



Association for the Development of Pakistan

Monthly Report

Jul-11

New Proposals

Approved from screening
Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
AHD	Agency for Human Development	\$13,886	Water and Sanitation Facilities	Charsadda	Project approved. Team to be staffed - on hold because several water and sanitation projects are already being evaluated.	03-Mar-11	Naima Hasan	Mid May 2011
WAFA	Welfare Awareness & Facilitation Association	\$9,345	Rehabilitation of flood affected schools	Nowshera	Checklist complete. Decision to be made by Mubarik and Mehreen.	20-Apr-11	Mehreen Siddiqi	Aug-11
RDO	Rural Development Organization	\$11,543	Upgrade/extension of existing medical center	Faisalabad	Checklist complete. Decision to be made on next screening call.	14-May-11	Haleema Raheel/ Mehreen Siddiqi	Aug-11
FIDA	Foundation for Integrated Development Action	\$11,761	Setting up bio-gas plants	D.I.Khan	Pending screening.	16-May-11	Khurram Jamali	Aug-11
YDO	Youth Development Organization	\$11,764	Water suuply scheme (Installation of hand-pumps)	Rajanpur, Punjab	Checklist complete. Decision to be made after some more research is done.	18-May-11	Dawood Ahmed	Aug-11
MBB	Muhammadi Blood Bank	\$11,764	Equipment for Thalassemia center	Karachi	Rejected. Concerns with regards to NGO's plans to run the Center. Also, MBB not willing to send over financials.	26-May-11	Jazib Zahir	Jul-11
MHSF	M.H. Sufi Foundation	\$11,764	Expansion of School - Kaseese Branch	Hafizabad	Approved. Team to be staffed.	26-May-11	Naima Hasan	Jul-11
WCDO	Women and Children Development Organization	\$11,552	Installation of hand-pumps	Charsadda	Checklist complete. Decision to be made by Mubarik and Hasham. Probability of getting rejected.	06-Jun-11	Hasham Mehmood	Aug-11
SADDA	SADDA Welfare and Development Organization	\$11,647	School improvement Program	Tehsil Dargai, Malakand	Checklist complete. Decision to be made by Asad and Mubarik.	06-Jun-11	Asad Mawjee	Aug-11
SHATAC	Shehri Ijtamai Taraqiati Council	\$11,764	Incineration plant at a Hospital	Mandi Bahauddin	To be assigned to screener.	03-Jul-11		
HDO	Humdard Development Organization	\$11,529	Installation of hand-pumps	Charsadda	Pending screening.	10-Jun-11	Mehreen Siddiqi	Aug-11
ART	A.R.T. (Access, Research, Training) Foundation	\$8,678	Upgrade of a medical center	Lahore	Pending screening.	08-Jun-11	Naima Hasan	Aug-11
UYWO	United youth welfare organization	\$11,470	Strengthening the Health Monitoring system (Basic Health Units)	Charsadda	Pending screening.	13-Jun-11	Jazib Zahir	Aug-11

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ABKT	Association for Behavior & Knowledge Transformation	\$11,720	Construction of latrines	Charsadda	Pending screening.	22-Jun-11	Naima Hasan	Aug-11
MWO	Memona Welfare Organization	\$10,837	Construction of a health center	Bahawalpur	To be assigned to screener.	22-Jul-11		
OHRA	Organization for Human Resources Allocation (recommended by Mr. Mubashir at HEED)	\$11,759	Water supply scheme	Nathiagali	Pending screening.	27-Jul-11	Umbreen Tapal	Aug-11

	Current Month	Previous Month
Early Stage	13	14
Approved	1	2
Rejected	1	1
On hold	1	0
Total	16	17

Projects Under Review

Approved

Rejected

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage
APS	Arshad Public School	AJK	\$11,619	Water supply project-installation of water tanks, pipes etc to provide the school with access to clean water	Uzaib Saya, Habiya Beg, Mariam Haqqie	Mubarik Imam, Dawood Ahmed	Project approved. ADP to partner with HEED to construct water pipeline for the school. HEED to submit project proposal within Aug., 2011	15-Jun-10	Jul-11	End
CCFP	Child Care Foundation of Pakistan	Nankana; Sheikhpura	\$11,765	Setting up computer labs in 3 existing schools	Nabeel Hasnain, Minza Zahid, Arsalan Mushtaq	Akbar Bhaidani, Hasham Mehmood	Site visit to be conducted on Aug. 17, 2011. Team to reach a decision after the site visit report is received.	20-Dec-10	Aug-11	End
CAP	Community Advance Program	Lahore	\$7,859	Computers and furniture for existing schools	Jawad Hasan, Meher Makda, Mahira Kalim	Natasha Qureshi, Qasim Ashraf	Approved. Project undergoing legal screening. Meanwhile, the team is in the process of drafting the contract.	29-Jan-11	Jul-11	End
KRT	Karachi Relief Trust	Sujawal District, Sindh	\$14,705	Reconstruction of homes for flood victims	Adeel Qaiser, Hadia Raheel, Alexis Saba	Shahan Zafar, Jazib Zahir	Rejected. KRT got funding from elsewhere and constructed the houses.	17-Feb-11	Jul-11	End
SFL	Sahara for Life Trust	Muzaffargarh	\$15,529	Reconstruction of homes for flood victims	Adnan Pathan, Adeel Naeem, Taha Mashhadi	Waleed Saraf, Dawood Ahmed	Team very supportive of project. Final decision to be based on site visit report. Team to have a final call on Aug. 14, 2011	01-Feb-11	Aug-11	End
HEED (M)	Health Education Environment Development Association	Mishtimba, AK	\$11,764	Mishtimba Village family latrines	Danish Iqbal, Abdullah Hasan, Habiya Beg	Tarim Wasim, Nabeel Hasnain	On hold until HEED figures out post project issues that have arisen in the Sokar project.	09-Apr-11		Early
SS	Sudhaar Society	Kasur	\$11,765	Sanitation and Health (Construction of latrines and installation of hand-pumps in 15 schools)	Farzal Dhojki, Babar Khan, Muzammal Ashraf	Rameez Dossa, Ahmed Makani	Site visit has been conducted. Team to make a decision based on site visit report.	25-Mar-11	Aug/Sep-11	Mid
HEED(edu)	Health Education Environment Development Association	Neelum Valley, AK	\$16,470	Rehabilitation of flood affected schools	Danish Iqbal, Naveed Alam, Alizay Saeed	Tarim Wasim, Jazib Zahir	Early stage of evaluation. Project kick off call held on July 17, 2011.	17-Apr-11	Oct-11	Early
LS	Lifeline Society	Near Multan and Muzaffargarh	\$10,235	Water Supply Scheme (Installation of hand pumps)	Saman Nizami, Maryam Jillani, Shiza Shahid	Mubarik Imam, Asad Mawjee	Early stage of evaluation. Project kick off call held on July 23, 2011.	25-Mar-11	Oct-11	Early
YRC	Youth Resource Center	Nowshera	\$11,764	Water Supply Scheme (Installation of hand-pumps)	Saba Gul, Ali Taufeeq, Kamran Ali	Waleed Saraf, Mehreen Siddiqi	Early stage of evaluation. Project kick off call held on Aug. 7, 2011	17-Mar-11	Oct-11	Early
SIDO	Social Integrated Development Organization	Charsadda	\$10,674	Water Supply Scheme (Installation of hand pumps)	Mughees Butt, Talal Butt, Hadia Raheel, Ruqaiya Ramzan	Mehreen Siddiqi, Qasim Ashraf	Project kick off call scheduled for Aug. 14, 2011	30-Mar-11	Oct-11	Early

	Current Month	Previous Month
Early Stage Diligence	5	
Mid-Stage Diligence	1	
Final Stage Diligence	4	
Rejected	1	
Total	11	0

Projects In Progress

Project Name	NGO	Location	Budget	Description	Start Date	Expected End Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
Kharo Chann	Action for Humanitarian Development	Thatta	\$4,250	School for remote fishing village communities	1-May-09	TBC	\$3,644	\$606	Mr. Yaseen to confirm further funding needs	Y	Third tranche of funding (Rs. 81,000) disbursed on June 17th, 2010. School is operational with 74 students enrolled currently. Enrollment has gone down because people migrated in anticipation of the floods and because families are not keen on sending older girls to school. School might need remaining amount for maintenance and repair (no response from Mr. Yaseen yet). School also applying for govt. funds.
Al-Qasim	Al Qasim Foundation	District Khushab	\$8,841	Sustainable Energy - Biogas plants for Soon Valley community	27-Feb-09	TBC	\$8,841	\$0	End of Phase IV (Sep.-Oct. 2011)	N	Phase III (construction of 5 plants) completed in May, 2011. AQF submitted pictures, list of beneficiaries and copies of agreements executed between AQF and landlords. Last tranche of \$2,330 released on July 15, 2011. Once construction of the last 4 bio-gas plants is complete, a site visit will be conducted to verify the construction and functioning of all plants.
CCF	Children Cancer Foundation Pakistan	Karachi	\$7,058	To establish pediatric ICU for infection control in a Cancer Hospital in Karachi	20-Apr-10	TBC	\$6,854	\$0	N/A	N	First Equipment Utilization Report submitted in Aug. 2010. Second Equipment Utilization Report submitted in Apr. 2011. Third and last Report submitted in Aug. 2011. Reports reveal utilization of equipment of an average of over 70%. Project completed successfully.
MGPO	Mountain and Glacier Protection Organization	Mansehra	\$9,523	Water Supply Scheme for Shamdarah and Chajhar, Mansehra district (140km from Islamabad)	Aug. 2010	TBC	\$4,957	\$0	N/A	N	Site visit conducted by Imad Rashid in Feb., 2011. According to the site visit report, 3 pumps are functioning fine whereas one is pumping muddy water which is being used for feeding animals. Project team has decided to cancel the project. MGPO has sent over a report with relation to the existing 4 pumps and will return the remaining amount which was not used for the 5th pump to ADP.
HEED	Health, Education, Environment & Sustainable Development	Sokar, AJK	\$11,308	Sanitation Coverage for Sokar Village in Kashmir (target 60 Family Latrines in total)	Oct. 2010	TBC	\$11,308	\$0	Report C (1 year after completion of project)	N	Project has come to an end with construction of all latrines complete. HEED held its last Hygiene Promotion session in early Apr., 2011. Report B submitted. Certain issues were identified by HEED when it conducted its 3 month post project completion survey and these have been highlighted in the Report. HEED has stayed in touch with ADP and has been taking steps to rectify the situation. A revised Report B has been submitted to ADP.
NEEDS (flood relief)	Network for Education and Economic Development Services	Charsadda	\$5,000	Installation of handpumps to provide clean drinking water	Sep./Oct. 2010	TBC	\$5,000	\$0	N/A	N	Project has come to an end with all 12 hand-pumps constructed and functioning well. Project Completion Report has been received. Potential site visit to be arranged to confirm NEEDS update.
SWS	Sahara Welfare Society	Ghotki, Sindh	\$9,411	Set up a computer lab in Noor Lakhani School in Katch area	Jan. 2011	TBC	\$4,705	\$4,705	Report on completion of Phase I (Aug. 2011)	Y	ADP disbursed a total of \$4,705 in Jan. and Feb., 2011 which have been received by SWS. Noor Lakhani School has been upgraded to a High School. Phase I: (i) Construction of computer lab is complete. (ii) Electrical work has been completed. (iii) Furniture and air conditioner for lab have been purchased. (iv) Installation of windows and door is in progress. (v) Newly hired computer teacher has been trained - training was supposed to end by Aug. 10, 2011. (vi) Watchman has been identified. Lesson plans being developed by the computer teacher will be sent to ADP by Aug. 15, 2011.
Amir Public School	Nia Ujala	Gujranwala	\$7,032	Development of a school in Gujranwala (setting up of classrooms)	Jan. 2011	TBC	\$6,106	\$926	Report A to be submitted when classroom becomes functional	Y	ADP wired first tranche of \$2,706 to APS in late Jan., 2011 and then second tranche of \$2,800 in Mar., 2011. Third tranche of \$600 received by APS in June, 2011. Room construction and furnishing complete. APS has sent over pictures of children in the classroom. Teacher training has been completed successfully with great feedback from all participants. APS sent over photographs of the Training as well as the Instructor's Training Schedule and his Recommendations.
NEEDS - Poultry	Network for Education & Economic Development Services	Charsadda	\$7,725	Sustainable livelihood creation through poultry/ microfinance option	Apr. 2011	TBC	\$2,600	\$5,753	Mr. Humayun to inform ADP when women have been registered and hens are to be purchased	Y	1st tranche of \$2,600 released by ADP on Mar. 23, 2011. 16 loans (ranging from Rs. 2000 - Rs. 5000) were disbursed in the 2nd week of July. Chickens to start laying eggs in 2.5 months from then. NEEDS is planning to disburse more loans during Ramadan. Due to instability in the availability and the fluctuating prices of chickens, NEEDS wants to introduce some other options into the project - loans for other small but viable businesses. ADP to discuss further options with NEEDS and make a decision.
SDO	Sabaan Development Organization	Mansehra	\$7,294	Setting up of a water filtration plant	Jul. 2011	TBC	\$0	\$7,294	SDO to inform ADP when preliminary requirements have been met	Y	SDO to send executed landlord agreement and finish the boring process in order to find an adequate water supply. The boring process could not be started because of heavy rains but in the mean time, SDO has been holding meetings for Water User Committees and has also met with an Islamabad based organization that has experience in the installation of water filtration plants. SDO has also held Awareness Sessions in different communities to inform them of the construction of the plant and to emphasize the importance of Health and Hygiene. Funds will be disbursed once the above mentioned requirements have been met.

Projects In Progress	10
Remaining Funding	\$19,284

Volunteers

	Total			New (this month)			Notes
	Staffed ⁽¹⁾	Needed ⁽²⁾	Available ⁽³⁾	Signups ⁽⁴⁾	Selected	Trained	
Permanent Evaluation Committee	6	3	2	0	0	0	6 PECs are staffed presently. Saad and Natasha can potentially take on new projects. Mehreen has also taken on a project as PEC.
Evaluation Committee	7	3	2	0	3	1	7 ECs are staffed. Khurram Jamali and Minhaj Patel have capacity to take on a project each. Syeda Masood was added to the EC pool this month. Owais Rafiq and Uzaib Saya need to be trained as ECs since they were recommended to be moved up to the EC pool.
Project Team Leads	7	3	3	0	1	0	7 PTLs are staffed on projects right now. Ahmad Chaudhary, Najaf Ali, and Owais Rafiq can potentially be staffed on new projects. Ali Taufeeq will be added to the PTL pool after he has been trained this weekend. A new volunteer Bilal Noor may also be added to the PTL group - to be decided after talking to him.
Project Team	16	6	10		8	8	3 new projects were staffed in July (Lifeline, YRC and SIDO). 1 project is up for staffing right now. Around 2 - 3 projects are still pending decisions so they will be staffed accordingly. There have been a lot of new sign ups but not too many have been trained as many new volunteers have been waiting to be staffed on projects.
Site Visits	3	2	7		2	2	Site Visits for SFL and Sudhaar were conducted this month. SFL will have a decision this weekend and the Sudhaar team will be deciding on next steps based on the visit. Ali Raza will be conducting the visit for the CCFP project. New volunteers have been found in the Multan and AJK area where we had previously faced some problems in locating good quality volunteers. We now have a number of good quality site visit volunteers. Visit for the HEED project may be next
Sourcing	3	0	0		0	0	Sourcing has been a little slow since we need to make decisions on several pending projects. Pace will be renewed in August.
Fundraising	8	2	3		0	0	Omar Bilal and Shahan Zafar presented to a small group of interested volunteers in NUS, Singapore. I will be contacting those volunteers and following up with getting them on board. The plan is to set up a chapter once there are enough volunteers. There are about 15 right now who have shown interest.
Media	4	0	0		1	0	Ayesha Shahid, Natalia Bohari, Sanaa Qureshi, Vajjha Sipra & Nabeel Ahmed are actively involved. Shemrez Khan is a new volunteer who is interested in coming on board for social media and I will be connecting him with Nabeel.
Web team	2	4	3		2	0	Need a volunteer for salesforce. Karim Jindani, Sibtain Jawed, Ali Shahid are all interested in coming on board for the tech team but need feedback on them for the next steps. Resumes have been sent for review.
Legal	3	1	0	0	0	0	Ongoing work on registering ADP in Pakistan.
Marketing	2	4	4		0	0	Najia Khan and Saman Malik will be taking up the lead roles for the marketing team acting as co - coordinators. Nabeel and Usman will be discussing marketing strategy with them. Hadia Raheel is looking after the partnerships development role.
Other	3	2	0	0	2	2	Adnan Iqbal, Junaid Tahir and Hasan Karahan have joined as part of the KMS team. Hasan Riaz may also be coming on board for this as well as Madeeha Ansari (for the content part).
Total	64	30	34	0	19	13	
Total signups	15						
New projects launched	3						
New projects expected	3						

According to maximum numbers based on proposals approved and in the pipeline

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

Issues:
 More volunteers need to be staffed on projects
 Tech/Fundraising teams need new members

Initiatives:
 Upcoming volunteer activities are being posted on the 'current opportunities' page on the website
 Recruitment for the new VM is underway. 2 candidates are in the third phase of the process
 VM User Manual is being compiled to ensure maximum information is available to the new VM
 Information for all active volunteers has been consolidated on one google spreadsheet

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Mubarik Imam	Moved to a new lawyer who is in the process of building a rapport with the Registrar. Lawyer has sent over a list of documents that need to be sent to her before she can file for registration - in process.	NA
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz; Vajiha Sipra	Constantly updating projects pages on the website. Next issue of Dastak to go out on Aug. 14, 2011	Ongoing
Volunteer Review	Group to review ADP's Volunteer Management Processes (recruiting, orientation, screening, training, staffing, feedback) with the aim of improving them.	Naima Hasan; Mehreen Siddiqi; Tarim Wasim; Mubarik Imam	Naima to draft a document detailing processes related to volunteers. Team to discuss issues like Volunteer retention, feedback, recruitment, training and recognition.	Ongoing