



# Association for the Development of Pakistan

## Monthly Report

Jun-11

New Proposals

Approved from screening  
Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
AHD	Agency for Human Development	\$13,886	Water and Sanitation Facilities	Charsadda	Project approved. Team to be staffed	03-Mar-11	Naima Hasan	Mid May 2011
YRC	Youth Resource Center	\$11,764	Water Supply Scheme (Installation of hand-pumps)	Nowshera	Project approved. Team to be staffed	17-Mar-11	Mehreen Siddiqi	Mid May 2011
SIDO	Social Integrated Development Organization	\$10,674	Water Supply Scheme (Installation of hand pumps)	Charsadda	Project discussed on May's screening call. Some more research needed to be done. Decision to be made on next screening call.	30-Mar-11	Qasim Ashraf	Jul-11
WAFA	Welfare Awareness & Facilitation Association	\$9,345	Rehabilitation of flood affected schools	Nowshera	Checklist complete. Decision to be made on next screening call.	20-Apr-11	Mehreen Siddiqi	Jul-11
UDO	UFAQ Development Organization	\$16,329	Installation of hand-pumps	Kot Addu, Muzaffargarh	Rejected. NGO unwilling to extend funding deadline. Also, NGO's ability to undertake the project did not look very promising.	03-May-11	Naima Hasan	End June 2011
RDO	Rural Development Organization	\$11,543	Upgrade/extension of existing medical center	Faisalabad	Pending screening	14-May-11	Haleema Raheel	Jul-11
FIDA	Foundation for Integrated Development Action	\$11,761	Setting up bio-gas plants	D.I.Khan	Pending screening. Issues with regards to FIDA's registration as a company limited by guarantee.	16-May-11	Khurram Jamali	Jul-11
YDO	Youth Development Organization	\$11,764	Installation of hand-pumps	Rajanpur, Punjab	Checklist complete. Decision to be made on next screening call.	18-May-11	Dawood Ahmed	Jul-11
MBB	Muhammadi Blood Bank	\$11,764	Equipment for Thalassemia center	Karachi	Checklist complete. Decision to be made on next screening call.	26-May-11	Jazib Zahir	Jul-11
MHSF	M.H. Sufi Foundation	\$11,764	Expansion of School - Kaseese Branch	Hafizabad	Checklist complete. Decision to be made on next screening call.	26-May-11	Naima Hasan	Jul-11
WCDO	Women and Children Development Organization	\$11,552	Installation of hand-pumps	Charsadda	Pending screening.	06-Jun-11	Hasham Mehmood	Jul-11
SADDA	SADDA Welfare and Development Organization	\$11,647	School improvement Program	Tehsil Dargai, Malakand	Checklist complete. Decision to be made on next screening call.	06-Jun-11	Asad Mawjee	Jul-11
SHATAC	Shehri Ijtamai Taraqiati Council	\$11,764	Incineration plant at a Hospital	Mandi Bahauddin	To be assigned to screener	03-Jul-11		
HDO	Humdard Development Organization	\$11,529	Installation of hand-pumps	Charsadda	To be assigned to screener	10-Jun-11		

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ART	A.R.T. ( Access, Research, Training) Foundation	\$8,678	Upgrade of a medical center	Lahore	Pending screening	08-Jun-11	Naima Hasan	Aug-11
UYWO	United youth welfare organization	\$11,470	Strengthening the Health Monitoring system (Basic Health Units)	Charsadda	Pending screening	13-Jun-11	Mehreen Siddiqi	Aug-11
ABKT	Association for Behavior & Knowledge Transformation	\$11,720	Construction of latrines	Charsadda	To be assigned to screener	22-Jun-11		

	Current Month	Previous Month
Early Stage	14	8
Approved	2	4
Rejected	1	3
On hold	0	0
<b>Total</b>	<b>17</b>	<b>15</b>

Projects Under Review

Approved

Rejected

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage
APS	Arshad Public School	AJK	\$11,619	Water supply project-installation of water tanks, pipes etc to provide the school with access to clean water	Uzaib Saya, Habiya Beg, Mariam Haqqie	Mubarik Imam, Dawood Ahmed	Site visit by Khizr saab revealed that the pipeline built by PRCS is not sufficient to meet the needs of the students at APS. Team exploring the possibility of constructing a pipeline for the school.	15-Jun-10	Jul-11	End
PLC	Punjad Lions Club	Muzaffargarh	\$20,000	Re-construction of houses	Uzaib Saya, Shehyar Khan, Najjyeh Akbar	Mubarik Imam, Minhaj Patel	Rejected. NGO non responsive. Team not confident of NGO's vision/plan and ability to execute the project.	11-Nov-10	Jul-11	End
RWO	Rabita Welfare Organization	Layyah	\$11,765	Construction of latrines	Waqas Satti, Mariam Haqqie, Saad Khan	Waleed Saraf, Khurram Jamali	Rejected. Team felt that the NGO was inexperienced and would not be able to undertake a sanitation project successfully.	20-Nov-10	Jul-11	End
CCFP	Child Care Foundation of Pakistan	Nankana; Sheikhupura	\$11,765	Setting up computer labs in 3 existing schools	Nabeel Hasnain, Minza Zahid, Arsalan Mushtaq	Akbar Bhaidani, Hasham Mehmood	Project in mid stage of evaluation. Team has been asked to make a decision within a weeks' time.	20-Dec-10	11-Jul	Mid
Kachho	Kachho Foundation	Bahawalpure, Dadu	\$18,747	Re-construction of houses	Owais Rafiq, Ali Taufeeq, Ahsan Hussain	Saad Hasan, Aized Rabbani	Rejected. Site visit revealed that NGO did not have the ability to undertake a construction project.	11-Nov-10	Jun-11	End
HOPE	HOPE Foundation	AK	\$9,009	Rural Water Supply Project	Najaf Ali Shah, Mehreen Iqbal, Ruqaiya Ramzan	Shahan Zafar, Mehreen Siddiqi	Rejected. Concerns raised with regards to the reputation of some of HOPE's donor. ADP cannot work with HOPE in the future.	22-Jan-11	Jun-11	End
CAP	Community Advance Program	Lahore	\$7,859	Computers and furniture for existing schools	Jawad Hasan, Meher Natasha Qureshi, Makda, Mahira Kalim Qasim Ashraf		Approved. Project undergoing legal screening. Meanwhile, the team is in the process of drafting the contract.	29-Jan-11	Jul-11	End
KRT	Karachi Relief Trust	Sujawal District, Sindh	\$14,705	Reconstruction of homes for flood victims	Adeel Qaiser, Hadia Raheel, Alexis Saba	Shahan Zafar, Jazib Zahir	Project in mid stage of evaluation.	17-Feb-11	Aug-11	Mid
SFL	Sahara for Life Trust	Muzaffargarh	\$15,529	Reconstruction of homes for flood victims	Adnan Pathan, Adeel Naeem, Taha Mashhadi	Waleed Saraf, Dawood Ahmed	Team supportive of project. Final decision to be based on site visit report.	01-Feb-11	Jul-11	End
HEED (M)	Health Education Environment Development Association	Mishtimba, AK	\$11,764	Mishtimba Village family latrines	Danish Iqbal, Abdullah Hasan, Habiya Beg	Tarim Wasim, Nabeel Hasnain	On hold until HEED figures out post project issues that have arisen in the Sokar project.	09-Apr-11		Early
SS	Sudhaar Society	Kasur	\$11,765	Sanitation and Health (Construction of latrines and installation of hand-pumps in 15 schools)	Farzal Dhojki, Babar Khan, Muzammal Ashraf	Rameez Dossa, Ahmed Makani	Mid stage of evaluation. Team in touch with Mr. Mubashir from HEED to get his advice on sanitation projects. Site visit to be conducted soon.	25-Mar-11	Aug-11	Mid
HEED(edu)	Health Education Environment Development Association	Neelum Valley, AK	\$16,470	Rehabilitation of flood affected schools	Danish Iqbal, Naveed Alam, Alizay Saeed	Tarim Wasim, Jazib Zahir	Project kick off call scheduled for July 17, 2011	17-Apr-11	Oct-11	Early
LS	Lifeline Society	Near Multan and Muzaffargarh	\$10,235	Water Supply Scheme (Installation of hand pumps)	Saman Nizami, Maryam Jilani, Shiza Shahid	Mubarik Imam, Asad Mawjee	Project kick off call scheduled for July 23, 2011	25-Mar-11	Oct-11	Early

	Current Month	Previous Month
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Early Stage Diligence	3	
Mid-Stage Diligence	3	
Final Stage Diligence	3	
Rejected	4	
<b>Total</b>	<b>13</b>	<b>0</b>



# Association for the Development of Pakistan

## Financials

	<u>Q2</u>	<u>YTD</u>	<u>Notes</u>
<b>Donations (net)</b>	\$43,812	\$51,359	
<b>Project Disbursements</b>			
Microfinance for Poultry	\$-	#REF!	
Sokar Village Latrines	-	#REF!	
Amir Public School	600	#REF!	
Al-Qasim Biogas Plants	-	#REF!	
<u>SWS Computer Lab</u>	<u>-</u>	<u>#REF!</u>	
Total	\$600	#REF!	
<b>Expenses</b>			
Salaries	\$4,540	\$9,247	
Fundraising	\$2,031	\$2,031	
Other	1,721	2,400	
<u>Total</u>	<u>\$5,116</u>	<u>\$13,678</u>	Includes 2009 Form 990 late filing penalty

### Available Funds

<b>General</b>	<b>\$58k</b>
<b>Flood Redevelopment</b>	<b>\$28k</b>

Q2 2011

**Volunteers**

	Total			New (this month)			Notes
	Staffed <sup>(1)</sup>	Needed <sup>(2)</sup>	Available <sup>(3)</sup>	Signups <sup>(4)</sup>	Selected	Trained	
Permanent Evaluation Committee	7	4	4	0	0	0	7 PECs are staffed presently. Saad, Natasha, Waleed and Mubarik can be staffed on new projects.
Evaluation Committee	8	4	3	0	1	0	8 ECs are staffed. Mehreen, Khurram Jamali and Asad Mawjee have capacity to take on a project each. Aized Rabbani will have capacity next month to take one on. Jalal Khan is new EC recommendation by Asad Mawjee and I have connected him with Mubarik for further discussion.
Project Team Leads	8	4	3	0	0	0	8 PTLs are staffed on projects right now. Supriya Balsekar will have capacity at the end of the year. Saman Nizami, Saba Gul, Ifsandiyyar Shaheen have capacity right now to take on a project and will be staffed on new projects. Ahmad Chaudhary, Mugtees Butt, Owais Rafiq and Nafiz Ali are not on projects currently but they have not replied to any emails asking them about their capacity to take on new projects currently.
Project Team	17	8	10	15	8	8	No new projects were staffed in June as a screening call could not be held. The screening checklists pending decisions however have been approved/rejected so there are 2 (Lifeline & YRC) projects up for staffing right now. July's screening call will bring atleast 2-3 new projects as well. June has had a lot of strong sign ups and about 8 new volunteers have been trained for project teams. HEED (Edu) has been staffed and will have a kick off on July 17. Lifeline and YRC projects will also be kicking off by end July.
Site Visits	4	2	5	16	2	2	Khizr Sb conducted a visit to the APS site. A visit will be done for the SFL project this week by volunteers Saqib Rahim Sheikh and Moazzam Khan. The Sudhaar project visit will be done by a new volunteer Salman Naveed as soon as the project team has briefed him. We are now getting better quality site visit volunteers for projects. Facebook posts really help mobilize volunteers for this.
Sourcing	3	0	0	14	0	0	The sourcing strategy has undergone some change in view of the alteration in organizational policy of taking up stronger, low risk projects. Sourcing focused on getting proposals from organizations recommended by people/organizations ADP trusts.
Fundraising	8	2	3	11	0	0	Hayat Khan will be coming on board for fundraising. Adnan Pathan is available to be more involved on this. Omar Bilal is interested in setting up a chapter in Singapore, he is in touch with Nabeel as well to present ADP to an audience of NUS alumni.
Media	4	0	0	14	1	1	Ayesha Shahid, Natalia Bokhari, Sanaa Qureshi, Vajjha Sipra & Nabeel Ahmed are actively involved. Omar Bilal is included here as the new volunteer selected and trained for presenting ADP in Singapore.
Web team	2	4	3	3	3	0	Need a volunteer for salesforce. Have sent Azhar resumes to review for tech volunteers. Karim Jindani, Sibtain Javaid and Tahir Masood are interested in being part of the web team.
Legal	3	1	0	0	0	0	Ongoing work on registering ADP in Pakistan.
Marketing	2	4	4	12	2	2	Najia Khan and Saman Malik will be taking up the lead roles for the marketing team acting as co - coordinators. Nabeel and Usman will be discussing marketing strategy with them. Hadia Raheel is looking after the partnerships development role.
Other	3	2	0	0	0	0	Adnan Iqbal, Junaid Tahir and Hasan Karahan have joined as part of the KMS team. The team will be sending in profiles for other tech support volunteers that will be needed. Am looking for strong volunteers for the Eco Energy project, have been sending resumes to Mubarik for approval.
<b>Total</b>	<b>69</b>	<b>35</b>	<b>35</b>	<b>85</b>	<b>17</b>	<b>13</b>	

**Total signups** 37  
**New projects launched** 1  
**New projects expected** 4

According to maximum numbers based on proposals approved and in the pipeline

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

**Issues:**

Project screening  
 Tech/Fundraising teams need new members

**Initiatives:**

Upcoming volunteer activities are being posted on the 'current opportunities' page on the website  
 Recruitment for the new VM is underway. 2 candidates are in the third phase of the process  
 VM User Manual is being compiled to ensure maximum information is available to the new VM  
 Information for all active volunteers has been consolidated on one google spreadsheet



Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Mubarik Imam	Moved to a new lawyer who is in the process of building a rapport with the Registrar - will apply for registration by the end of July, 2011. Lawyer has sent over a list of documents that need to be sent back - in process.	NA
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz; Vajiha Sipra	Constantly updating projects pages on the website. Vajiha Sipra is a new addition to the team. ADP doing well on social media.	Ongoing
Volunteer Review	Group to review ADP's Volunteer Management Processes (recruiting, orientation, screening, training, staffing, feedback) with the aim of improving them.	Naima Hasan; Mehreen Siddiqi; Tarim Wasim; Mubarik Imam	Naima to draft a document detailing processes related to volunteers. Team to discuss issues like Volunteer retention, feedback, recruitment, training and recognition.	Ongoing