



# Association for the Development of Pakistan

## Monthly Report

Feb-11

New Proposals

Approved from screening  
Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
ARBAN	Association for Realization of Basic Needs (ARBAN)	\$11,747	Drinking Water, Hand Washing, Sanitation Facility and Renovation & Maintenance work in 2 schools	Karachi	Checklist complete. A volunteer to visit both schools before final decision is made.	12-Jan-11	Umbreen Tapal	Mid Mar. 2011
RDO	Rural Development Organization	\$11,276	Poverty Alleviation through livestock	Toba Tek Singh	Rejected. Concerns regarding project plan and measurability	13-Jan-11	Rejected before screening	Mid Feb. 2011
SAHR	Society for Advocacy, Health and Rehabilitation	\$9,400	Uplift/renovations in existing school	Abbotabad	Rejected. Concerns regarding critical need	10-Jan-11	Ahmed Makani	Mid Feb. 2011
SAHR Health	Society for Advocacy, Health and Rehabilitation	\$11,694	SAHR Outreach Health Programme	Abbotabad	Rejected. Concerns regarding sustainability of health center.	15-Jan-11	Naima Hasan	Early Mar. 2011
SFL	Sahara for Life Trust	\$11,355	Endoscope Camera for Sahara Pasroor Hospital	Sialkot	Pending screening. NGO has not updated proposal as yet	13-Jan-11	Mehreen Siddiqi	Mid-late Mar. 2011
AMT	Al Mustafa Trust	\$11,765	Upgrading of free dispensary - purchase of ultrasound machine	Lahore	Rejected. Concerns regarding critical need	20-Jan-11	Mehreen Siddiqi	Mid Feb. 2011
CAP	Community Advance Program	\$7,859	Computers and furniture for existing schools	Lahore	Approved from screening. Project team to be staffed	29-Jan-11	Khurram Jamali	
HOPE	HOPE Foundation	\$9,009	Rural Water Supply Project	AK	Pending screening. Rameez needs a few more weeks to make a decision	22-Jan-11	Rameez Dossa	Mid Mar. 2011
SFL	Sahara for Life Trust	\$15,529	Reconstruction of homes for flood victims	Muzaffargarh	Pending screening	01-Feb-11	Hasham Mehmood	End Mar. 2011
HSP	Human Shield Pakistan	\$15,294	Reconstruction of flood affected schools	Nowshera	Pending screening	02-Feb-11	Dawood Ahmed	End Mar. 2011
KRT	Karachi Relief Trust	\$14,705	Reconstruction of homes for flood victims	Sujawal District, Sindh	Pending screening	17-Feb-11	Naima Hasan	End Mar. 2011
WEO	Women Empowerment Organization	\$9,367	Installation of 30 hand pumps	Nowshera	Pending screening	13-Feb-11	Mehreen Siddiqi	End Mar. 2011

Current Month

Previous Month

New Proposals

 Approved from screening  
 Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screener	Screening Decision made/ expected?
Early Stage		7						
Approved		1						
Rejected		4						
On hold		0						
Total		12						

Projects Under Review

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage
NEEDS - Poultry	Network for Education & Economic Development Services	Charsadda	\$7,725	Sustainable livelihood creation through poultry/ microfinance option	Arifa Khandwala, Shehryar Khan, Sabeen Shahid, Butool Rizvi	Shuaib Siddiqui, Saad Hasan	Project approved by the team. In the execution stage.	19-Feb-10	Dec. 2010	End
APS	Arshad Public School	AJK	\$11,619	Water supply project- installation of water tanks, pipes, etc to provide the school with access to clean water	Uzaib Saya, Habiya Beg, Mariam Haqqie	Mubarik Imam, Dawood Ahmed	Team in touch with PRCS to find out about their plans to build the APS pipeline. To make a decision soon.	15-Jun-10	Jan. 2011	End
KDO	Khangiri Development Organization	Mansehra	\$7,647	Water supply scheme in Balakot (next to Mansehra)	Adeel Qaiser, Adnan Pathan, Shozab	Waleed Saraf, Mehreen Siddiqi	Site visit conducted by Imad Rashid late Feb., 2011. Report received. Team to have a call on Mar. 6, 2011 to discuss next steps	09-Jun-10	Mar. 2011	Early
SSVDO	Shama Social Village Development Organization.	Charsadda	\$8,029	Drinking Water Supply Schemes for Flood Affected Families through Installation of 65 Hand Pumps	Jazib Zahir, Danish Iqbal, Jawad Hasan	Syed Shahan Zafar, Janet Southern	Site visit volunteer being lined up. Team to make a decision once the visit is conducted and a report is received.	29-Aug-10	Mar.2011	Mid
DLG Construction	De Laas Gul Welfare Program	Charsadda and Nowshera	\$9,412	Reconstruction of houses in Charsadda and Nowshera	Saba Gul, Laraib Mahar, Shammi Quddus	Rameez Dossa, Arifa Khandawalla	Site visit volunteer being lined up. Team to make a decision once the visit is conducted and a report is received.	05-Nov-10	Mar.2011	Mid
Adn	Al-Mustafa Development Network	AJK	\$6,821	Set up of a computer lab at Kazim M. school (161 students) in AJK	Isfandiyar Shaheen, Jazib Zahir, Abdullah Hasan	Natasha Qureshi, Khurram Jamali	Rejected. NGO's financials showed signs of waste. Also, there is a shift in the NGO's focus from year to year - concerns regarding sustainability of its activities in any particular area.	09-Mar-10	Feb. 2011	End
DLG Water	De Laas Gul Welfare Program	Charsadda and Nowshera	\$9,647	Installation of hand-pumps	Naveed Alam, Ayesha Rabbani, Butool Rizvi	Shahan Zafar, Mehreen Siddiqi	Team conducting due diligence. Site visit volunteer being lined up. Next call scheduled for Mar. 6, 2011.	04-Nov-10	Mar. /Apr. 2011	Mid
SDF	Sanjh Development Foundation	Mianwali	\$9,062	Setting up a Mother and Child Health Care Center	Najaf Ali Shah, Mehreen Iqbal, Ahsan Hussain	Tarim Wasim, Aized Rabbani	Rejected. SDF did not have any prior experience in the sector and did not have a good business plan for the Center (execution, financial feasibility).	22-Nov-10	Feb. 2011	End
READ	Rural Education and Development Foundation	Rahimyar Khan	\$12,331	Rehabilitation of 3 flood affected schools (provision of furniture)	Mughees Butt, Mahira Kalim, Meher Makda	Natasha Qureshi, Qasim Ashraf	After receiving a response to an initial set of queries, the team had its first project call on Feb. 27, 2011. Project in initial stages of evaluation	30-Nov-10	May-11	Early
SDO	Saibaan Development Organization	Mansehra	7,294	Setting up of a water filtration plant	Bilal Hussain, Sadia Ahmed, Ammar Naqvi	Rameez Dossa, Dawood Ahmed	Project kick off call was scheduled for Feb. 5, 2011. Project in initial stages of evaluation	24-Dec-10	Apr. 2011	Early
PLC	Punjad Lions Club	Muzaffargarh	\$20,000	Re-construction of houses	Uzaib Saya, Shehryar Khan, Najiyeh Akbar	Mubarik Imam, Minhaj Patel	Project kick off call was scheduled for Feb. 19, 2011. Project in initial stages of evaluation	11-Nov-10	May-11	Early
RWO	Rabita Welfare Organization	Layyah	\$11,765	Construction of latrines	Waqas Satti, Mariam Haqqie, Saad Khan	Waleed Saraf, Khurram Jamali	Project kick off call was scheduled for Feb. 26, 2011	20-Nov-10	May/June 2011	Early
CCFP	Child Care Foundation of Pakistan	Nankana; Sheikhpura	\$11,765	Setting up computer labs in 3 existing schools	Nabeel Hasnain, Minza Zahid, Arsalan Mushtaq	Akbar Bhaidani, Hasham Mehmood	Project kick off call was scheduled for Feb. 20, 2011	20-Nov-10	May/June 2011	Early
Kachho	Kachho Foundation	Bahawalpure, Dadu	\$18,747	Re-construction of houses	Owais Rafiq, Ali Taufeeq, Ahsan Hussain	Saad Hasan, Aized Rabbani	Project kick off call scheduled for Mar. 13, 2011	11-Nov-10	Jun. 2011	Early

	Current Month	Previous Month
Early Stage Diligence	7	
Mid-Stage Diligence	3	
Final Stage Diligence	2	
Rejected	2	
Total	14	0

Projects In Progress

Project Name	NGO	Location	Budget	Description	Start Date	Expected End Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
Kharo Chann	Action for Humanitarian Development	Thatta	\$4,250	School for remote fishing village communities	1-May-09	TBC	\$3,644	\$606	To confirm further funding needs from Mr. Yaseen	Y	Third tranche of funding (Rs. 81,000) disbursed on June 17th, 2010. School is operational with 74 students enrolled currently. Enrollment has gone down because people migrated in anticipation of the floods and because families are not keen on sending older girls to school. School might need remaining amount for maintenance and repair (need to clarify). School also applying for govt. funds.
Al-Qasim	Al Qasim Foundation	District Khushab	\$9,146	Sustainable Energy - Biogas plants for Soon Valley community	27-Feb-09	TBC	\$6,511	\$2,635	End of Phase III (end of Mar.ch, 2011)	Y	Al Qasim received a third tranche of \$2,941 on Feb 27, 2011. Work has been delayed a little because of rain but Al Qasim has been able to visit sites and choose locations for the construction of bio-gas plants. Work to start soon.
CCF	Children Cancer Foundation Pakistan	Karachi	\$7,058	To establish pediatric ICU for infection control in a Cancer Hospital in Karachi	20-Apr-10	TBC	\$6,854	\$0	Second Quarterly Report to be submitted (mid March, 2011)	N	Signed contract received from NGO. Equipment Utilization Report (quarterly) submitted in Aug. 2010. Site visit conducted by Umbreen Tapal on Oct. 16, 2010. Another visit conducted by Saad Halim in February, 2011. CCH to submit next report by mid March, 2011.
MGPO	Mountain and Glacier Protection Organization	Mansehra	\$9,523	Water Supply Scheme for Shamdarah and Chajhar, Mansehra district (140km from Islamabad)	Aug. 2010	TBC	\$4,957	\$4,566	Early 2011 (Completion of at least 4 installations)	Y	Report A and B submitted. 3 pumps have been installed with the fourth in process. Problems with regards to 5th. Site visit conducted by Imad Rashid in Feb., 2011. Team to decide next steps based on site visit report.
HEED	Health, Education, Environment & Sustainable Development	Sokar, AJK	\$11,308	Sanitation Coverage for Sokar Village in Kashmir (target 60 Family Latrines in total)	Oct. 2010	TBC	\$11,308	\$0	Report on completion of project	N	HEED submitted a comprehensive Progress Report in Jan., 2011. Construction of 15 latrines (1st phase) is complete and 65% of work on Phase II has also been done. Khizr saab conducted site visit on Feb. 2, 2011. Based on his Report, ADP transferred the remaining amount of \$8,800 to HEED. HEED to complete work on all latrines now.
NEEDS (flood relief)	Network for Education and Economic Development Services	Charsadda	\$5,000	Installation of handpumps to provide clean drinking water	Sep./Oct. 2010	TBC	\$5,000	\$0	NEEDS to inform ADP when remaining pumps have been installed (March, 2011)	N	9 hand-pumps have been installed. ADP has received details on number of beneficiaries and Community Groups that have been formed to maintain the pumps. Remaining 3 pumps will be installed in the next few weeks. Work has been slow due to rains in the area.
SWS	Sahara Welfare Society	Ghotki, Sindh	\$9,411	Set up a computer lab in Noor Lakhan School in Katch area	Jan. 2011	TBC	\$4,705	\$4,705	Report to be submitted by SWS on completion of Phase I	Y	ADP has disbursed \$4,705 out of which SWS has received a half. A contractor has been engaged and work on foundations has begun.
Amir Public School	Nia Ujala	Gujranawala	\$7,032	Development of a school in Gujranwala (setting up of classrooms)	Jan. 2011	TBC	\$2,706	\$4,326	Report A to be submitted when classroom becomes functional	Y	ADP wired first tranche to Amir Public School in late Jan., 2011. School to begin construction once the weather improves (rains end). APS has advertised for 2 teachers and is shortlisting candidates. Training sessions to be held in April. More details from APS

Projects In Progress	8
Remaining Funding	\$16,838

**Volunteers**

	Total			New (this month)			Notes
	Staffed <sup>(1)</sup>	Needed <sup>(2)</sup>	Available <sup>(3)</sup>	Signups <sup>(4)</sup>	Selected	Trained	
Permanent Evaluation Committee	7	3	1	0	0	0	6 PECs are staffed presently, Shahan, Rameez, Mubarik and Waleed are on 2 projects each simultaneously. If another couple of PECs can take up 2 projects each, staffing issues would be taken care of. Otherwise, we would need more
Evaluation Committee	8	6	2	1	1	1	8 ECs are staffed, Mehreen and Dawood are on 2 projects each. Ahmed Makani and Asad Mawjee can be staffed depending on their availability. Jazib Zahir has also been trained and will be available once a decision is made on SSVDO (Charsadda water project).
Project Team Leads	9	6	5	4	2	0	Uzaib Saya is on 2 projects (APS - water pipeline & PLC). Najaf Ali is available and will be staffed on CAP. Asma Panjwani and Supriya Balsekar have been recommended as PTLs (training call to be set up with Nabeel H). DLC Housing project and SSVDO are expected to reach a decision in March - which will free Danish Iqbal & Jawad Hasan (both have been trained as PTLs). Shammil Qudus and Maryam Jillani are 2 more candidates who can be trained as a PTLs.
Project Team	20	12	7	22	5	5	There is a sufficient pipeline of PT volunteers who can be trained and staffed. Some existing project teams are also expected to complete diligence which may free existing volunteers to be staffed on upcoming projects. Training calls are set up in the next 2 weeks with new sign ups. Up to 3 new teams can be staffed immediately with the number of available PT volunteers.
Site Visits	3	4	3	8	2	2	Bilal Ahmed will be conducting 2 visits in Charsadda (DLC) and Imad Rashid did 2 in Mansehra (MGPO & KDO). Bilal Siddiqui will be conducting the ARBAN visit in Karachi. Another volunteer is needed for the SSVDO visit in Charsadda.
Sourcing	3	2	0	10	0	0	Need to find 1-2 strong sourcing team volunteers. Most recent sign ups who have indicated this as an interest are based outside of Pakistan. The ones in Pakistan that I have reached out to have been unresponsive so far. Flood redevelopment sourcing team members not very active.
Fundraising	8	3	2	8	2	0	Need to find strong volunteers for the fundraising team. Ali Taufeeq (HSBC - UAE) is interested and so is Taha Mashadi (SCB - Karachi). Waqar Ghani - US based new sign up has also listed this as his interest. Mubarik sent email introducing Meher Tiwana in Sydney also interested in fundraising. Have reached out to all of them (except Meher) to connect them with Usman.
Media	4	0	2	13	2	0	Need 1-2 more volunteers for the Media team; especially those with PR/print/local media connections.
Web team	2	1	0	3	1	1	Need salesforce volunteer - have posted on VolunteerMatch and 1 - 2 more for the Tech team. Zeeshan Hyder is interested but will have capacity later in March for this. He wants to get on board a PT first.
Legal	3	1	0	1	0	0	Need pro bono legal help in Pakistan.
Marketing				11	0	0	Need to build a marketing team. There are 2 - 3 good CVs, will filter out more candidates.
Other	0	0	0	0	0	0	Need to find a KM lead - approved spec to be circulated to ADP volunteers and external contacts.
<b>Total</b>	<b>67</b>	<b>38</b>	<b>22</b>	<b>81</b>	<b>15</b>	<b>9</b>	

**Total signups** 33  
**New projects launched** 4  
**New projects expected** 6

According to maximum numbers based on proposals approved and in the pipeline (1 approved - CAP, 1 pending approval - ARBAN and 4 up for screening)

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

**Issues:**

PEC/EC (availability from existing pool)  
 Tech/Marketing/Media/Legal/Fundraising teams need new members  
 Time lag between training and staffing of new volunteers  
 Salesforce Volunteer needed  
 KM Lead needed

**Initiatives:**

On going orientation & training for new sign ups (potential PT volunteers)  
 PTL/EC openings posted on VolunteerMatch  
 ADP registered as a partner organization with Volunteer Karachi to generate awareness & increase outreach  
 Ping new sign ups with media/marketing profiles/backgrounds to supplement media/fundraising teams

## Financials

	Current Month	YTD	Notes (current month)
<b>Donations (net)</b>	<b>\$1,051</b>	<b>\$1,051</b>	
<b>Project Disbursements</b>			
Al-Qasim Biogas plants	\$2,943	\$2,943	
SWS Computer Lab	\$2,354	\$2,354	
<b>Total</b>	<b>\$5,297</b>	<b>\$5,297</b>	
<b>Expenses</b>			
Salaries	\$1,500	\$1,500	
Other	\$100	\$100	Wire transfer fees
<b>Total</b>	<b>\$1,600</b>	<b>\$1,600</b>	
<b>Available Funds</b>			
General		<b>\$33K</b>	
Flood Redevelopment		<b>\$32K</b>	

Initiatives	Description	Volunteers	Comments	Timeline
ADP - ISA partnership	ISA - Intercollegiate Student Alliance is an independent organization partnering with schools and universities in Pakistan creating a community of students. ADP would be a partner to provide extra curricular activities, i.e. running a fundraiser for an ADP project.	Usman Hassan	Unclear how much funds we can expect from this channel, but it can have a lot of value in terms of building the brand, spreading the name among young Pakistanis and getting some good volunteers.	ISA launches Apr 1
ADP talk at Fletcher School at Tufts on Feb 16	Presentation to ~20 Fletcher students bringing awareness about what ADP does and how it operates. Lots of interest from a volunteering standpoint, and 3-4 individuals are quite engaged through follow up emails, looking to get involved in project evaluation and other roles.	Usman Hassan, Imad Ahmad	Some discussion on fundraising opportunities within their environment (Tufts) or through other channels.	Feb-11



Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Mubarik Imam	Moved to a new lawyer. Will try to register as "Association for Development" or "ADP". Should have an update soon.	NA
Flood Redevelopment projects	Team to contact NGOs and get proposals for flood redevelopment projects.	Mehreen Siddiqi, Umbreen Tapal, Sara Azeem, Ahmed Sheikh	Mehreen staying in touch with the new team on a regular basis but team members are not very active and no proposals have come from them as yet. Need to add new, committed members to the team.	Ongoing
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid	Constantly updating projects pages on the website - SWS, NEEDS Poultry and APS project pages up. Also adding project updates. Annual Report To Do's: Volunteer profiles.	Ongoing
Volunteer Review	Group to review ADP's Volunteer Management Processes (recruiting, orientation, screening, training, staffing, feedback) with the aim of improving them	Naima Hasan; Mehreen Siddiqi; Tarim Wasim; Mubarik Imam	Naima to draft a document detailing processes related to volunteers. Team to discuss issues like Volunteer retention, feedback, recruitment, training and recognition.	Ongoing
Annual Report	ADP to come up with its first Annual Report in Mar., 2011	Lead: Mehreen Siddiqi Team: Nabeel Shakeel; Naima Hasan, Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz. Kaylan Thompson (graphic designer)	1st draft ready. To be reviewed by Mubarik and Tarim	Ongoing (to be completed by Mar., 2011)