



Association for the Development of Pakistan

Monthly Report

May-11

New Proposals

Approved from screening
Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
AHD	Agency for Human Development	\$13,886	Water and Sanitation Facilities	Charsadda	Project approved. Team to be staffed	03-Mar-11	Naima Hasan	Mid May 2011
YRC	Youth Resource Center	\$11,764	Water Supply Scheme (Installation of hand-pumps)	Nowshera	Project approved. Team to be staffed	17-Mar-11	Mehreen Siddiqi	Mid May 2011
LS	Lifeline Society	\$10,235	Water Supply Scheme (Installation of hand pumps)	Near Multan and Muzaffargarh	Project approved. Team to be staffed	25-Mar-11	Asad Mawjee	Mid June 2011
SFL (Health)	Sahara for Life Trust	\$14,647	Equipment for existing hospital	Sialkot	Rejected. SFL is a big organization that has a lot of access to capital.	25-Mar-11	Khurram Jamali	End May 2011
SIDO	Social Integrated Development Organization	\$10,674	Water Supply Scheme (Installation of hand pumps)	Charsadda	Project discussed on May's screening call. Some more research to be done before decision is made	30-Mar-11	Qasim Ashraf	Jun-11
AMWS	Al-Rehman Medical Welfare Society	\$8,823	Upgrade of existing medical center	Karachi	Proposal to be revised and sent again	04-Apr-11	Dawood Ahmed	End May 2011
SHATAC	Shehri Ijtamati Taraqiati Council	\$11,764	Purchase of Ultrasound machine and installation of incinerator	Mandi Bahauddin	Proposal rejected. The project was really big and ADP's share was going to be a very small percentage of the entire project	13-Apr-11	Haleema Raheel	End May 2011
HEED	Health Education Environment Development Association	\$16,470	Rehabilitation of flood affected schools	Neelum Valley, AK	Project approved. Team to be staffed	17-Apr-11	Jazib Zahir	Early June 2011
WAFA	Welfare Awareness & Facilitation Association	\$9,345	Rehabilitation of flood affected schools	Nowshera	Pending screening	20-Apr-11	Mehreen Siddiqi	End June 2011
UDO	UFAQ Development Organization	\$16,329	Installation of hand-pumps	Kot Addu, Muzaffargarh	Pending screening	03-May-11	Naima Hasan	End June 2011
RDO	Rural Development Organization	\$11,543	Upgrade/extension of existing medical center	Faisalabad	Pending screening	14-May-11	Haleema Raheel	End June 2011
FIDA	Foundation for Integrated Development Action	\$11,761	Setting up bio-gas plants	D.I.Khan	Pending screening	16-May-11	Khurram Jamali	End June 2011
YDO	Youth Development Organization	\$11,764	Installation of hand-pumps	Rajanpur, Punjab	Pending screening	18-May-11	Dawood Ahmed	End June 2011
MBB	Muhammadi Blood Bank	\$11,764	Equipment for Thalassemia center	Karachi	To be assigned to screener	26-May-11		
MHSF	M.H. Sufi Foundation	\$11,764	Expansion of School - Kaseese Branch	Hafizabad	Pending screening	26-May-11	Naima Hasan	End June 2011

Current Month

Previous Month

Early Stage

8

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New Proposals

Approved from screening
 Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeners	Screening Decision made/ expected?
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Approved		4		1				
Rejected		3		2				
On hold		0		0				
Total		<u>15</u>		<u>12</u>				

Projects Under Review

Approved
Rejected

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage
APS	Arshad Public School	AJK	\$11,619	Water supply project-installation of water tanks, pipes etc to provide the school with access to clean water	Uzaib Saya, Habiya Beg, Mariam Haqqie	Mubarik Imam, Dawood Ahmed	Site visit to be conducted by Khizr saab in the middle of June. Team to make a decision based on the site visit report.	15-Jun-10	Jun-11	End
DLG Construction	De Laas Gul Welfare Program	Charsadda and Nowshera	\$9,412	Reconstruction of houses in Charsadda and Nowshera	Saba Gul, Laraib Mahar, Shammi Quddus	Rameez Dossa, Arifa Khandawalla	Rejected. DLG did not have the required experience and the ability to carry out a construction project. Also, DLG's credibility in question since they asked the site visit volunteer to keep certain things to himself.	05-Nov-10	May-11	End
DLG Water	De Laas Gul Welfare Program	Charsadda and Nowshera	\$9,647	Installation of hand-pumps	Naveed Alam, Ayesha Rabbani, Butool Rizvi	Shahan Zafar, Mehreen Siddiqi	Rejected. Site visit revealed that DLG did not have the required ability to install hand-pumps .	04-Nov-10	May-11	End
SDO	Saibaan Development Organization	Mansehra	7,294	Setting up of a water filtration plant	Bilal Hussain, Sadia Ahmed, Ammar Naqvi	Rameez Dossa, Dawood Ahmed	Approved. Project in execution stage.	24-Dec-10	Jun-11	End
PLC	Punjad Lions Club	Muzaffargarh	\$20,000	Re-construction of houses	Uzaib Saya, Shehryar Khan, Najiyeh Akbar	Mubarik Imam, Minhaj Patel	Project in mid stage of evaluation.	11-Nov-10	Jun/Jul-11	Mid
RWO	Rabita Welfare Organization	Layyah	\$11,765	Construction of latrines	Waqas Satti, Mariam Haqqie, Saad Khan	Waleed Saraf, Khurram Jamali	Project in mid stage of evaluation.	20-Nov-10	Jun/Jul-11	Mid
CCFP	Child Care Foundation of Pakistan	Nankana; Sheikhpura	\$11,765	Setting up computer labs in 3 existing schools	Nabeel Hasnain, Minza Zahid, Arsalan Mushtaq	Akbar Bhaidani, Hasham Mehmood	Project in mid stage of evaluation.	20-Nov-10	Jun/Jul-11	Mid
Kachho	Kachho Foundation	Bahawalpure, Dadu	\$18,747	Re-construction of houses	Owais Rafiq, Ali Taufeeq, Ahsan Hussain	Saad Hasan, Aized Rabbani	The site visit report raised concerns around Kachho's ability to undertake the project. Probability of getting rejected.	11-Nov-10	Jun-11	End
HOPE	HOPE Foundation	AK	\$9,009	Rural Water Supply Project	Najaf Ali Shah, Mehreen Iqbal, Ruqaiya Ramzan	Shahan Zafar, Mehreen Siddiqi	Project in mid stage of evaluation. Site visit to be conducted soon.	22-Jan-11	Jun-11	Mid
CAP	Community Advance Program	Lahore	\$7,859	Computers and furniture for existing schools	Jawad Hasan, Meher Makda, Mahira Kalim	Natasha Qureshi, Qasim Ashraf	Project in mid stage of evaluation. Site visit has been conducted and has revealed several positive aspects of the project.	29-Jan-11	Jun-11	Mid
ARBAN	Association for Realization of Basic Needs (ARBAN)	Karachi	\$11,747	Drinking Water, Hand Washing, Sanitation Facility Renovation & Maintenance work in 2 schools	Adnan Pathan, Bilal Sarfaraz, Shiza Shahid	Tarim Wasim, Asad Mawjee	Rejected. Doubts as to NGO's ability to execute the project. Conversations with the school principal revealed other critical needs not identified by the NGO.	12-Jan-11	May-11	End
KRT	Karachi Relief Trust	Sujawal District, Sindh	\$14,705	Reconstruction of homes for flood victims	Adeel Qaiser, Hadia Raheel, Alexis Saba	Shahan Zafar, Jazib Zahir	Project in initial stage of evaluation.	17-Feb-11	Jul-Aug-11	Early
SFL	Sahara for Life Trust	Muzaffargarh	\$15,529	Reconstruction of homes for flood victims	Adnan Pathan, Adeel Naeem, Taha Mashhadi	Waleed Saraf, Dawood Ahmed	Early-Mid stage of evaluation. Team generally in support of the project. Site visit to be conducted	01-Feb-11	Jul-11	Mid
HEED (M)	Health Education Environment Development Association	Mishtimba, AK	\$11,764	Mishtimba Village family latrines	Danish Iqbal, Abdullah Hasan, Habiya Beg	Tarim Wasim, Nabeel Hasnain	Initial stage of evaluation	09-Apr-11	Aug-11	Early
SS	Sudhaar Society	Kasur	\$11,765	Sanitation and Health (Construction of latrines and installation of hand-pumps in 15 schools)	Farzal Dhojki, Babar Khan, Muzammal Ashraf	Ramwvz Dossa, Ahmed Makani	Initial stage of evaluation	25-Mar-11	Aug-11	Early

	Current Month	Previous Month
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Early Stage Diligence	3	
Mid-Stage Diligence	6	
Final Stage Diligence	3	
Rejected	3	

Volunteers

	Total			New (this month)			Notes
	Staffed ⁽¹⁾	Needed ⁽²⁾	Available ⁽³⁾	Signups ⁽⁴⁾	Selected	Trained	
Permanent Evaluation Committee	8	4	0	0	0	0	8 PECs are staffed presently, Shahan, Rameez, Mubarik & Waleed are on 2 projects each simultaneously, Saad will have capacity in July - Aug, Natasha is travelling until mid June so will not be able to take on anything new right now.
Evaluation Committee	10	4	4	0	1	1	10 ECs are staffed, Dawood is on 3 projects. Mehreen and Khurram Jamali have capacity to take on a project each. Asad Mawjee is not on a project currently so can potentially take one on as well. The Kachho project is almost at an end so Aized Rabbani may be available then. Nabeel Hasnain is now an EC and is on the HEED (M) project
Project Team Leads	11	4	4	0	2	2	11 PTLs are staffed on projects right now. Supriya Balsekar and Saman Nizami were trained as new PTLs last week and are available to take on a project. Saba Gul is available, Adnan Pathan can also take on one more project. Isfandiyar Shaheen had said that he would have capacity in June so he can probably take on a project as well.
Project Team	23	8	10	16	6	6	KRT,SFL,Sudhaar and HEED (M) were staffed in May, the rest are all on going projects. There have been a lot of new sign ups and 8 new project team volunteers have been onboarded and trained. 2 of them have also been staffed on projects. Volunteers from the existing pool are also available
Site Visits	4	2	6	15	3	3	Ali Raza conducted the site visit for the Kachho project; the team will be taking a decision on it now. Waqas Sajjad conducted the visit for Saibaan and the project has been approved for funding. Khizr Sb is supposed to conduct the visit for APS water pipeline and Jazib Zahir conducted the site visit for CAP. One volunteer is needed to visit the SFL site and we may need 1 more for the HOPE water project
Sourcing	3	0	0	16	0	0	The sourcing strategy has undergone some change in view of the alteration in organizational policy of taking up stronger, low risk projects.
Fundraising	8	4	3	14	2	2	Hayat Khan will be coming on board for fundraising. Adnan Pathan is available to be more involved on this. Adeel Naeem (new volunteer who is keen on fundraising) is on a project team currently to understand the organization and its processes better, he can set up a chapter then in Singapore. Muhammad Waqas is helping organizing a gathering in NY with Usman to discuss the next fundraising event. PDF holding a BBQ in Toronto to raise funds for the NEEDS Poultry project.
Media	4	0	4	10	0	0	Ayesha Shahid, Natalia Bokhari, Sanaa Qureshi & Nabeel Ahmed are actively involved.
Web team	2	5	0	0	0	0	Need a volunteer for salesforce . Azhar has asked for more volunteers on the Tech team, will post the opportunities for that
Legal	3	1	0	2	0	0	
Marketing	1	4	3	6	1	1	4 new resumes have come through for the marketing team and seem promising. I have set up a conversation with the candidates next week to find out more.Hadia Raheel has come on board for the partnership development role.
Other	3	2	0	0	2	2	Adnan Iqbal, Junaid Tahir and Hasan Karahan have joined as part of the KMS team. There are 3 volunteers available to come on board for the Eco Energy project, the initiative will be led by Mubarik.
Total	80	38	34	79	17	17	

Total signups 30
New projects launched 4
New projects expected 4

According to maximum numbers based on proposals approved and in the pipeline

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

Issues:
 PEC availability
 Tech/Marketing/Media/Legal/Fundraising teams need new members

Initiatives:
 Upcoming volunteer activities are being posted on the 'current opportunities' page on the website
 Recruitment for the new VM is underway. 2 candidates are in the third phase of the process
 VM User Manual is being compiled to ensure maximum information is available to the new VM
 Information for all active volunteers has been consolidated on one google spreadsheet

Fundraising

Initiatives	Description	Volunteers	Comments	Timeline
HBS charity auction	ADP was selected as one of the beneficiary organizations for a charity auction at Harvard Business School	Shahan Zafar	Raised a total of \$10k	April-May
Partnerships management volunteer on-board and oriented	This volunteer would help manage relationships with existing partner organizations, providing information, seeking funding on projects and maintaining a certain level of communication. Volunteer will also build new partnerships with relevant organizations	Hadia Raheel	Next step: Pro-actively looking at organization to partner with and build relationships with	May-June
Summer fundraising campaign	Building a team of volunteers for the city/region specific teams, in preparation for a summer fundraising campaign once we have 2-3 projects and a target for at least \$10k of fundraising	Usman Hassan	Planning an event in New York city in August / September - Muhammad Waqas taking lead in New York, as Ahmad Sheikh is looking to transition out of his role.	June-August

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Mubarik Imam	Moved to a new lawyer. Will try to register as "Association for Development" or "ADP". In the process of building a rapport with the Registrar - will apply for registration by the end of May/early June, 2011	NA
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz; Vajiha Sipra	Constantly updating projects pages on the website. April's issue of Dastak was published. Vajiha Sipra is a new addition to the team. ADP doing well on social media. As a result of Nabeel's presentation to PDF, they're hosting a BBQ - the proceeds of which will go to the NEEDS Poultry project.	Ongoing
Volunteer Review	Group to review ADP's Volunteer Management Processes (recruiting, orientation, screening, training, staffing, feedback) with the aim of improving them.	Naima Hasan; Mehreen Siddiqi; Tarim Wasim; Mubarik Imam	Naima to draft a document detailing processes related to volunteers. Team to discuss issues like Volunteer retention, feedback, recruitment, training and recognition.	Ongoing