



# Association for the Development of Pakistan

## Monthly Report

January 2011

New Proposals

|  |                         |
|--|-------------------------|
|  | Approved from screening |
|  | Rejected                |
|  | Pending                 |

| Project Name | NGO   | Budget   | Description  | Project location       | Next Steps  | Proposal Received | Screeener       | Screening Decision made/ |
|--------------|---|----------|--|------------------------|---|-------------------|-----------------|--------------------------|
| Shama        | Shama Social Village Development Organization                         | \$9,345  | Small scale revolving grant fund support to low-income women an an income generation scheme through livestock  | Charsadda              | Approved from screening. NGO has been informed that ADP is currently not funding income generation schemes. If things change, they will.                    | 7-Apr-10          | Minhaj Patel    | 25-Apr-10                |
| AHD          | Agency for Human Development  | \$10,393 | Vocational training center imparting trade skills training to women  | Mardan                 | Proposal Rejected. Concerns with respect to measurability. (Generally not evaluating empowerment projects.  | 28-Jun-10         | Dawood Ahmed    | Jan. 2011                |
| Kachho       | Kachho Foundation   | \$18,747 | Re-construction of houses  | Bahawalpure, Dadu      | Approved from screening. Project team to be staffed.  | 11-Nov-10         | Saba Gul        | Jan. 2011                |
| PLC          | Punjnad Lions Club  | \$20,000 | Re-construction of houses  | Muzaffargarh, Punjab   | Approved from screening. Project team to be staffed.  | 11-Nov-10         | Khurram Jamali  | Jan. 2011                |
| RWO          | Rabita Welfare Organization   | \$11,765 | Construction of latrines   | Layyah                 | Approved from screening. Project team to be staffed.  | 20-Nov-10         | Adeel Qaiser    | Jan. 2011                |
| KCF          | Kaarvan Crafts Foundation   | \$8,235  | Design and Service Center in Lahore with Outreach to Women Embellishers in Sheikhpura, Gujranwalla, Kasur, Bahawalpur, Lodhra, Haripur, and Muzaffarabad | Lahore                 | Rejected. ADP's contribution to overall project would have been very small. (Generally not evaluating empowerment projects.                                 | 23-Nov-10         | Haleema Raheel  | Feb. 2011                |
| Baidarie     | Baidarie  | \$9,647  | Setting up an X-Ray Center   | Sialkot                | Rejected. Doubts as to NGO's competency. Also, NGO can probably get X-Ray machine donated from one of its regular.  | 25-Nov-10         | Dawood Ahmed    | Mid Jan. 2011            |
| VOICE        | Voice Society for the Rehabilitation of Special Persons               | \$9,365  | Economic Empowerment of special persons  | Lahore                 | Rejected. Project not well thought through. (Generally not evaluating empowerment projects.   | 3-Dec-10          | Naima Hasan     | Mid Jan. 2011            |
| CCFP         | Child Care Foundation of Pakistan                                     | \$11,765 | Setting up computer labs in 3 existing schools   | Nankana and Sheikhpura | Approved. Project team to be staffed.   | 20-Dec-10         | Mehreen Siddiqi | Mid Jan. 2011            |
| IDEALS       | Integrated Development, Empowerment & Advocacy for livelihood Support | \$9,412  | Establishment of Display Centre for the marketing of products  | Abbotabad              | Rejected. Setting up of a retail center did not seem to be the most cost-effective way of connecting women to buyers. (Generally not evaluating empowerment | 28-Dec-10         | Umbreen Tapal   | Mid Jan. 2011            |

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|--|-------------------------|
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| Project Name | NGO  | Budget   | Description  | Project location | Next Steps  | Proposal Received | Screeener       | Screening Decision made/ |
|--------------|--|----------|--|------------------|---|-------------------|-----------------|--------------------------|
| ARBAN        | Association for Realization of Basic Needs (ARBAN) | \$11,747 | Drinking Water, Hand Washing, Sanitation Facility and Renovation & Maintenance work in 2 schools | Karachi          | Checklist complete. Decision to be made on February's screening call. | 12-Jan-11         | Umbreen Tapal   | Mid-late Feb. 2011       |
| RDO          | Rural Development Organization                     | \$11,276 | Poverty Alleviation through livestock  | Toba Tek Singh   | To be assigned to screener  | 13-Jan-11         |                 |                          |
| SAHR         | Society for Advocacy, Health and Rehabilitation    | \$9,400  | Uplift/renovations in existing school  | Abbotabad        | Pending screening.  | 10-Jan-11         | Ahmed Makani    | Mid-late Feb. 2011       |
| SAHR Health  | Society for Advocacy, Health and Rehabilitation    | \$11,694 | SAHR Outreach Health Programme   | Abbotabad        | Pending screening.  | 15-Jan-11         | Naima Hasan     | Mid-late Feb. 2011       |
| SFL          | Sahara for Life Trust                              | \$11,355 | Endoscope Camera for Sahara Pasroor Hospital   | Sialkot          | Pending screening.  | 13-Jan-11         | Mehreen Siddiqi | Mid-late Feb. 2011       |
| AMT          | Al Mustafa Trust                                   | \$11,765 | Upgrading of free dispensary - purchase of ultrasound machine                                    | Lahore           | Checklist complete. Decision to be made on February's screening call. | 20-Jan-11         | Mehreen Siddiqi | Mid-late Feb. 2011       |
| HOPE         | HOPE Foundation                                    | \$9,009  | Rural Water Supply Project   | AK               | Pending screening.  | 22-Jan-11         | Rameez Dossa    | Mid-late Feb. 2011       |
| CAP          | Community Advance Program                          | \$7,859  | Computers and furniture for existing schools   | Lahore           | Pending screening.  | 29-Jan-11         | Khurram Jamali  | Mid-late Feb. 2011       |

|              | Current Month | Previous Month |
|--------------|---------------|----------------|
| Early Stage  | 8             | 11             |
| Approved     | 4             | 3              |
| Rejected     | 5             | 2              |
| On hold      | 1             | 1              |
| <b>Total</b> | <b>18</b>     | <b>17</b>      |

## Projects Under Review

| Project Name     | NGO   | Location               | Budget   | Description  | Project Team  | Evaluation Committee              | Next Steps   | Proposal Received                        | Decision made/Expected | Diligence Stage |
|------------------|---|------------------------|----------|--|---|-----------------------------------|--|--|------------------------|-----------------|
| NEEDS - Poultry  | Network for Education & Economic Development Services | Charsadda              | \$7,725  | Sustainable livelihood creation through poultry/microfinance option  | Arifa Khandwala, Shehryar Khan, Sabeen Shahid, Butool Rizvi | Shuaib Siddiqui, Saad Hasan       | Project approved by the team. In the execution stage. Contract being finalized   | 19-Feb-10                                | Dec. 2010              | End             |
| FESF             | Family Educational Services Foundation                | Hyderabad              | \$9,523  | Deaf Reach program: to set up a computer lab for a school in Hyderabad   | Owais Rafiq, Ali Khan, Khurram Jamali                       | Waleed Saraf, Qasim Ashraf        | Rejected. Team feels FESF is an organization worth partnering with in the future but for purposes of this project, 'critical need' wasn't there. | 25-Apr-10                                | Jan. 2011              | End             |
| APS              | Arshad Public School                                  | AJK                    | \$11,619 | Water supply project- installation of water tanks, pipes, etc to provide the school with access to clean water | Uzaib Saya, Habiya Beg, Mariam Haqqie                       | Mubarik Imam, Dawood Ahmed        | Team in touch with PRCS to find out about their plans to build the APS pipeline. To make a decision soon.  | 15-Jun-10                                | Jan. 2011              | End             |
| KDO              | Khangiri Development Organization                     | Mansehra               | \$7,647  | Water supply scheme in Balakot (next to Mansehra)  | Adeel Qaiser, Adnan Pathan, Shozab                          | Waleed Saraf, Mehreen Siddiqi     | Kick of call held on Jan. 23, 2011. Project in initial stages of evaluation  | 9-Jun-10                                 | Feb./Mar. 2011         | Early           |
| SSVDO            | Shama Social Village Development Organization.        | Charsadda              | \$8,029  | Drinking Water Supply Schemes for Flood Affected Families through Installation of 65 Hand Pumps                | Jazib Zahir, Danish Iqbal, Jawad Hasan                      | Syed Shahan Zafar, Janet Southern | Project in early stages of evaluation  | 29-Aug-10                                | Feb./Mar.2011          | Early           |
| DLG Construction | De Laas Gul Welfare Program                           | Charsadda and Nowshera | \$9,412  | Reconstruction of houses in Charsadda and Nowshera   | Saba Gul, Laraib Mahar, Shammi Qudus                        | Rameez Dossa, Arifa Khandawalla   | Project in mid-stage of evaluation   | 5-Nov-10                                 | Feb./Mar.2011          | Mid             |
| Adn              | Al-Mustafa Development Network                        | AJK                    | \$6,821  | Set up of a computer lab at Kazim M. school (161 students) in AJK  | Isfandiyar Shaheen, Jazib Zahir, Abdullah Hassan            | Natasha Qureshi, Khurram Jamali   | Project being evaluated. Team to make a decision in 2-3 weeks  | Approved on screening call in March 2010 | Feb./Mar.2011          | Mid             |
| DLG Water        | De Laas Gul Welfare Program                           | Charsadda and Nowshera | \$9,647  | Installation of hand-pumps   | Naveed Alam, Ayesha Rabbani, Butool Rizvi                   | Shahan Zafar, Mehreen Siddiqi     | Project kick off call scheduled for Feb. 6, 2011   | 4-Nov-10                                 | Mar. /Apr. 2011        | Early           |
| SDF              | Sanjh Development Foundation                          | Mianwali               | \$9,062  | Setting up a Mother and Child Health Care Center   | Najaf Ali Shah, Mehreen Iqbal, Ahsan Hussain                | Tarim Wasim, Aized Rabbani        | Project in early stages of evaluation.   | 22-Nov-10                                | Mar. /Apr. 2011        | Early           |
| READ             | Rural Education and Development Foundation            | Rahimyar Khan          | \$12,331 | Rehabilitation of 3 flood affected schools (provision of furniture)  | Mughnes Butt, Mahira Kalim, Meher Makda                     | Natasha Qureshi, Qasim Ashraf     | Project kick off call scheduled for Feb. 5, 2011   | 30-Nov-10                                | Apr. 2011              | Early           |
| SDO              | Saibaan Development Organization                      | Mansehra               | 7294     | Setting up of a water filtration plant   | Bilal Hussain, Sadia Ahmed, Ammar Naqvi                     | Rameez Dossa, Dawood Ahmed        | Project kick off call scheduled for Feb. 5, 2011   | 24-Dec-10                                | Apr. 2011              | Early           |

|                       | Current Month | Previous Month |
|-----------------------|---------------|----------------|
| Early Stage Diligence | 6             |                |
| Mid-Stage Diligence   | 2             |                |
| Final Stage Diligence | 2             |                |
| Rejected              | 1             |                |
| Total                 | 11            | 0              |

## Projects In Progress

| Project Name         | NGO  | Location         | Budget   | Description   | Start Date     | Expected End Date | Funding To Date | Remaining Funding | Next Reporting Date  | Potential Disbursement (Y/N) | Notes (next milestone, issues etc.)  |
|----------------------|--|------------------|----------|---|----------------|-------------------|-----------------|-------------------|--|------------------------------|--|
| Kharo Chann          | Action for Humanitarian Development                      | Thatta           | \$4,250  | School for remote fishing village communities   | 1-May-09       | TBC               | \$3,644         | \$606             | To confirm further funding needs from Mr. Yaseen                       | Y                            | Third tranche of funding (Rs. 81,000) disbursed on June 17th, 2010. School is operational with 75 students enrolled currently. Enrollment has gone down because people migrated in anticipation of the floods and because families are not keen on sending older girls to school. School might need remaining amount for maintenance and repair (need to clarify). School also applying for govt. funds. |
| Al-Qasim             | Al Qasim Foundation                                      | District Khushab | \$9,146  | Sustainable Energy - Biogas plants for Soon Valley community                            | 27-Feb-09      | TBC               | \$6,511         | \$2,635           | Enf of Phase III   | Y                            | ADP wired a third tranche of \$2,941 to Al-Qasim in mid-January, 2011. Since Al-Qasim is done with Phases I and II (6 plants), it should be able to start work on Phase III as soon as it receives the funds.  |
| CCF                  | Children Cancer Foundation Pakistan                      | Karachi          | \$7,058  | To establish pediatric ICU for infection control in a Cancer Hospital in Karachi        | 20-Apr-10      | TBC               | \$6,854         | \$0               | Second Quarterly Report to be submitted                                | N                            | Signed contract received from NGO. Equipment Utilization Report (quarterly) submitted in Aug. 2010. Site visit conducted by Umbreen Tapal on Oct. 16, 2010. Follow up on next Quarterly Report.  |
| MGPO                 | Mountain and Glacier Protection Organization             | Mansehra         | \$9,523  | Water Supply Scheme for Shamdarah and Chajhar, Mansehra district (140km from Islamabad) | Aug. 2010      | TBC               | \$4,957         | \$4,566           | Early 2011 (Completion of at least 4 installations)                    | Y                            | Report A and B submitted. 3 pumps have been installed with the fourth in process. Problems with regards to 5th. In the process of lining up a site visit volunteer who can conduct an assessment of the pumps that have been installed. Next tranche of funding to be released in Mar., 2011.  |
| HEED                 | Health, Education, Environment & Sustainable Development | Sokar, AJK       | \$10,000 | Sanitation Coverage for Sokar Village in Kashmir (target 60 Family Latrines in total)   | Oct. 2010      | TBC               | \$2,508         | \$7,492           | Report on completion of Phase II                                       | Y                            | HEED submitted a comprehensive Progress Report in Jan., 2011. Construction of 15 latrines (1st phase) is complete and 65% of work on Phase II has also been done. Khizr saab conducted site visit on Feb. 2, 2011. Based on his Report, ADP to transfer next tranche.  |
| NEEDS (flood relief) | Network for Education and Economic Development Services  | Charsadda        | \$5,000  | Installation of handpumps to provide clean drinking water                               | Sep./Oct. 2010 | TBC               | \$5,000         | \$0               | NEEDS to inform ADP when remaining pumps have been installed (Feb.'11) | N                            | 6 pumps have already been installed and are functional. Remaining 6: 1 has been installed in Snager village; digging of 2 wells is complete and installations to take place in the next 3-4 days; 3 wells being dug - process to take a week to 10 days  |
| SWS                  | Sahara Welfare Society                                   | Ghotki, Sindh    | \$9,411  | Set up a computer lab in Noor Lakhani School in Katch area                              | Jan. 2011      | TBC               | \$4,705         | \$4,705           | Report to be submitted by SWS on completion of Phase I                 | Y                            | ADP wired the first tranche on Jan. 18, 2011. SWS to begin project once funds are received.  |
| Amir Public School   | Nia Ujala  | Gujranawala      | \$7,032  | Development of a school in Gujranawala (setting up of classrooms)                       | Jan. 2011      | TBC               | \$2,706         | \$4,326           | Report A to be submitted when classrooms become functional             | Y                            | ADP wired first tranche to Amir Public School end Jan., 2011. School to begin project once funds are received.   |

|                      |          |
|----------------------|----------|
| Projects In Progress | 8        |
| Remaining Funding    | \$24,330 |

**Volunteers**

|                                | Total                  |                       |                          | New (this month)       |          |          |
|--------------------------------|------------------------|-----------------------|--------------------------|------------------------|----------|----------|
|                                | Staffed <sup>(1)</sup> | Needed <sup>(2)</sup> | Available <sup>(3)</sup> | Signups <sup>(4)</sup> | Selected | Trained  |
| Permanent Evaluation Committee | 7                      | 4                     | 4                        | 0                      | 0        | 0        |
| Evaluation Committee           | 9                      | 4                     | 4                        | 1                      | 1        | 1        |
| Project Team Leads             | 10                     | 4                     | 4                        | 2                      | 0        | 0        |
| Project Team                   | 20                     | 8                     | 11                       | 21                     | 3        | 3        |
| Site Visits                    | 1                      | 2                     | 5                        | 6                      | 1        | 1        |
| Sourcing                       | 3                      | 2                     | 0                        | 7                      | 0        | 0        |
| Fundraising                    | 8                      | 0                     | 0                        | 4                      | 0        | 0        |
| Media                          | 4                      | 0                     | 2                        | 10                     | 2        | 0        |
| Web team                       | 2                      | 1                     | 0                        | 3                      | 0        | 0        |
| Legal                          | 3                      | 1                     | 0                        |                        |          |          |
| Other                          | 0                      | 0                     | 0                        | 0                      | 0        | 0        |
| <b>Total</b>                   | <b>67</b>              | <b>26</b>             | <b>30</b>                | <b>54</b>              | <b>7</b> | <b>5</b> |

**Notes**

7 PECs are staffed presently, Shahan and Rameez are on 2 projects simultaneously. The 4 indicated here is from the pool of 8 but people who have capacity right now  
 9 Ecs are staffed, Mehreen is on 2 projects  
 All PTLs and PT members have one project each right now but that may change in the next month  
 The number of available PT volunteers changes on a regular basis, 2 days ago it was 3 now its 11

The 2 available volunteers will be staffed this month  
 Need salesforce volunteer  
 Need pro bono legal help in Pakistan

**Total signups** 29  
**New projects launched** 4  
**New projects expected** 4

- (1) Actively engaged on a current project
- (2) Number of current openings or expected near-term needs
- (3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)
- (4) Total adds up to more than actual signups since people indicate multiple interests

**Issues:**

- EC/PTL (existing volunteers availability)
- Onboarding and training of new PT volunteers
- Time lag between training and staffing of new volunteers
- Time lag between pinging and staffing of existing volunteers
- Sourcing Team needs more volunteers

**Initiatives:**

- Contact all existing volunteers to find out current capacity
- Conduct orientation & training for new sign ups (potential PT volunteers)
- Post PTL/EC openings on VolunteerMatch
- Register ADP as a partner organization with Volunteer Karachi to generate awareness & increase outreach
- Ping new sign ups with media/marketing profiles/backgrounds to supplement media/fundraising teams

**Financials**

|                              | Current Month  | YTD            | Notes (current month) |
|------------------------------|----------------|----------------|-----------------------|
| <b>Donations (net)</b>       | <b>\$1,051</b> | <b>\$1,051</b> |                       |
| <b>Project Disbursements</b> |                |                |                       |
| Al-Qasim Biogas plants       | \$2,943        | \$2,943        |                       |
| SWS Computer Lab             | \$2,354        | \$2,354        |                       |
| <b>Total</b>                 | <b>\$5,297</b> | <b>\$5,297</b> |                       |
| <b>Expenses</b>              |                |                |                       |
| Salaries                     | \$1,500        | \$1,500        |                       |
| Other                        | \$100          | \$100          | Wire transfer fees    |
| <b>Total</b>                 | <b>\$1,600</b> | <b>\$1,600</b> |                       |
| <b>Available Funds</b>       |                |                |                       |
| General                      |                | \$33K          |                       |
| Flood Redevelopment          |                | \$32K          |                       |

Fundraising

| Initiatives                                    | Description  | Volunteers                                   | Comments  | Timeline                                     |
|--|--|--|---|--|
| Stanford GSB charity auction                   | ADP was selected as one of three charities to receive funds from the proceeds of the Stanford GSB charity auction.   | Mubarik Imam, Saad Hasan, Talha Sattar       | Expected amount of proceeds to ADP are at least \$20k.  |  |
| Uth Oye helping provide more media exposure    | Our partner Uth Oye is planning to bring ADP into opportunities for media exposure in Pakistan. They have done this with other partners and are looking to provide more visibility to ADP.   | Usman in contact with Babar Khan             | They are also interested in contributing towards one of our current projects HEED and MGPO are both of interest to them. Funding commitment will be finalized soon. |  |
| Partnership with Pakistan Development fund     | This is a student group started at University of Toronto and expanding to other colleges. They have raised funds around flood related projects but their intent is to be broader than that. They are looking at ADP as a potential partner to direct these funds to initiatives in Pakistan. | Usman in contact with Arsalan Samdani of PDF | PDF in agreement to direct some of the funds they raise in their next fundraiser towards an ADP project. They are planning the timing of this fundraiser.           | ~ 2 months before they organize a fundraiser |
| HEED phase II fundraising                      | With updates from the NGO a fundraising campaign will be launched for this project today to raise project specific funds.  |  |   | Immediate                                    |
| ADP talk at Fletcher School at Tufts on Feb 22 | Working with some Pakistanis at Fletcher to organize this presentation and talk on ADP.  | Imad Ahmad, Usman Hassan, Shahan Zafar       | Primarily to bring more awareness and tap into high-skilled and relevant volunteers. With more awareness also come further opportunities for fundraising.           | Feb. 22                                      |



Other Initiatives

| Initiatives                  | Description   | Volunteers  | Updates   | Expected Completion Date                   |
|------------------------------|---|---|---|--|
| ADP Pakistan Registration    | To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan. | Mubarik Imam  | Moved to a new lawyer. Will try to register as "Association for Development" or "ADP". Should have an update soon.  | NA   |
| Flood Redevelopment projects | Team to contact NGOs and get proposals for flood redevelopment projects.  | Mehreen Siddiqi, Umbreen Tapal, Sara Azeem, Ahmed Sheikh  | Flood redevelopment team has changed. New team members have not come up with any proposals yet. Mehreen to stay in touch with the new team on a regular basis.  | Ongoing                                    |
| Media Team                   | The media team has overall responsibility for dissemination and promotion of activities and information.  | Lead: Nabeel Shakeel;<br>Volunteers: Natalia Bokhari, Ayesha Shahid   | January 2011 Dastak published. Constantly updating projects pages on the website - SWS and NEEDS Poultry projects up - Nia Ujala to go up soon. To Do's: Volunteer profiles. Very involved with the Annual Report at this time. | Ongoing                                    |
| Volunteer Review             | Group to review ADP's Volunteer Management Processes (recruiting, orientation, screening, training, staffing, feedback) with the aim of improving them  | Naima Hasan; Mehreen Siddiqi; Tarim Wasim; Mubarik Imam   | Naima to draft a document detailing processes related to volunteers. Team to discuss issues like Volunteer retention, feedback, recruitment, training and recognition (call on Feb. 5, 2011)                                    | Ongoing                                    |
| Annual Report                | ADP to come up with its first Annual Report in Feb. 2010  | Lead: Mehreen Siddiqi<br>Team: Nabeel Shakeel; Naima Hasan, Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz. Kaylan Thompson (graphic designer) | 75% of content done. Finish work on remaining content and then finalize it. Need to finalize design. Add content and photographs to template. Decide on cover page. Report should be ready to be published around Feb. 20-25    | Ongoing (to be completed by end Feb. 2011) |