



Association for the Development of Pakistan

Monthly Report

Apr-11

New Proposals

Approved from screening
Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
AHD	Agency for Human Development	\$13,886	Water and Sanitation Facilities	Charsadda	Project looks good on paper. Naima doing some more research to make sure it's worth staffing.	03-Mar-11	Naima Hasan	Mid May 2011
YRC	Youth Resource Center	\$11,764	Water Supply Scheme (Installation of hand-pumps)	Nowshera	Project looks good on paper. Mehreen doing some more research to make sure it's worth staffing.	17-Mar-11	Mehreen Siddiqi	Mid May 2011
KWES	Kohsar Welfare and Educational Society	\$11,717	Water Supply Scheme	Sardari Katkair Village, Muzaffarabad, AK	Rejected. Concerns with regards to critical need - some infrastructure already exists. Needs assessment not done by the NGO.	21-Mar-11	Naima Hasan	End Apr. 2011
LS	Lifeline Society	\$10,235	Water Supply Scheme (Installation of hand pumps)	Near Multan and Muzaffargarh	Checklist complete. Decision to be made by Shahan and Asad.	25-Mar-11	Asad Mawjee	Mid May 2011
SS	Sudhaar Society	\$11,765	Sanitation and Health (Construction of latrines and installation of hand-pumps in 15 schools)	Kasur	Approved from screening. Project team to be staffed.	25-Mar-11	Umbreen Tapal	End Apr. 2011
SFL (Health)	Sahara for Life Trust	\$14,647	Equipment for existing hospital	Sialkot	Checklist complete. Decision to be made by Shahan and Khurram.	25-Mar-11	Khurram Jamali	Mid May 2011
SIDO	Social Integrated Development Organization	\$10,674	Water Supply Scheme (Installation of hand pumps)	Charsadda	Checklist complete. Decision to be made by Shahan and Qasim.	30-Mar-11	Qasim Ashraf	Mid May 2011
AMWS	Al-Rehman Medical Welfare Society	\$8,823	Upgrade of existing medical center	Karachi	Pending screening	04-Apr-11	Dawood Ahmed	End May 2011
SHATAC	Shehri Ijtamati Taraqiati Council	\$11,764	Purchase of Ultrasound machine and installation of incinerator	Mandi Bahauddin	Pending screening	13-Apr-11	Haleema Raheel	End May 2011
ABKT	Association for Behavior and Knowledge Transformation	\$11,032	Installation of hand pumps	Lower Dir	Rejected. Lower Dir is quite far from Peshawar and a site visit might be difficult to arrange. Also, NGO does not have a lot of experience in water projects.	14-Apr-11		Early May 2011
HEED	Health Education Environment Development Association	\$16,470	Rehabilitation of flood affected schools	Neelum Valley, AK	Pending screening	17-Apr-11	Jazib Zahir	End May 2011
WAFA	Welfare Awareness & Facilitation Association	\$9,345	Rehabilitation of flood affected schools	Nowshera	To be assigned to screener	20-Apr-11		End May 2011

Current Month Previous Month

Early Stage

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New Proposals

Approved from screening
 Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
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Approved		1		3				
Rejected		2		2				
On hold		0		0				
Total		<u>12</u>		<u>12</u>				

Projects Under Review

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage
APS	Arshad Public School	AJK	\$11,619	Water supply project-installation of water tanks, pipes etc to provide the school with access to clean water	Uzaib Saya, Habiya Beg, Mariam Haqqie	Mubarik Imam, Dawood Ahmed	PRCS has recently built a pipeline in the area and installed a tap in the school. According to Basharat, this is not sufficient for the needs of the children. Raja to send Project Completion Report to Mehreen. Team to make a decision soon.	15-Jun-10	May-11	End
SSVDO	Shama Social Village Development Organization.	Charsadda	\$8,029	Drinking Water Supply Schemes for Flood Affected Families through Installation of 65 Hand Pumps	Jazib Zahir, Danish Iqbal, Jawad Hasan	Syed Shahan Zafar, Janet Southern	Rejected. Site visit revealed that the targeted area already had several hand-pumps that were being used by the villagers and hence the need wasn't critical.	29-Aug-10	Apr. 2011	End
DLG Construction	De Laas Gul Welfare Program	Charsadda and Nowshera	\$9,412	Reconstruction of houses in Charsadda and Nowshera	Saba Gul, Laraib Mahar, Shammi Qudus	Rameez Dossa, Arifa Khandawalla	Site visit conducted in mid April and report submitted. Team to make a decision based on the report. Probability of getting rejected.	05-Nov-10	May-11	End
DLG Water	De Laas Gul Welfare Program	Charsadda and Nowshera	\$9,647	Installation of hand-pumps	Naveed Alam, Ayesha Rabbani, Butool Rizvi	Shahan Zafar, Mehreen Siddiqi	Site visit conducted in mid April and report submitted. Team to make a decision based on the report. Probability of getting rejected.	04-Nov-10	Apr. 2011	End
SDO	Saibaan Development Organization	Mansehra	7,294	Setting up of a water filtration plant	Bilal Hussain, Sadia Ahmed, Ammar Naqvi	Rameez Dossa, Dawood Ahmed	Project in mid stage of evaluation	24-Dec-10	May-11	Mid
PLC	Punjad Lions Club	Muzaffargarh	\$20,000	Re-construction of houses	Uzaib Saya, Shehryar Khan, Najiyeh Akbar	Mubarik Imam, Minhaj Patel	Project in mid stage of evaluation	11-Nov-10	May-11	Mid
RWO	Rabita Welfare Organization	Layyah	\$11,765	Construction of latrines	Waqas Satti, Mariam Haqqie, Saad Khan	Waleed Saraf, Khurram Jamali	Project in mid stage of evaluation. Probability of getting rejected.	20-Nov-10	May-11	Mid
CCFP	Child Care Foundation of Pakistan	Nankana; Sheikhpura	\$11,765	Setting up computer labs in 3 existing schools	Nabeel Hasnain, Minza Zahid, Arsalan Mushtaq	Akbar Bhaidani, Hasham Mehmood	Project in mid stage of evaluation	20-Nov-10	May/June 2011	Mid
Kachho	Kachho Foundation	Bahawalpure, Dadu	\$18,747	Re-construction of houses	Owais Rafiq, Ali Taufeeq, Ahsan Hussain	Saad Hasan, Aized Rabbani	Team generally in favor of project. Site visit to be conducted in mid May, Team to confirm decision after the visit.	11-Nov-10	May-11	End
HOPE	HOPE Foundation	AK	\$9,009	Rural Water Supply Project	Najaf Ali Shah, Mehreen Iqbal, Ruqaiya Ramzan	Shahan Zafar, Mehreen Siddiqi	Project in mid stage of evaluation. Project team has contacted Mr. Mubshir to determine feasibility of the project. Site visit to be conducted soon.	22-Jan-11	Jun-11	Mid
CAP	Community Advance Program	Lahore	\$7,859	Computers and furniture for existing schools	Jawad Hasan, Meher Makda, Mahira Kalim	Natasha Qureshi, Qasim Ashraf	Project in early stages of evaluation	29-Jan-11	Jun-11	Early
ARBAN	Association for Realization of Basic Needs (ARBAN)	Karachi	\$11,747	Drinking Water, Hand Washing, Sanitation Facility Renovation & Maintenance work in 2 schools	Adnan Pathan, Bilal Sarfaraz, Shiza Shahid	Tarim Wasim, Asad Mawjee	Project in early stages of evaluation. Probability of getting rejected.	12-Jan-11	May-11	Mid
KRT	Karachi Relief Trust	Sujawal District, Sindh	\$14,705	Reconstruction of homes for flood victims	Adeel Qaiser, Hadia Raheel, Alexis Saba	Shahan Zafar, Jazib Zahir	Approved from screening. Project kick off call scheduled for May 8, 2011	17-Feb-11	Jun/Jul-11	Early
SFL	Sahara for Life Trust	Muzaffargarh	\$15,529	Reconstruction of homes for flood victims	Adnan Pathan, Adeel Naeem, Taha Mashnadi	Waleed Saraf, Dawood Ahmed	Approved from screening. Project kick off call scheduled for May 14, 2011	01-Feb-11	Jul-11	Early
HEED (M)	Health Education Environment Development Association	Mishtimba, AK	\$11,764	Mishtimba Village family latrines	Danish Iqbal, Abdullah Hasan, Habiya Beg	Tarim Wasim, Nabeel Hasnain	Approved from screening. Project kick off call scheduled for May 15, 2011	09-Apr-11	Jul-11	Early

Current Month Previous Month

Early Stage Diligence	4
Mid-Stage Diligence	6
Final Stage Diligence	4

Projects In Progress

Project Name	NGO	Location	Budget	Description	Start Date	Expected End Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
Kharo Chann	Action for Humanitarian Development	Thatta	\$4,250	School for remote fishing village communities	1-May-09	TBC	\$3,644	\$606	Mr. Yaseen to confirm further funding needs	Y	Third tranche of funding (Rs. 81,000) disbursed on June 17th, 2010. School is operational with 74 students enrolled currently. Enrollment has gone down because people migrated in anticipation of the floods and because families are not keen on sending older girls to school. School might need remaining amount for maintenance and repair (no response from Mr. Yaseen yet). School also applying for govt. funds .
Al-Qasim	Al Qasim Foundation	District Khushab	\$9,146	Sustainable Energy - Biogas plants for Soon Valley community	27-Feb-09	TBC	\$6,511	\$2,635	End May, 2011 (End of Phase III)	Y	Al Qasim received a third tranche of \$2,941 on Feb 27, 2011. Work on Phase III to be completed by the end of May, 2011. 4 biogas plants have been constructed and will be functional in another 2 weeks. 5th plant is under construction.
CCF	Children Cancer Foundation Pakistan	Karachi	\$7,058	To establish pediatric ICU for infection control in a Cancer Hospital in Karachi	20-Apr-10	TBC	\$6,854	\$0	Next quarterly Report to be submitted in July/Aug. 2011	N	Signed contract received from NGO. First Equipment Utilization Report submitted in Aug. 2010. Site visit conducted by Umbreen Tapal on Oct. 16, 2010. Another visit conducted by Saad Halim in Feb., 2011. Second Equipment Utilization Report submitted in Apr., 2011.
MGPO	Mountain and Glacier Protection Organization	Mansehra	\$9,523	Water Supply Scheme for Shamdarah and Chajhar, Mansehra district (140km from Islamabad)	Aug. 2010	TBC	\$4,957	\$0	Early 2011 (Completion of at least 4 installations)	N	Report A and B submitted. 4 pumps have been installed. Problems with regards to 5th. Site visit conducted by Imad Rashid in Feb., 2011. According to site visit report, 3 pumps are functioning fine whereas one is pumping muddy water which is being used for feeding animals. Need for better identification of locations for hand-pump installation has also been mentioned. Team has decided to put the project on hold for now. MGPO has ADP's money that was sent for the installation of the 5th pump - need to contact MGPO and discuss the issue.
HEED	Health, Education, Environment & Sustainable Development	Sokar, AJK	\$11,308	Sanitation Coverage for Sokar Village in Kashmir (target 60 Family Latrines in total)	Oct. 2010	TBC	\$11,308	\$0	May, 2011 (Report on completion of project)	N	Project has come to an end with construction of all latrines complete. HEED held its last Hygiene Promotion session in early Apr., 2011. HEED team intends to monitor the project according to the agreed upon monitoring mechanism and will undertake a survey 12 months from completion of the project. Potential site visit to be arranged to confirm HEED update. Draft Completion Report submitted.
NEEDS (flood relief)	Network for Education and Economic Development Services	Charsadda	\$5,000	Installation of handpumps to provide clean drinking water	Sep./Oct. 2010	TBC	\$5,000	\$0		N	Project has come to an end with all 12 hand-pumps constructed and functioning well. Project Completion Report has been received. Potential site visit to be arranged to confirm NEEDS update.
SWS	Sahara Welfare Society	Ghotki, Sindh	\$9,411	Set up a computer lab in Noor Lakhan School in Katch area	Jan. 2011	TBC	\$4,705	\$4,705	Report to be submitted by SWS on completion of Phase I	Y	ADP disbursed a total of \$4,705 in Jan. and Feb., 2011 which have been received by SWS. Noor Lakhan School has been upgraded to a High School. Construction of computer lab is complete. Finishing/electrification is in the process and will be completed by May 15, 2011. Security Agreement between School Management and Village elders has been signed.
Amir Public School	Nia Ujala	Gujranawala	\$7,032	Development of a school in Gujranawala (setting up of classrooms)	Jan. 2011	TBC	\$5,506	\$1,526	Report A to be submitted when classroom becomes functional	Y	ADP wired first tranche of \$2,706 to Amir Public School in late Jan., 2011 and then second tranche of \$2,800 in Mar., 2011. Site visit to APS conducted by Arsalan Mushtaq on Mar. 21, 2011. Construction will be completed by mid May, 2011. APS to share the following soon: (i) Details of the Teacher and the Assistant Teacher who have been hired (ii) Information on the 30 students (50% girls) who have been admitted (iii) Details of Teachers Training Plan.
NEEDS - Poultry	Network for Education & Economic Development Services	Charsadda	\$7,725	Sustainable livelihood creation through poultry/ microfinance option	Apr. 2011	TBC	\$2,600	\$5,753	Mr. Humayun to inform ADP when women have been registered and hens are to be purchased	Y	1st tranche of \$2,600 released by ADP on Mar. 23, 2011. Mr. Humayun to confirm receipt. According to Mr. Humayun, women will be identified and registered for the project in the next couple of months and hens will be provided after that (once the price of hens comes down).

Projects In Progress	9
Remaining Funding	\$15,225

Volunteers

	Total			New (this month)			Notes
	Staffed ⁽¹⁾	Needed ⁽²⁾	Available ⁽³⁾	Signups ⁽⁴⁾	Selected	Trained	
Permanent Evaluation Committee	8	3	1	0	0	0	8 PECs are staffed presently, Shahan, Rameez, Mubarik, Tarim & Waleed are on 2 projects each simultaneously. Rameez has said he can take one more after a couple of weeks when the DLG project reaches a decision
Evaluation Committee	11	3	0	2	1	1	11 ECs are staffed, Mehreen is on 2 projects and Dawood is on 3 projects. Asad Mawjee is a new EC, he is on his first project right now. Muhammad Waqar and Waqar Ghani need to be assessed by a PEC to determine whether they can take on a EC role. Have reached out to Ahmed Makani to find out if he can take up a project
Project Team Leads	12	3	3	0	2	0	Asma Panjwani and Supriya Baleslar need to be trained as PTLs. Farzal Dhojki is available; Danish Iqbal and Adnan Pathan have capacity to take on multiple projects. The DLG Projects and Kachho are close to a decision so those team members may have capacity in a few weeks time
Project Team	28	6	8	14	6	6	There is a sufficient pipeline of PT volunteers who can be staffed on new projects
Site Visits	2	3	5	8	3	3	Muhammad Ishaq conducted visits for both DLG projects. A site visit volunteer Ali Raza is available for the Kachho project; the visit will be conducted in mid May. Khizr Sb has agreed to conduct the visit for the HOPE Water project in mid May. Site visits will also be needed for the NEEDS water pumps project to verify the report of the installation of 12 pumps and to confirm the completion of the HEED project
Sourcing	3	0	0	16	0	0	The sourcing strategy has undergone some change in view of the alteration in organizational policy of taking up stronger, low risk projects. Sourcing will still be managed by Mehreen, Naïma and Umbreen
Fundraising	8	4	3	11	2	0	The fundraising team roles will be put up on the website to increase outreach. Adeel Naëem (new volunteer who is keen on fundraising) is on a project team currently to understand the organization and its processes better, he can set up a chapter then in Singapore. Hadya Raheel is interested in taking up the role developing partnerships. She is also on a project team right now for the same purpose. Adnan Pathan is willing to get more involved on this front as well
Media	5	0	4	16	1	1	Ayesha Shahid, Ayesha Sarfraz, Natalia Bokhari, Sanaa Qureshi & Nabeel Ahmed are actively involved, Fizza Shah is interested in helping create some visibility for ADP in the print and visual media
Web team	2	2	1	2	0	0	Need salesforce volunteer - will post on current opportunities page on the website
Legal	3	1	0	1	0	0	Need pro bono legal help in Pakistan.
Marketing	0	3	3	6	2	0	The search for volunteers for the marketing team continues, Sara Kamal will get in touch with us after a few weeks due to some professional commitments. The roles will be posted on the website as well.
Other	2	2	0	4	2	2	Adnan Iqbal and Junaid Tahir have joined as part of the KM team and will be leading this initiative, its at an initial stage right now. PMI - Karachi has also agreed to provide assistance/support for this initiative
Total	84	30	28	80	19	13	

Total signups 20
New projects launched 4
New projects expected 3

According to maximum numbers based on proposals approved and in the pipeline

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

Issues:
 EC training and availability
 Tech/Marketing/Media/Legal/Fundraising teams need new members
 Salesforce Volunteer needed

Initiatives:
 Upcoming volunteer activities will be posted on the 'current opportunities' page on the website
 Through collaborations with Engro Corp., SCB and PMI Pakistan, new volunteers will be recruited and these organizations have agreed to assist in creating visibility for ADP within their networks
 Corporate presentations will be set up through our existing volunteers to increase visibility, Phillip Morris - Pakistan, HBL & PMI Karachi have shown interest

Financials

	Current Month	YTD	Notes (current month)
Donations (net)	\$2,825	\$10,348	
Project Disbursements			
Microfinance for Poultry		\$2,600	
Sokar Village Latrines		\$8,800	
Amir Public School		\$5,512	
Al Qasim Biogas Plants		\$2,943	
SWS Computer Lab		\$4,729	
Total		\$24,584	
Expenses			
Salaries	\$1,490	\$6,196	
Other	\$3,626	\$4,306	Includes fundraising expenses and filing penalty
Total	\$5,116	\$10,502	
Available Funds			
General		\$19K	
Flood Redevelopment		\$30K	

Fundraising

Initiatives	Description	Volunteers	Comments	Timeline
Utilizing causes as an approach to social media based fundraising for a project	ADP is set up on causes and we can create a project page for a specific ADP project and raise funds through this channel	Usman Hassan	It will be a trial for a project to see how useful and effective it is for our purposes. Helps spread the word and hopefully get more people to follow ADP	April-May 2011
Planning for summer fundraising campaign	Building a team of volunteers for the core central positions and city/region specific teams, in preparation for a summer fundraising campaign once we have 2-3 projects and a target for at least \$10k of fundraising	Usman Hassan	Some discussion on fundraising opportunities within their environment (Tufts) or through other channels.	May-June 2011

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Mubarik Imam	Moved to a new lawyer. Will try to register as "Association for Development" or "ADP". In the process of building a rapport with the Registrar - will apply for registration by the end of May/early June, 2011	NA
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz	Constantly updating projects pages on the website. Annual Report released. Next issue of Dastak to go out soon. Volunteer Opportunities now open. Working on the Wikipedia page	Ongoing
Volunteer Review	Group to review ADP's Volunteer Management Processes (recruiting, orientation, screening, training, staffing, feedback) with the aim of improving them.	Naima Hasan; Mehreen Siddiqi; Tarim Wasim; Mubarik Imam	Naima to draft a document detailing processes related to volunteers. Team to discuss issues like Volunteer retention, feedback, recruitment, training and recognition.	Ongoing