



# Association for the Development of Pakistan

## Monthly Report

Oct-11

New Proposals

Approved from screening  
Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
AHD	Agency for Human Development	\$13,886	Water and Sanitation Facilities	Charsadda	Project approved. Team to be staffed - on hold because several water and sanitation projects are already being evaluated.	03-Mar-11	Naima Hasan	Mid May 2011
SHATAC	Shehri Ijtamai Taraqiat Council	\$11,764	Incineration plant at a Hospital	Mandi Bahauddin	Pending screening.	03-Jul-11	Naima Hasan	Nov-11
ABKT	Association for Behavior & Knowledge Transformation	\$11,720	Construction of latrines	Charsadda	Checklist complete. Decision to be made.	22-Jun-11	Naima Hasan	Nov-11
MWO	Memona Welfare Organization	\$10,837	Construction of a health center	Bahawalpur	Rejected. NGO is a relatively small organization with limited funding sources. Concerns with regards to critical need.	22-Jul-11	Ahmed Makani	Oct-11
RF	Roshni Foundation	\$11,741	Roshni Model Primary School Project	Chinglai, Swabi	Pending screening.	22-Aug-11	Dawood Ahmed	Nov-11
YMS	Young Man Society	\$10,882	Rehabilitation of water supply system	Rahim Yar Khan	Approved. Team to be staffed.	06-Sep-11	Mehreen Siddiqi	Oct-11
QSET	Qurban and Surraya Educational Trust	\$11,647	Computer lab for existing school	Lahore	Approved. Team to be staffed.	13-Sep-11	Qasim Ashraf	Oct-11
AWHES	Aman Welfare Health and Education Society	\$11,776	Upgrade of existing medical center	Muzaffarabad	Approved. Team to be staffed.	18-Sep-11	Bilal Hussain	Oct-11
SOS	SOS Children's Village	\$11,764	Construction of classrooms in existing school	Kasur	Decision to be made.	19-Sep-11	Hasham Mehmood	Nov-11
AHMMT	Ali Hasan Mangi Memorial Trust	\$10,250	Low cost housing scheme	Larkana	Rejected. The impact of the construction of 5 houses would not be large enough for an ADP project. Cost per beneficiary would be too high for this project.	19-Sep-11	Jawad Hasan	Oct-11
SRS	Sindhica Reforms Society	\$11,536	Construction of latrines	District Shaheed Benazirabad, Sindh	Pending screening.	26-Sep-11	Salman Naveed Khan	Nov-11

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Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
DUH	Darul Hikmat Society	\$9,952	Computer labs for 3 existing schools	Youhannabad, Lahore	Pending screening.	01-Oct-11	Mughees Butt	Nov-11

	Current Month	Previous Month
Early Stage	6	10
Approved	3	2
Rejected	2	2
On hold	1	1
<b>Total</b>	<b>12</b>	<b>15</b>

Projects Under Review

Approved
Rejected

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage
APS	Arshad Public School	AJK	\$11,619	Water supply project-installation of water tanks, pipes etc to provide the school with access to clean water	Uzaib Saya, Habiya Beg, Mariam Haqqie	Mubarik Imam, Dawood Ahmed	ADP to partner with HEED to construct water pipeline for the school. Due diligence being conducted on HEED's proposal. Salman to verify construction costs by speaking with a construction expert.	15-Jun-10	Nov-11	End
HEED (M)	Health Education Environment Development Association	Mishtimba, AK	\$11,764	Mishtimba Village family latrines	Danish Iqbal, Abdullah Hasan, Habiya Beg	Tarim Wasim, Nabeel Hasnain	Site visit has been conducted and the Report has been received. Team to make a decision within Nov., 2011.	09-Apr-11	Nov-11	End
SS	Sudhaar Society	Kasur	\$11,765	Sanitation and Health (Construction of latrines and installation of hand-pumps in 15 schools)	Farzal Dhojki, Babar Khan, Muzammal Ashraf	Rameez Dossa, Ahmed Makani	Team had asked Sudhaar to submit a revised proposal which has now been submitted. Next steps include receiving a list of schools from Sudhaar and a site visit to be conducted by an ADP volunteer.	25-Mar-11	Nov/Dec-11	Mid
HEED(edu)	Health Education Environment Development Association	Neelum Valley, AK	\$16,470	Rehabilitation of flood affected schools	Danish Iqbal, Naveed Alam, Alizay Saeed	Tarim Wasim, Syeda Quratulain Masood	Mid stage of evaluation.	17-Apr-11	Dec-11	Mid
LS	Lifeline Society	Near Multan and Muzaffargarh	\$10,235	Water Supply Scheme (Installation of hand pumps)	Maryam Jillani, Syeda Quratulain Masood, Amreena Jaffar Diwan	Mubarik Imam	Mid stage of evaluation. Team in the process of being re-vamped.	25-Mar-11	Dec-11	Mid
YRC	Youth Resource Center	Nowshera	\$11,764	Water Supply Scheme (Installation of hand-pumps)	Saba Gul, Ali Taufeeq, Kamran Ali	Mehreen Siddiqi	Site visit to be conducted in Nov., 2011. Team to make a decision based on Report.	17-Mar-11	Nov/Dec-11	Mid
SIDO	Social Integrated Development Organization	Charsadda	\$5,141	Water Supply Scheme (Installation of hand pumps)	Mughees Butt, Talal Butt, Hadia Raheel, Ruqaiya Ramzan	Mehreen Siddiqi, Qasim Ashraf	Site visit has been conducted and the Report has been received. Team to make a decision within Nov., 2011. Probability of being approved.	30-Mar-11	Nov-11	End
RDO	Rural Development Organization	Faisalabad	\$11,543	Upgrade/extension of existing medical center	Ali Taufeeq, Sobia Nusrat, Taha Mashhadi	Syed Shahan Zafar	Initial stage of evaluation	14-May-11	Dec-11	Early
FIDA	Foundation for Integrated Development Action	D.I. Khan	\$11,761	Setting up bio-gas plants	Owais Rafiq, Shammi Quddus, Omar Bilal	Khurram Jamali	Project evaluation progressing smoothly. Site visit to be conducted soon.	16-May-11	Dec-11	Mid
YDO	Youth Development Organization	Rajanpur, Punjab	\$11,764	Water supply scheme (Installation of hand-pumps)	Ahmad Chaudhary, Meher Makda, Sofia Ahmad	Hasham Mehmood	Initial stage of evaluation (project kick off call was held on Oct. 16, 2011)	18-May-11	Jan-12	Early
OHRA	Organization for Human Nathiagali Resources Allocation		\$11,759	Water supply scheme	Jawad Hasan, Mahira Kalim, Sameed Imran	Natasha Qureshi	Initial stage of evaluation (project kick off call was held on Oct. 23, 2011)	27-Jul-11	Jan-12	Early

	Current Month	Previous Month
Early Stage Diligence	3	
Mid-Stage Diligence	5	
Final Stage Diligence	3	
Rejected	0	
<b>Total</b>	<b>11</b>	<b>0</b>

Projects In Progress

Project Name	NGO	Location	Budget	Description	Start Date	Expected End Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
Al-Qasim	Al Qasim Foundation	District Khushab	\$8,841	Sustainable Energy - Biogas plants for Soon Valley community	27-Feb-09	TBC	\$8,841	\$0	Project Completion Report (End of 2011)	N	Last tranche of \$2,330 released on July 15, 2011. Project is almost complete and the Completion Report is expected soon. Once the Report is received, a site visit will be conducted to verify the construction and functioning of all plants.
MGPO	Mountain and Glacier Protection Organization	Mansehra	\$9,523	Water Supply Scheme for Shamdarah and Chahar, Mansehra district (140km from Islamabad)	Aug. 2010	Summer 2011	\$4,957	\$0	N/A	N	Site visit conducted by Imad Rashid in Feb., 2011. According to the site visit report, 3 pumps are functioning fine whereas one is pumping muddy water which is being used for feeding animals. Project team has decided to cancel the project. MGPO has sent over a report with relation to the existing 4 pumps and will return the remaining amount which was not used for the 5th pump to ADP. Mehreen to send Authority Letter to MGPO so funds can be transferred.
HEED	Health, Education, Environment & Sustainable Development	Sokar, AJK	\$11,308	Sanitation Coverage for Sokar Village in Kashmir (target 60 Family Latrines in total)	Oct. 2010	TBC	\$11,308	\$0	Report C (1 year after completion of project)	N	Project has come to an end with construction of all latrines complete. HEED held its last Hygiene Promotion session in early Apr., 2011. Report B submitted. Issues identified by HEED in its 3 month post project completion survey have been dealt with. A revised Report B has been submitted to ADP.
SWS	Sahara Welfare Society	Ghotki, Sindh	\$9,411	Set up a computer lab in Noor Lakhani School in Katch area	Jan. 2011	TBC	\$4,705	\$4,705	Report on completion of Phase I (Aug. 2011)	Y	ADP disbursed a total of \$4,705 in Jan. and Feb., 2011 which have been received by SWS. Noor Lakhani School has been upgraded to a High School. According to SWS, Phase I has been completed. Photographs of the lab have also been received by ADP. Team to talk to SWS contact before making a decision on sending over the remaining funding.
Amir Public School	Nia Ujala	Gujranawala	\$7,006	Development of a school in Gujranawala (setting up of classrooms)	Jan. 2011	TBC	\$7,006	\$0	Report to be submitted when project comes to an end	N	ADP wired first tranche of \$2,706 to APS in late Jan., 2011 and then second tranche of \$2,800 in Mar., 2011. Third tranche of \$600 received by APS in June, 2011. Room construction and furnishing complete. Teacher training has been completed successfully with great feedback from all participants. APS sent over photographs of the Training as well as the Instructor's Training Schedule and his Recommendations. Last tranche sent over in Sep., 2011.
NEEDS - Poultry	Network for Education & Economic Development Services	Charsadda	\$7,725	Sustainable livelihood creation through poultry/ microfinance option	Apr. 2011	TBC	\$2,600	\$5,753	Loan Report Form Household Survey Form Monthly Household Master Form (to be maintained regularly)	Y	1st tranche of \$2,600 released by ADP on Mar. 23, 2011. As of now, 44 loans have been given out. Recovery of monthly installments is under way with several loans having been completely re-paid. Demand for these loans is increasing and NEEDS has received 20 more applications for 200 chicks. ADP is going to speak with a few women who received these loans before the next tranche is sent over.
SDO	Saibaan Development Organization	Mansehra	\$8,700	Setting up of a water filtration plant	Jul. 2011	TBC	\$8,700	\$0	Report A (1st day of each quarter)	N	The entire amount of funding was disbursed to SDO in mid-October, 2011. SDO to have started installation of the plant after receiving funds.
CAP	Community Advance Program	Lahore	\$8,717	Computers and furniture for existing schools	Oct.2011	TBC	\$3,485	\$5,232	Submission of Project Metrics Form on completion of Phase II	Y	1st tranche of \$3,485 transferred in Sep., 2011. CAP has sent over the following documents: (i) Scanned bill (ii) Computer syllabus form classes 1-8 (iii) Worksheets for all classes (iv) Short course details (v) Report on completion of Phase I Team will go over these documents and make a decision on when to send over the next tranche to CAP. Latest issue of CAP's Newsletter had a small write-up on the project and also contained pictures of children in the lab.
SFL	Sahara for Life Trust	Muzaffargarh	\$15,529	Reconstruction of homes for flood victims	Oct. 2011	TBC	\$0	\$15,529	To be based on final contract	Y	Approved from legal screening. Team in the process of finalizing contract.
MHSF	M.H. Sufi Foundation	Hafizabad	\$11,764	Expansion of School	Nov. 2011	TBC	\$0	\$11,764	Report A on the 10th of every month while construction is in progress	Y	Approved. Contract has been finalized and 1st tranche to be disbursed soon.

Projects In Progress	9
Remaining Funding	\$42,983

**Volunteers**

	Total			New (this month)			Notes
	Staffed <sup>(1)</sup>	Needed <sup>(2)</sup>	Available <sup>(3)</sup>	Signups <sup>(4)</sup>	Selected	Trained	
Permanent Evaluation Committee	9	4	2	0	0	0	9 PECs are staffed presently. Khurram Jamali and Hasham Mehmood are on their first projects as a PECs.
Evaluation Committee	7	0	0	0	0	0	7 ECs are staffed on projects currently. The EC structure has been changed to only have PECs on projects. Existing ECs will either be groomed to take on the PEC role or remain as part of the PTL pool until they are ready to be PECs. Those with weak past records will be observed on their current projects and kept as PTLs on future projects or rotated out.
Project Team Leads	11	4	4	0	0	0	11 PTLs are staffed on projects right now. Saman Nizami has excused herself from the LS Project till early Jan '12. Taha Mashhadi has been recommended as a PTL by Waleed Saraf. Taha has been asked whether he wants to assume the additional responsibility so that he can either be staffed on new projects as a PTM or connected with Nabeel to undergo the PTL training and then be staffed. Najaf Shah (post 20th Nov) / Bilal Noor (immediate) / Syed Masood (immediate) available for staffing.
Project Team	20	12	9	14	6	5	2 new projects were staffed (YDO and FIDA). Ohra will also be staffed this week. 2 - 3 new projects are lined up for staffing after that. Farhan Mumtaz, Amena Mian, Amreena Diwan, Batool Zaidi, Sajjad Jafri selected as PTMs for upcoming projects.
Site Visits	2	1	8	3	2	1	Site Visit for HEED Project(s) conducted by Ammar Ali. One report submitted, one still awaited. Expected by 14th Nov. Site Visit Volunteers for the FIDA (DIKhan) and YRC (Nowshera) recruited/selected.
Sourcing	1	0	0	2	0	0	Projects with more established NGOs with relevant past experience are being focused on right now since there is a greater probability of approval of a project if the NGO has prior experience in a sector.
Fundraising	8	0	0	8	0	0	The fundraising team will be raising the funds for the recently approved projects (SFL, CAP)
Media	4	6	4	4	0	0	Sanaa Qureshi, Vajiha Sipra, Najia Khan & Nabeel Ahmed are actively involved, while Ayesha Shahid and Natalia Bokhari are temporarily unavailable. New volunteers shall be added to the Media Team in November for on-going activities, videography project (if approved), and the interactive map project (if approved).
Web team	2	0	0	0	0	0	
Legal	3	1	1	0	0	0	Ongoing work on registering ADP in Pakistan. Mehreen introduced both Dawood Ahmed and Amit to each other via email - Dawood has recently joined the legal team.
Marketing	2	4	2	4	0	0	Najia Khan has been given the responsibility to prepare a proposal for consideration by the Leadership Team for the development of 1-minute project videos of 5 recently completed ADP projects.
Other	11	8	8	5	3	3	3 new volunteers have been added to the KMS team to replace the ones that were either unresponsive or unwilling to work on this initiative. Samra Nadeem (Akbar Bhalidami), Asra Isar (Waleed Saraf), and Saira Rafique (Mubarak) are the new volunteers recruited. Saad has also expressed the need to have one more volunteer on board, and the recruitment/selection is underway.
<b>Total</b>	<b>80</b>	<b>40</b>	<b>38</b>	<b>40</b>	<b>11</b>	<b>9</b>	

Total signups 14  
 New projects launched 2  
 New projects expected 3

According to maximum numbers based on proposals approved and in the pipeline

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

**Issues:**  
 More volunteers need to be staffed

**Initiatives:**  
 KMS volunteers have been staffed  
 Saliman Naveed Khan has been hired as the new VM

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Mubarik Imam	The List of ADP's Executive Committee Members has been finalized and copies of their ID cards have been obtained. These documents will now be sent to the lawyer.	Ongoing
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz; Vajiha Sipra	Constantly updating projects pages on the website. Next issue of Dastak to go out in November, 2011.	Ongoing