



# **Association for the Development of Pakistan**

## **Monthly Report**

**Aug-11**

## New Proposals

	Approved from screening
	Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screener	Screening Decision made/ expected?
AHD	Agency for Human Development	\$13,886	Water and Sanitation Facilities	Charsadda	Project approved. Team to be staffed - on hold because several water and sanitation projects are already being evaluated.	03-Mar-11	Naima Hasan	Mid May 2011
WAFA	Welfare Awareness & Facilitation Association	\$9,345	Rehabilitation of flood affected school	Nowshera	Rejected. School was functional - concerns around critical need and WAFA's ability to execute the project.	20-Apr-11	Mehreen Siddiqi	Aug-11
RDO	Rural Development Organization	\$11,543	Upgrade/extension of existing medical center	Faisalabad	Approved. Team to be staffed.	14-May-11	Haleema Raheel/ Mehreen Siddiqi	Sep-11
FIDA	Foundation for Integrated Development Action	\$11,761	Setting up bio-gas plants	D.I.Khan	Approved. Team to be staffed.	16-May-11	Khurram Jamali	Sep-11
YDO	Youth Development Organization	\$11,764	Water supply scheme (Installation of hand-pumps)	Rajanpur, Punjab	Approved. Team to be staffed.	18-May-11	Dawood Ahmed	Aug-11
WCDO	Women and Children Development Organization	\$11,552	Installation of hand-pumps	Charsadda	Rejected. WCDO does not have a good reputation of having executed successful projects in the past.	06-Jun-11	Hasham Mehmood	Aug-11
SADDA	SADDA Welfare and Development Organization	\$11,647	School improvement Program	Tehsil Dargai, Malakand	Checklist complete. Mubarak to share concerns with Naima and Mehreen.	06-Jun-11	Asad Mawjee	Sep-11
SHATAC	Shehri Ijtamai Taraqiati Council	\$11,764	Incineration plant at a Hospital	Mandi Bahauddin	Pending screening.	03-Jul-11	Naima Hasan	Sep-11
HDO	Humard Development Organization	\$11,529	Installation of hand-pumps	Charsadda	Pending screening.	10-Jun-11	Mehreen Siddiqi	Sep-11
ART	A.R.T. ( Access, Research, Training) Foundation	\$8,678	Upgrade of a medical center	Lahore	Rejected. Concerns with regards to measurability.	08-Jun-11	Naima Hasan	Sep-11
UYWO	United youth welfare organization	\$11,470	Strengthening the Health Monitoring system (Basic Health Units)	Charsadda	Rejected. Concerns with regards to measurability.	13-Jun-11	Jazib Zahir	Aug-11
ABKT	Association for Behavior & Knowledge Transformation	\$11,720	Construction of latrines	Charsadda	Discussed on August's screening call. More research to be done before decision is made.	22-Jun-11	Naima Hasan	Aug-11
MWO	Memona Welfare Organization	\$10,837	Construction of a health center	Bahawalpur	Pending screening.	22-Jul-11	Khurram Jamali	Sep-11
OHRA	Organization for Human Resources Allocation (recommended by Mr. Mubashir at HEED)	\$11,759	Water supply scheme	Nathialgali	Discussed on August's screening call. More research to be done before decision is made.	27-Jul-11	Umbreen Tapal	Aug-11

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RF	Roshni Foundation	\$11,741	Roshni Model Primary School Project	Chinglai, Swabi	Pending screening.	22-Aug-11	Dawood Ahmed	Sep-11

	Current Month	Previous Month
Early Stage	7	13
Approved	3	1
Rejected	4	1
On hold	1	1
Total	15	16

# Projects Under Review

Approved

Rejected

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage
APS	Arshad Public School	AJK	\$11,619	Water supply project-installation of water tanks, pipes etc to provide the school with access to clean water	Uzaib Saya, Habiya Beg, Mariam Haqqie	Mubarik Imam, Dawood Ahmed	Project approved. ADP to partner with HEED to construct water pipeline for the school. Due diligence being conducted on HEED's proposal.	15-Jun-10	Sep-11	End
CCFP	Child Care Foundation of Pakistan	Nankana; Sheikhupura	\$11,765	Setting up computer labs in 3 existing schools	Nabeel Hasnain, Minza Zahid, Arsalan Mushtaq	Akbar Bhaidani, Hasham Mehmood	Rejected. Concerns with regards to the need for computer labs in the area.	20-Dec-10	Aug-11	End
SFL	Sahara for Life Trust	Muzaffargarh	\$15,529	Reconstruction of homes for flood victims	Adnan Pathan, Adeel Naeem, Taha Mashhadi	Waleed Saraf, Dawood Ahmed	Approved. Project in execution stage.	01-Feb-11	Aug-11	End
HEED (M)	Health Education Environment Development Association	Mishtimba, AK	\$11,764	Mishtimba Village family latrines	Danish Iqbal, Abdullah Hasan, Habiya Beg	Tarim Wasim, Nabeel Hasnain	Mid stage of evaluation. Site visit to be conducted soon.	09-Apr-11	Oct./Nov. 2011	Mid
SS	Sudhaar Society	Kasur	\$11,765	Sanitation and Health (Construction of latrines and installation of hand-pumps in 15 schools)	Farzal Dhojki, Babar Khan, Muzammal Ashraf	Rameez Dossa, Ahmed Makani	Site visit has been conducted. Team to make a decision based on site visit report. Next team call scheduled for Sep. 11, 2011.	25-Mar-11	Aug/Sep-11	End
HEED(edu)	Health Education Environment Development Association	Neelum Valley, AK	\$16,470	Rehabilitation of flood affected schools	Danish Iqbal, Naveed Alam, Alizay Saeed	Tarim Wasim, Jazib Zahir	Mid stage of evaluation.	17-Apr-11	Oct./Nov. 2011	Mid
LS	Lifeline Society	Near Multan and Muzaffargarh	\$10,235	Water Supply Scheme (Installation of hand pumps)	Saman Nizami, Maryam Jillani, Shiza Shahid	Mubarik Imam, Asad Mawjee	Mid stage of evaluation.	25-Mar-11	Oct./Nov. 2011	Mid
YRC	Youth Resource Center	Nowshera	\$11,764	Water Supply Scheme (Installation of hand-pumps)	Saba Gul, Ali Taufeeq, Kamran Ali	Waleed Saraf, Mehreen Siddiqi	Mid stage of evaluation. Next project team call on Sep. 11, 2011. Site visit to be conducted soon.	17-Mar-11	Oct-11	Mid
SIDO	Social Integrated Development Organization	Charsadda	\$10,674	Water Supply Scheme (Installation of hand pumps)	Mughees Butt, Talal Butt, Hadia Raheel, Ruqaiya Ramzan	Mehreen Siddiqi, Qasim Ashraf	Mid stage of evaluation. Site visit to be conducted soon.	30-Mar-11	Oct-11	Mid
MHSF	M.H. Sufi Foundation	Hafizabad	\$11,764	Expansion of School - Kaseese Branch	Adeel Qaiser, Imran Siddiqui, Alexis Saba	Tarim, Wasim, Syeda Quratulain Masood	Project in mid stage of evaluation. Site visit to be conducted soon	26-May-11	Jul-11	Mid

	Current Month	Previous Month
Early Stage Diligence	0	
Mid-Stage Diligence	6	
Final Stage Diligence	3	
Rejected	1	
Total	10	0

## Projects In Progress

Project Name	NGO	Location	Budget	Description	Start Date	Expected End Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
Al-Qasim	Al Qasim Foundation	District Khushab	\$8,841	Sustainable Energy - Biogas plants for Soon Valley community	27-Feb-09	TBC	\$8,841	\$0	End of 2011 (completion of project)	N	Last tranche of \$2,330 released on July 15, 2011. Once construction of the last 4 bio-gas plants is complete, a site visit will be conducted to verify the construction and functioning of all plants.
MGPO	Mountain and Glacier Protection Organization	Mansehra	\$9,523	Water Supply Scheme for Shamdarah and Chajhar, Mansehra district (140km from Islamabad)	Aug. 2010	Summer 2011	\$4,957	\$0	N/A	N	Site visit conducted by Imad Rashid in Feb., 2011. According to the site visit report, 3 pumps are functioning fine whereas one is pumping muddy water which is being used for feeding animals. Project team has decided to cancel the project. MGPO has sent over a report with relation to the existing 4 pumps and will return the remaining amount which was not used for the 5th pump to ADP. Mehreen to send Authority Letter to MGPO so funds can be transferred.
HEED	Health, Education, Environment & Sustainable Development	Sokar, AJK	\$11,308	Sanitation Coverage for Sokar Village in Kashmir (target 60 Family Latrines in total)	Oct. 2010	TBC	\$11,308	\$0	Report C (1 year after completion of project)	N	Project has come to an end with construction of all latrines complete. HEED held its last Hygiene Promotion session in early Apr., 2011. Report B submitted. Issues identified by HEED in its 3 month post project completion survey are being dealt with. A revised Report B has been submitted to ADP.
SWS	Sahara Welfare Society	Ghotki, Sindh	\$9,411	Set up a computer lab in Noor Lakhani School in Katch area	Jan. 2011	TBC	\$4,705	\$4,705	Report on completion of Phase I (Aug. 2011)	Y	ADP disbursed a total of \$4,705 in Jan. and Feb., 2011 which have been received by SWS. Noor Lakhani School has been upgraded to a High School. Phase I: (i) Construction of computer lab is complete. (ii) Electrical work has been completed. (iii) Furniture and air conditioner for lab have been purchased. (iv) Installation of windows and door is in progress. (v) Newly hired computer teacher has been trained - training was supposed to end by Aug. 10, 2011. (vi) Watchman has been identified. Earlier, Lesson plans being developed by the computer teacher were to be sent to ADP by Aug. 15, 2011. After a lot of follow up, SWS has responded by saying that they will now submit the above documents by mid-September.
Amir Public School	Nia Ujala	Gujranawala	\$7,032	Development of a school in Gujranawala (setting up of classrooms)	Jan. 2011	TBC	\$6,106	\$926	Report A to be submitted when classroom becomes functional	Y	ADP wired first tranche of \$2,706 to APS in late Jan., 2011 and then second tranche of \$2,800 in Mar., 2011. Third tranche of \$600 received by APS in June, 2011. Room construction and furnishing complete. APS has sent over pictures of children in the classroom. Teacher training has been completed successfully with great feedback from all participants. APS sent over photographs of the Training as well as the Instructor's Training Schedule and his Recommendations.
NEEDS - Poultry	Network for Education & Economic Development Services	Charsadda	\$7,725	Sustainable livelihood creation through poultry/ microfinance option	Apr. 2011	TBC	\$2,600	\$5,753		Y	1st tranche of \$2,600 released by ADP on Mar. 23, 2011. 16 loans (ranging from Rs. 2000 - Rs. 5000) were disbursed in the 2nd week of July. Chickens to start laying eggs in 2.5 months from then. NEEDS is planning to disburse more loans during Ramadan. Due to instability in the availability and the fluctuating prices of chickens, NEEDS wants to introduce some other options into the project - loans for other small but viable businesses. ADP to discuss further options with NEEDS and make a decision.
SDO	Saibaan Development Organization	Mansehra	\$8,823	Setting up of a water filtration plant	Jul. 2011	TBC	\$0	\$8,823	SDO to inform ADP when preliminary requirements have been met	Y	SDO to send executed landlord agreement and finish the boring process in order to find an adequate water supply. The boring process could not be started because of heavy rains but in the mean time, SDO has been holding meetings for Water User Committees and has also met with an Islamabad based organization that has experience in the installation of water filtration plants. SDO has also held Awareness Sessions in different communities to inform them of the construction of the plant and to emphasize the importance of Health and Hygiene. Funds will be disbursed once the above mentioned requirements have been met (expected time frame: Oct. 2011).
CAP	Community Advance Program	Lahore	\$8,717	Computers and furniture for existing schools	Oct. 2011	TBC	\$0	\$8,717	Submission of Project Metrics Form on completion of Phase I	Y	Contract has been finalized and signed by CAP. ADP to raise funds for the project and disburse 1st tranche in early Oct. 2011.

Projects In Progress	7
Remaining Funding	\$28,924

## Volunteers

	Total			New (this month)			Notes
	Staffed <sup>(1)</sup>	Needed <sup>(2)</sup>	Available <sup>(3)</sup>	Signups <sup>(4)</sup>	Selected	Trained	
Permanent Evaluation Committee	5	4	3	0	0	0	5 PECs are staffed presently. Saad, Natasha and Shahan can potentially take on new projects. Khurram Jamali will be starting his first project as PEC this month.
Evaluation Committee	7	0	0	0	0	0	7 ECs are staffed on projects currently. The EC structure has been changed to only have PECs on projects. Existing ECs will either be groomed to take on the PEC role or remain as part of the PTL pool until they are ready to be PECs. Those with weak past records will be observed on their current projects and kept as PTLs on future projects or rotated out.
Project Team Leads	6	4	3	0	3	1	6 PTLs are staffed on projects right now. Ahmad Chaudary, Najaf Ali, Tehniyat Kardar and Owais Rafiq can potentially be staffed on new projects. Ali Taufeeq has been trained as a PTL. Bilal Noor and Sabah Khan will be trained as PTLs next week. Tehniyat will probably be staffed as a PT member since she has been out of touch for nearly a year and is not familiar with new processes.
Project Team	15	8	9	12	7	5	2 new projects were staffed in August (MH.Sufi and SIDO). Around 2-3 projects are up for staffing right now and will have their kick offs this month. There are a number of new volunteers waiting to be staffed right now and will be put on the upcoming projects.
Site Visits	3	5	8	10	5	2	Site Visits for MH Sufi, NEEDS, both HEED projects are to be conducted in the month of September. There are a number of volunteers available for this and it will be finalized by next week. Visits for the Sudhaar and CCFP projects were done last month.
Sourcing	2	0	0	7	0	0	Projects with more established NGOs with relevant past experience are being focused on right now since there is a greater probability of approval of a project if the NGO has prior experience in a sector.
Fundraising	8			4	0	0	The fundraising team will be raising the funds for the recently approved projects (SDO, CAP)
Media	4	0	0	5	1	0	Ayesha Shahid, Natalia Bokhari, Sanaa Qureshi, Vajiha Sipra & Nabeel Ahmed are actively involved. Shemrez Khan is a new volunteer who is interested in coming on board for social media, Nabeel has connected with him and they will be talking about his involvement.
Web team	2			4		0	
Legal	3	1	0	0	0	0	on going work on registering ADP in Pakistan. Dawood Ahmed who is currently an EC may be moved on to the legal team.
Marketing	2	4	4		0	0	Najia Khan and Saman Malik will be taking up the lead roles for the marketing team acting as co - coordinators. Hadia Raheel is looking after the partnerships development role.
Other	3	8	5	0			Adnan Iqbal, Junaid Tahir and Hasan Karahan have joined as part of the KMS team. Hasan Riaz may also be coming on board for this as well as Madeeha Ansari (for the content part). The search for new volunteers that will help populate the KMS is underway, PECs will be sent volunteers that will be researching their assigned sector.
<b>Total</b>	<b>60</b>	<b>34</b>	<b>32</b>	<b>42</b>	<b>16</b>	<b>8</b>	
<b>Total signups</b>	<b>22</b>						
<b>New projects launched</b>	<b>2</b>						
<b>New projects expected</b>	<b>4</b>						

According to maximum numbers based on proposals approved and in the pipeline

(1) Actively engaged on a current project

(2) Number of current openings or expected near-term needs

(3) Qualified and trained volunteers that have available capacity (can include Staffed volunteers)

(4) Total adds up to more than actual signups since people indicate multiple interests

**Issues:**

More volunteers need to be staffed on projects  
KMS volunteers needed to populate the database

**Initiatives:**

KMS volunteers are being recruited  
Recruitment for the new VM is underway  
Site visit volunteers are being staffed and briefed

### Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan.	Mubarik Imam	Moved to a new lawyer who is in the process of building a rapport with the Registrar. Lawyer has sent over a list of documents that need to be sent to her before she can file for registration - in process.	NA
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid, Ayesha Sarfaraz; Vajiha Sipra	Constantly updating projects pages on the website. Last issue of Dastak went out on Aug. 14, 2011	Ongoing
Volunteer Review	Group to review ADP's Volunteer Management Processes (recruiting, orientation, screening, training, staffing, feedback) with the aim of improving them.	Naima Hasan; Mehreen Siddiqi; Tarim Wasim; Mubarik Imam	Naima to draft a document detailing processes related to volunteers. Team to discuss issues like Volunteer retention, feedback, recruitment, training and recognition.	Ongoing