed. Plant is now functional. Pictures have been received from SDO. Despite regular follow up, no formal report received. project can, therefore, not be deemed complete.
CAP	Community Advance Program	Lahore	\$8,485	Computers and furniture for existing schools	Oct.2011	TBC	\$8,485	\$0	Submission of Project Metrics Form on completion of Phase II	N	1st tranche of \$3,485 transferred in Sep., 2011. CAP has sent over the following documents: (i) Scanned bill (ii) Computer syllabus form classes 1-8 (iii) Worksheets for all classes (iv) Short course details (v) Report on completion of Phase I Last tranche of \$5,000 sent over in November, 2011. Despite regular follow up, no formal report received after the completion of the project. Project can, therefore, not be deemed complete.
SIDO	Social Integrated Development Organization	Charsadda	\$5,040	Water Supply Scheme (Installation of hand pumps)	Jan. 2012	TBC	\$5,040	\$0	Report C (3 weeks after receiving the 3rd tranche)	N	2nd tranche wired in Mar. 2012. Report B has been submitted. Last tranche sent out in early May, 2012 but not yet received by SIDO.
HEED (M)	Health Education Environment Development Association	Mishtimba, AK	\$14,200	Mishtimba Village family latrines	Jan. 2012	TBC	\$14,200	\$0	Reports A and B (to be submitted at the end of every month)	N	All funding released in Jan., 2012. Latrines construction in progress. Pictures and Progress Report are being received on a regular basis.
RDO	Rural Development Organization	Faisalabad	\$5,888	Upgrade/extension of existing medical center	May-12	TBC	\$3,500	\$2,388	Report A (1 month after receiving 1st tranche)	Y	Contract signed by RDO and ADP. 1st tranche released in May, 2012. Report A expected soon.
FIDA	Foundation for Integrated Development Action	D.I. Khan	\$8,826	Setting up bio-gas plants	May-12	TBC	\$6,095	\$2,801	2nd Status Report (1 month after receipt of 2nd tranche)	Y	Contract signed by FIDA and ADP. 1st tranche of \$3,530 released in May, 2012. 1st Status Report received, 2nd tranche sent over in July, 2012.
SOS	SOS Children's Village	Kasur	\$11,111	Construction of classrooms in existing school	Aug-12	TBC	\$0	\$11,111	Report A (every month until construction lasts)	Y	Contract signed by both parties. ADP to launch project soon.
SS	Sudhaar Society	Kasur	\$11,111	Installation of hand pumps	Aug-12	TBC	\$0	\$11,111	Report A (upon installation of hand pumps in 1st set of 10 schools)	Y	Contract signed by both parties. ADP to launch project soon.
JAQ	JAQ Education Trust	Islamabad	\$10,815	Infrastructure for an informal school system	Jul-12	TBC	\$10,815	\$0	Report A	N	Contract signed by both parties. All funding released in July, 2012.
CFC	Concern for Children	Karachi	\$12,700	Upgrade of existing medical center	12-Aug	TBC	\$0	\$12,700	Report A (after construction is complete)	Y	Contracted signed by both parties. ADP to launch project soon.

Projects In Progress	12
Remaining Funding	\$41,329

Volunteers

	Total			New (this month)			Notes
	Staffed ⁽¹⁾	Needed ⁽²⁾	Available ⁽³⁾	Signups ⁽⁴⁾	Selected	Trained	
Permanent Evaluation Committee	6	9	2	0	3	0	Adeel Qaiser, Mughees Butt and Nabeel Hasnain (newly inducted PECs) are expected to be staffed as PECs during the July-round of evaluation-team staffing.
Project Team Leads	9	4	4	0	0	0	10 PTLs are staffed on projects right now. 1 (Danish Iqbal) has been staffed on the Behbud project in May with 2 PTLs expected to be staffed in June '12.
Project Team	33	3	22	14	2	3	1 project team (Behbud) was staffed in May '12 with 2 more teams scheduled to be staffed in June '12.
Site Visits	4	2	2	6	0	0	Site visits of YDO, JAQ, and CFC projects were conducted in May '12. Site visit of the SWS project (as a precursor to the last tranche transfer) is still pending due to non-availability of a volunteer to visit the site.
Sourcing	2	0	0	3	0	0	Organizations are being requested not to submit proposals till such time that we have evaluated their strengths and capabilities. Pre-screening and screening now being carried out directly by the OD/VM.
Fundraising	2	10	0	3	1	0	One volunteer (Donor Management) is currently working, and efforts being made to schedule a call for a 10-person fundraising team in early June '12.
Media	10	2	9	5	0	0	with one project visit scheduled for June '12.
Web team	2	0	0	0	0	0	No updates in May '12
Legal	3	1	1	0	0	0	No updates in May '12
Marketing	2	4	2	2	0	0	No updates in May '12
Other	2	0	0	0	0	0	2 volunteers staffed (and active) on KMS. Efforts ongoing to on-board another volunteer who can manage all data upload/updation activities.
Total	75	35	42	33	6	3	

Total signups 20
New projects launched 1
New projects expected 5

2 in June, 3 in July

According to maximum numbers based on proposals approved and in the pipeline

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

Issues:

More volunteers need to be staffed for the Media / Fundraising teams
 One dedicated resource needed to manage the KMS

Initiatives:

KMS volunteers have been staffed

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Lead: Mubarik Imam Volunteer: Mehreen Siddiqi	The List of ADP's Executive Committee Members and copies of their ID cards have been sent to the lawyer. Next steps: A utility bill/lease agreement for ADP's address in Lahore to be sent to the lawyer.	Ongoing
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz, Vajiha Sipra, Afshin Khan, Rabiah Hussain, and Najia Khan	The media team is working on multiple projects and initiatives at this time (Project Videos, Annual Report, Funraising Appeal/Project launch communication) with details shared below.	Ongoing