



# Association for the Development of Pakistan

## Monthly Report

Mar-11

New Proposals

Approved from screening  
Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
ARBAN	Association for Realization of Basic Needs (ARBAN)	\$11,747	Drinking Water, Hand Washing, Sanitation Facility Renovation & Maintenance work in 2 schools	Karachi	Approved from screening after site visit to both schools. Project team to be staffed	12-Jan-11	Umbreen Tapal	End Mar. 2011
SFL	Sahara for Life Trust	\$15,529	Reconstruction of homes for flood victims	Muzaffargarh	Approved from screening. Project team to be staffed	01-Feb-11	Hasham Mehmood	End Mar. 2011
HSP	Human Shield Pakistan	\$15,294	Reconstruction of flood affected schools	Nowshera	Rejected. Concerns with regard to NGO's ability to undertake a reconstruction project as the NGO is very new	02-Feb-11	Dawood Ahmed	End Mar. 2011
KRT	Karachi Relief Trust	\$14,705	Reconstruction of homes for flood victims	Sujawal District, Sindh	Approved from screening. Project team to be staffed	17-Feb-11	Naima Hasan	End Mar. 2011
WEO	Women Empowerment Organization	\$9,367	Installation of 20 hand pumps	Nowshera	Rejected. Concerns with regard to NGO's credibility	13-Feb-11	Mehreen Siddiqi	Early Apr. 2011
AHD	Agency for Human Development	\$13,886	Water and Sanitation Facilities	Charsadda	Pending screening	03-Mar-11	Naima Hasan	End Apr. 2011
YRC	Youth Resource Center	\$11,764	Water Supply Scheme	Nowshera	Pending screening	17-Mar-11	Mehreen Siddiqi	End Apr. 2011
KWES	Kohsar Welfare and Educational Society	\$11,717	Water Supply Scheme	Sardari Katkair Village, Muzaffarabad, AK	To be assigned for screening	21-Mar-11		
LS	Lifeline Society	\$10,235	Installation of hand pumps	Near Multan and Muzaffargarh	Pending screening	25-Mar-11	Asad Mawjee	End Apr. 2011
SS	Sudhaar Society	\$11,765	Sanitation and Health (Construction of latrines and installation of hand-pumps in 15 schools)	Kasur	Pending screening	25-Mar-11	Umbreen Tapal	End Apr. 2011
SFL (Health)	Sahara for Life Trust	\$14,647	Equipment for existing hospital	Sialkot	Pending screening	25-Mar-11	Khurram Jamali	End Apr. 2011
SIDO	Social Integrated Development Organization	\$10,674	Installation of hand pumps	Charsadda	To be assigned for screening	30-Mar-11		

	Current Month	Previous Month
Early Stage	7	7
Approved	3	1
Rejected	2	4
On hold	0	0
<b>Total</b>	<b>12</b>	<b>12</b>

Projects Under Review

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage
APS	Arshad Public School	AJK	\$11,619	Water supply project-installation of water tanks, pipes etc to provide the school with access to clean water	Uzaib Saya, Habiya Beg, Mariam Haqqie	Mubarik Imam, Dawood Ahmed	PRCS has recently built a pipeline in the area and installed a tap in the school. According to Basharat, this is not sufficient for the needs of the children. Team to make a decision soon.	15-Jun-10	Apr. 2011	End
KDO	Khangiri Development Organization	Mansehra	\$7,647	Water supply scheme in Balakot (next to Mansehra)	Adeel Qaiser, Adnan Pathan, Shozab Naqvi	Waleed Saraf, Mehreen Siddiqi	Rejected. Concerns with respect to KDO's ability to undertake the project - lack of technical expertise being the strongest concern.	09-Jun-10	Mar. 2011	End
SSVDO	Shama Social Village Development Organization.	Charsadda	\$8,029	Drinking Water Supply Schemes for Flood Affected Families through Installation of 65 Hand Pumps	Jazib Zahir, Danish Iqbal, Jawad Hasan	Syed Shahan Zafar, Janet Southern	Site visit conducted by ADP volunteer and report submitted to the team. Team to make decision based on report. Probability of being rejected.	29-Aug-10	Apr. 2011	End
DLG Construction	De Laas Gul Welfare Program	Charsadda and Nowshera	\$9,412	Reconstruction of houses in Charsadda and Nowshera	Saba Gul, Lاراib Mahar, Shammi Qudus	Rameez Dossa, Arifa Khandawalla	Volunteer to conduct visit in mid April. Team to make a decision once the visit is conducted and a report is received.	05-Nov-10	Apr. 2011	Mid
DLG Water	De Laas Gul Welfare Program	Charsadda and Nowshera	\$9,647	Installation of hand-pumps	Naveed Alam, Ayesha Rabbani, Butool Rizvi	Shahan Zafar, Mehreen Siddiqi	Volunteer to conduct visit in the 1st week of April. Team to make a decision once the visit is conducted and a report is received.	04-Nov-10	Apr. 2011	Mid
READ	Rural Education and Development Foundation	Rahimyar Khan	\$12,331	Rehabilitation of 3 flood affected schools (provision of furniture)	Mughees Butt, Mahira Kalim, Meher Makda	Natasha Qureshi, Qasim Ashraf	Evaluation ended because READ acquired funding from somewhere else.	30-Nov-10	Mar. 2011	End
SDO	Saibaan Development Organization	Mansehra	7,294	Setting up of a water filtration plant	Bilal Hussain, Sadia Ahmed, Ammar Naqvi	Rameez Dossa, Dawood Ahmed	Project in mid stage of evaluation	24-Dec-10	Apr./May 2011	Mid
PLC	Punjnad Lions Club	Muzaffargarh	\$20,000	Re-construction of houses	Uzaib Saya, Shehryar Khan, Najiyeh Akbar	Mubarik Imam, Minhaj Patel	Project in mid stage of evaluation	11-Nov-10	Apr./May 2011	Mid
RWO	Rabita Welfare Organization	Layyah	\$11,765	Construction of latrines	Waqas Satti, Mariam Haqqie, Saad Khan	Waleed Saraf, Khurram Jamali	Project in early stages of evaluation	20-Nov-10	May/June 2011	Early
CCFP	Child Care Foundation of Pakistan	Nankana, Sheikhpura	\$11,765	Setting up computer labs in 3 existing schools	Nabeel Hasnain, Minza Zahid, Arsalan Mushtaq	Akbar Bhaidani, Hasham Mehmood	Project in early stages of evaluation	20-Nov-10	May/June 2011	Early
Kachho	Kachho Foundation	Bahawalpure, Dadu	\$18,747	Re-construction of houses	Owais Rafiq, Ali Taufeeq, Ahsan Hussain	Saad Hasan, Aized Rabbani	Project in early stages of evaluation	11-Nov-10	May/June 2011	Early
HOPE	HOPE Foundation	AK	\$9,009	Rural Water Supply Project	Najaf Ali Shah, Mehreen Iqbal, Ruqaiya Ramzan	Shahan Zafar, Mehreen Siddiqi	Approved from screening. Project team has been staffed. Project kick off call on April 9, 2011	22-Jan-11	Jun-11	Early
CAP	Community Advance Program	Lahore	\$7,859	Computers and furniture for existing schools	Jawad Hasan, Meher Makda, Mahira Kalim	Natasha Qureshi, Qasim Ashraf	Approved from screening. Project team has been staffed. Project kick off call on April 10, 2011	29-Jan-11	Jun-11	Early

	Current Month	Previous Month
Early Stage Diligence	5	
Mid-Stage Diligence	4	
Final Stage Diligence	2	
Rejected	2	
Total	13	0

Projects In Progress

Project Name	NGO	Location	Budget	Description	Start Date	Expected End Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
Kharo Chann	Action for Humanitarian Development	Thatta	\$4,250	School for remote fishing village communities	1-May-09	TBC	\$3,644	\$606	To confirm further funding needs from Mr. Yaseen	Y	Third tranche of funding (Rs. 81,000) disbursed on June 17th, 2010. School is operational with 74 students enrolled currently. Enrollment has gone down because people migrated in anticipation of the floods and because families are not keen on sending older girls to school. School might need remaining amount for maintenance and repair (need to clarify). School also applying for govt. funds.
Al-Qasim	Al Qasim Foundation	District Khushab	\$9,146	Sustainable Energy - Biogas plants for Soon Valley community	27-Feb-09	TBC	\$6,511	\$2,635	End of April, 2011 (End of Phase III)	Y	Al Qasim received a third tranche of \$2,941 on Feb 27, 2011. Work on Phase III has started with digging complete and construction of plants underway. Al Qasim aims to complete Phase III by the end of Apr., 2011.
CCF	Children Cancer Foundation Pakistan	Karachi	\$7,058	To establish pediatric ICU for infection control in a Cancer Hospital in Karachi	20-Apr-10	TBC	\$6,854	\$0	Next quarterly Report to be submitted in July/Aug. 2011	N	Signed contract received from NGO. Equipment Utilization Report (quarterly) submitted in Aug. 2010. Site visit conducted by Umbreen Tapal on Oct. 16, 2010. Another visit conducted by Saad Halim in Feb., 2011. Second Equipment Utilization Report submitted in Apr., 2011.
MGPO	Mountain and Glacier Protection Organization	Mansehra	\$9,523	Water Supply Scheme for Shamdarah and Chajhar, Mansehra district (140km from Islamabad)	Aug. 2010	TBC	\$4,957	\$4,566	Early 2011 (Completion of at least 4 installations)	Y	Report A and B submitted. 3 pumps have been installed with the fourth in process. Problems with regards to 5th. Site visit conducted by Imad Rashid in Feb., 2011. According to site visit report, 3 pumps are functioning fine whereas one is pumping muddy water which is being used for feeding animals. Need for better identification of locations for hand-pump installation has also been mentioned. Team to decide next steps based on site visit report.
HEED	Health, Education, Environment & Sustainable Development	Sokar, AJK	\$11,308	Sanitation Coverage for Sokar Village in Kashmir (target 60 Family Latrines in total)	Oct. 2010	TBC	\$11,308	\$0	End April, 2011 (Report on completion of project)	N	Project has come to an end with construction of all latrines complete. HEED held its last Hygiene Promotion session in early Apr., 2011. HEED team intends to monitor the project according to the agreed upon monitoring mechanism and will undertake a survey 12 months from completion of the project. Potential site visit to be arranged to confirm HEED update.
NEEDS (flood relief)	Network for Education and Economic Development Services	Charsadda	\$5,000	Installation of handpumps to provide clean drinking water	Sep./Oct. 2010	TBC	\$5,000	\$0	Mid April, 2011 (Report on completion of project)	N	Project has come to an end with all 12 hand-pumps constructed and functioning well. Potential site visit to be arranged to confirm NEEDS update.
SWS	Sahara Welfare Society	Ghotki, Sindh	\$9,411	Set up a computer lab in Noor Lakhan School in Katch area	Jan. 2011	TBC	\$4,705	\$4,705	Report to be submitted by SWS on completion of Phase I	Y	ADP disbursed a total of \$4,705 in Jan. and Feb., 2011 which have been received by SWS. Noor Lakhan School has been upgraded to a High School. Foundations work, earth filling & DPC have been completed. Procurement of computers completed, specifications testing and installation of softwares in-progress. Finalizing procurement / sourcing of chairs & furniture.
Amir Public School	Nia Ujala	Gujranawala	\$7,032	Development of a school in Gujranwala (setting up of classrooms)	Jan. 2011	TBC	\$5,506	\$1,526	Report A to be submitted when classroom becomes functional	Y	ADP wired first tranche of \$2,706 to Amir Public School in late Jan., 2011 and then second tranche of \$2,800 in Mar., 2011. Site visit to APS conducted by Arsalan Mushtaq on Mar. 21, 2011. Construction is underway with walls complete and roof and floors to be completed within the next month or so. 2 teachers have been hired and will be joining the school some time in April. The teacher training session is scheduled for June, 2011.
NEEDS - Poultry	Network for Education & Economic Development Services	Charsadda	\$7,725	Sustainable livelihood creation through poultry/ microfinance option	Apr. 2011	TBC	\$2,600	\$5,753	Mr. Humayun to inform ADP when women have been registered and hens are to be purchased	Y	1st tranche of \$2,600 released by ADP on Mar. 23, 2011. Mr. Humayun to confirm receipt. According to Mr. Humayun, women will be identified and registered for the project in the next couple of months and hens will be provided after that (once the price of hens comes down).

Projects In Progress	9
Remaining Funding	\$19,791

**Volunteers**

	Total			New (this month)			Notes
	Staffed <sup>(1)</sup>	Needed <sup>(2)</sup>	Available <sup>(3)</sup>	Signups <sup>(4)</sup>	Selected	Trained	
Permanent Evaluation Committee	6	3	3	0	0	0	6 PECs are staffed presently, Shahan, Rameez & Mubarak are on 2 projects each simultaneously. Tarim, Waleed and Natasha are available for staffing
Evaluation Committee	8	4	3	3	3	0	8 ECs are staffed, Mehreen and Dawood are on 2 projects each. Asad Mawjee, Muhammad Waqas and Waqar Ghani can be staffed once they have been trained. Jazib Zahir has also been trained and will be available once Shama is done. Nabeel Hasnain has agreed to take on the EC role and will be briefed and then staffed after he is done with his current PTL role. The READ team will be Uzalb Saya is on 2 projects (APS - water pipeline & PLC). Asma Panjwani and Supriya Balsekar have been recommended as PTLs and will be trained in April. DLG housing project and Shama are expected to reach a decision by end April; which will free Danish Iqbal & Jawad Hasan (both have been trained as PTLs). Shammi Qudus and Maryam Jillani are 2 more candidates who can be trained as a PTLs. Adnan Pathan and Adeel Qaiser are available as the KDO project was rejected. Adeel Naem is a new sign up who can also be trained as a PTL
Project Team Leads	9	5	5	4	2	0	
Project Team	21	8	10	19	4	4	There is a sufficient pipeline of PT volunteers who can be staffed on new projects
Site Visits	4	2	4	10	3	3	Bilal Ahmed will be conducting 2 visits in Chardsadda (DLG) in the first week of April and Muhammad Ishaq conducted a visit for the Shama Charsadda Water Project in the end of March. Bilal Siddiqui conducted a visit to ARBAN site in Karachi to facilitate a decision for the next step for the project. Arslan Mushtaq conducted a visit to the APS site for an update
Sourcing	3	4	4	15	1	1	Umbreen Tapal, Mehreen and I will be taking care of sourcing projects and Fizza Shah is a new volunteer who has shown interest in it so she will also come on board.
Fundraising	8	4	3	5	2	0	Have connected Ali Tafueeq and Adeel Naem (he is interested in setting up a chapter in Singapore) with Usman. Usman has sent descriptions of new roles for the Fundraising team and am interviewing suitable candidates and forwarding them to Usman. Adnan Pathan also wants to be more involved in fundraising. Shiza Shah is also interested in fundraising - she is based in SF so can be contacted by someone there
Media	5	0	4	16	1	1	Sanaa Qureshi joined the media team. Ayesha Shahid, Ayesha Sarfraz, Natalia Bokhari and Nabeel Ahmed have already been actively involved
Web team	2	2	1	1	0	0	Need salesforce volunteer - have posted on VolunteerMatch and 1 - 2 more for the Tech team.
Legal	3	1	0	0	0	0	Need pro bono legal help in Pakistan.
Marketing				13	2	0	Marketing team roles have been defined and there is a great candidate Sara Kamal who can lead the team - have connected her with Nabeel as well
Other	0	0	0	0	0	0	KM Lead - spec is being circulated to existing volunteers and to be posted on FB and ADP website
<b>Total</b>	<b>69</b>	<b>33</b>	<b>37</b>	<b>86</b>	<b>18</b>	<b>9</b>	

**Total signups** 33  
**New projects launched** 2  
**New projects expected** 4

According to maximum numbers based on proposals approved and in the pipeline (4 approved after last screening call)

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

**Issues:**  
 EC training and availability  
 Tech/Marketing/Media/Legal/Fundraising teams need new members  
 Salesforce Volunteer needed  
 KM Lead needed

**Initiatives:**  
 New fundraising and marketing team roles will be circulated to existing volunteer base/posted on VolunteerKarachi & Volunteer Match in April  
 Marketing team strategy will be developed with Sara Kamal for creating ADP brand awareness and visibility  
 On going orientation & training for new sign ups (potential PT volunteers)

## Financials

	Current Month	YTD	Notes (current month)
<b>Donations (net)</b>	<b>\$823</b>	<b>\$7,523</b>	
<b>Project Disbursements</b>			
Microfinance for Poultry	\$2,600	\$2,600	
Sokar Village Latrines		\$8,800	
Amir Public School	\$2,800	\$5,512	
Al Qasim Biogas Plants		\$2,943	
SWS Computer Lab		\$4,729	
<b>Total</b>	<b>\$5,400</b>	<b>\$24,584</b>	
<b>Expenses</b>			
Salaries	\$1,439	\$4,706	
Other	\$380	\$680	
<b>Total</b>	<b>\$1,819</b>	<b>\$5,386</b>	
<b>Available Funds</b>			
General		<b>\$21K</b>	
Flood Redevelopment		<b>\$31K</b>	

Fundraising

Initiatives	Description	Volunteers	Comments	Timeline
Partnership with HSBC charitable fund	HSBC looks for opportunities to contribute towards charitable and social causes. Ali Taufeeq (an employee at HSBC in Dubai) is keen to raise funds for ADP projects.	Ali Taufeeq	Unclear how much funds we can expect from this channel, but it can have a lot of value in terms of building the brand, spreading the name among young Pakistanis and getting some good volunteers.	
Looking to establish awareness and build a donor base in Sydney, Australia	A new sign-up from Meher Tiwana with interest in raising funds for ADP among the Pakistani diaspora in Sydney.	Meher Tiwana	Meher is working on a basic awareness presentation that she will present to the network available to her in Sydney.	Feb-11

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Mubarik Imam	Moved to a new lawyer. Will try to register as "Association for Development" or "ADP". Should have an update soon.	NA
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz	Constantly updating projects pages on the website - SWS, NEEDS Poultry and APS project pages up. Also adding project updates. Annual Report To Do's: Volunteer profiles.	Ongoing
Volunteer Review	Group to review ADP's Volunteer Management Processes (recruiting, orientation, screening, training, staffing, feedback) with the aim of improving them.	Naima Hasan; Mehreen Siddiqi; Tarim Wasim; Mubarik Imam	Naima to draft a document detailing processes related to volunteers. Team to discuss issues like Volunteer retention, feedback, recruitment, training and recognition.	Ongoing
Annual Report	ADP to come up with its first Annual Report in Apr., 2011	Lead: Mehreen Siddiqi Team: Nabeel Shakeel; Naima Hasan, Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz. Kaylan Thompson (graphic designer)	Final version ready to be published	Ongoing (to be completed by Apr., 2011)