



Association for the Development of Pakistan

Monthly Report

December 2010

New Proposals

Approved from screening
Rejected

Project Name	NGO	Budget	Description	Project location	Next Steps	Proposal Received	Screeener	Screening Decision made/ expected?
Shama	Shama Social Village Development Organization	\$9,345	Small scale revolving grant fund support to low-income women an an income generation scheme through livestock	Charsadda	Approved from screening. To decide whether to staff a team on it or not	7-Apr-10	Minhaj Patel	25-Apr-10
AHD	Agency for Human Development	\$10,393	Vocational training center imparting trade skills training to women	Mardan	Following up after screening call. Decision to be made soon	28-Jun-10	Dawood Ahmed	Overdue
GCO	Green Circle Organization	\$9,000	Six month long skills training for 50 local trainees (girls & boys) in Jaranwala - Faisalabad	Faisalabad	Rejected. NGO has been notified	2-Jul-10	Qasim Ashraf	Dec. 2010
DLG Water	De Laas Gul Welfare Program	\$9,647	Installation of hand pumps	Charsadda and Nowshera	Approved from screening. Team to be staffed	4-Nov-10	Naima Hasan	Dec. 2010
Kachho	Kachho Foundation	\$18,747	Re-construction of houses	Bahawalpure, Dadu	Following up after screening call. Decision to be made soon	11-Nov-10	Saba Gul	Early Jan. 2011
PLC	Punjadn Lions Club	\$20,000	Re-construction of houses	Muzaffargarh, Punjab	Following up after screening call. Decision to be made soon	11-Nov-10	Khurram Jamali	Early Jan. 2011
RWO	Rabita Welfare Organization	\$11,765	Construction of latrines	Layyah	Following up after screening call. Decision to	20-Nov-10	Adeel Qaiser	Early Jan. 2011
SDF	Sanjh Development Foundation	\$9,062	Setting up a Mother and child Health Care Center	Mianwali	Approved. Team has been staffed. Project kick off scheduled for Jan. 23,	22-Nov-10	Naima Hasan	End Dec. 2010
KCF	Kaarvan Crafts Foundation	\$8,235	Design and Service Center in Lahore with Outreach to Women Embellishers in Sheikhpura, Gujranwala, Kasur, Bahawalpur, Lodhra, Haripur, and Muzaffarabad	Lahore	Approved. In the process of staffing a team	23-Nov-10	Haleema Raheel	End Dec. 2010
AWC	Almujahid Welfare Council	\$9,412	Installation of submersible water pumps	Mianwali	Rejected. Confirm with Mubarik. NGO to be notified	25-Nov-10	Arifa Khandawalla	Early Jan. 2011
Baidarie	Baidarie	\$9,647	Setting up an X-Ray Center	Sialkot	Pending Screening (to be discussed on next screening call)	25-Nov-10	Dawood Ahmed	Mid Jan. 2011
READ	Rural Education and Development Foundation	\$12,331	Rehabilitation of education in flood-affected schools in Pakistan: Provision of classroom furniture for 575 children in 3 schools	Rahimyar Khan	Pending Screening (to be discussed on next screening call)	30-Nov-10	Qasim Ashraf	Mid Jan. 2011
VOICE	Voice Society for the Rehabilitation of Special Persons	\$9,365	Economic Empowerment of special persons	Lahore	Pending Screening (to be discussed on next screening call)	3-Dec-10	Naima Hasan	Mid Jan. 2011
CCFP	Child Care Foundation of Pakistan	\$11,765	Setting up computer labs in 3 existing schools	Nankana and Sheikhpura	Pending Screening (to be discussed on next screening call)	20-Dec-10	Mehreen Siddiqi	Mid Jan. 2011
SDO	Saibaan Development Organization	\$7,294	Setting up of a water filtration plant	Mansehra	To be assigned to screener	24-Dec-10		
IDEALS	Integrated Development, Empowerment & Advocacy for livelihood Support	\$9,412	Establishment of Display Centre for the marketing of products	Abbotabad	Pending Screening (to be discussed on next screening call)	28-Dec-10	Umbreen Tapal	Mid Jan. 2011

	Current Month	Previous Month
Early Stage	11	10
Approved	3	2
Rejected	2	2
Total	16	14

Projects Under Review

Project Name	NGO	Location	Budget	Description	Project Team	Evaluation Committee	Next Steps	Proposal Received	Decision made/Expected	Diligence Stage	Potential Disbursement (Y/ N)
SWS	Sahara Welfare Society	District Ghotki, Sindh	\$9,756	Setup of a Computer Lab in Noor Lakhan School of Katcha Area	Ahmed Makani, Hajra Rizvi, Shireen Lakhani, Momin Ali Khan	Faris Rahman, Waleed Saraf	Project approved by the team. Contract to be signed and funds to be disbursed.	3-Oct-09	Dec. 2010	End	Y
NEEDS - Poultry	Network for Education & Economic Development Services	Charsadda	\$7,725	Sustainable livelihood creation through poultry/ microfinance option	Arifa Khandwala, Shehryar Khan, Sabeen Shahid, Butool Rizvi	Shuaib Siddiqui, Saad Hasan	Project approved by the team. In the execution stage. Contract being finalized	19-Feb-10	Dec. 2010	End	Y
Amir Public School	Nia Ujala	Gujaranwala	\$2,409	Development of a school in Gujranwala (set up of classrooms)	Tehniyet Kardar, Mughees Butt, Ayesha Shahid	Akbar Bhaidani, Khawaja Ali Farid	Project approved by the team. In the execution stage. Contract being finalized.	8-Feb-10	Dec. 2010	End	Y
FESF	Family Educational Services Foundation	Hyderabad	\$9,523	Deaf Reach program: to set up a computer lab for a school in Hyderabad	Owais Rafiq, Ali Khan, Khurram Jamali	Waleed Saraf, Qasim Ashraf	Team to make a decision soon	25-Apr-10	Jan. 2011	End	
APS	Arshad Public School	AJK	\$11,619	Water supply project- installation of water tanks, pipes, etc to provide the school with access to clean water	Uzaib Saya, Habiya Beg, Mariam Haqqie	Mubarik Imam, Dawood Ahmed	Team to make a decision soon (exploring other options that APS might have)	15-Jun-10	Jan. 2011	End	
FMH	Fatima Memorial Hospital	Sheikhupura	\$9,411	Training of traditional birth attendants for Fatima Memorial Hospital	Saira Chaudhry, Adeel Qaiser, Saad Khan	Haleema Raheel (replaced by Shahan Zafar), Mehreen Siddiqi	Rejected. Concerns relating to measurability were very high. FMH not willing to work in a manner that would	11-May-10	Jan. 2011	End	N
KDO	Khangiri Development Organization	Mansehra	\$7,647	Water supply scheme in Balakot (next to Mansehra)	To be staffed	Waleed Saraf, Mehreen Siddiqi	Approved from screening. In the process of staffing a team	9-Jun-10	Feb./Mar. 2011	Early	
SSVDO	Shama Social Village Development Organization.	Charsadda	\$8,029	Drinking Water Supply Schemes for Flood Affected Families through Installation of 65 Hand Pumps	Jazib Zahir, Danish Iqbal, Jawad Hasan	Syed Shahan Zafar, Janet Southern	Approved from screening. Project in early stages of evaluation	29-Aug-10	Feb./Mar.2011	Early	
DLG Construction	De Laas Gul Welfare Program	Charsadda and Nowshera	\$9,412	Reconstruction of houses in Charsadda and Nowshera	Saba Gul, Lاراib Mahar, Shammi Quddus	Rameez Dossa, Arifa Khandawalla	Approved from screening. Project in early stages of evaluation	5-Nov-10	Feb./Mar.2011	Early	
Adn	Al-Mustafa Development Network	AJK	\$6,821	Set up of a computer lab at Kazim M. school (161 students) in AJK	Isfandiyyar Shaheen, Jazib Zahir, Abdullah Hassan	Natasha Qureshi, Khurram Jamali	Approved from screening. Project in early stages of evaluation	Approved on screening call in March 2010	Feb./Mar.2011	Early	
		Current Month	Previous Month								
Total Under Review		9	12								
Expected Disbursements		72,941.00									
Early Stage Diligence		4									
Mid-Stage Diligence		0									
Final Stage Diligence		5									
Rejected		1									

Projects In Progress

Project Name	NGO	Location	Budget	Description	Start Date	Expected End Date	Funding To Date	Remaining Funding	Next Reporting Date	Potential Disbursement (Y/N)	Notes (next milestone, issues etc.)
Kharo Chann	Action for Humanitarian Development	Thatta	\$4,250	School for remote fishing village communities	1-May-09	TBC	\$3,644	\$606	Mr. Yaseen to inform ADP of AHD's funding needs	Y	Third tranche of funding (Rs. 81,000) disbursed on June 17th, 2010. Kharo Chan was not affected by the floods. School is operational and enrollment has increased in the past few months.
Al-Qasim	Al Qasim Foundation	District Khushab	\$9,146	Sustainable Energy - Biogas plants for Soon Valley community	27-Feb-09	TBC	\$3,570	\$5,576	Beginning of Phase III	Y	Remaining amount to be disbursed. ADP wired a second tranche of \$2,350 to Al-Qasim in mid-July, 2010. Site visit conducted by Babar from Uth Oye and Ahmad Chaudhary (ADP volunteer) on Oct. 30th, 2010. Al-Qasim is done with Phases I and II (6 plants) and is ready to start with Phase III (6 plants). Next tranche of \$2,350 to be wired in mid-July, 2010.
CCF	Children Cancer Foundation Pakistan	Karachi	\$7,058	To establish pediatric ICU for infection control in a Cancer Hospital in Karachi	20-Apr-10	TBC	\$6,854	\$0	Quarterly Report to be submitted	N	Signed contract received from NGO. Equipment Utilization Report (quarterly) submitted in Aug. 2010. Site visit conducted by Umbreen Tanzeem on Oct. 16, 2010.
MGPO	Mountain and Glacier Protection Organization	Mansehra	\$9,523	Water Supply Scheme for Shamdarah and Chajhar, Mansehra district (140km from Islamabad)	Aug. 2010	TBC	\$4,957	\$4,566	Early 2011 (Completion of at least 4 installations)	Y	Report A and B submitted. 3 pumps have been installed with the fourth in process. Problems with regards to 5th. Site visit needs to be conducted soon (Naima is trying to get a volunteer to do it) Next tranche of funding to be released soon.
HEED	Health, Education, Environment & Sustainable Development	Sokar, AJK	\$10,000	Sanitation Coverage for Sokar Village in Kashmir (target 60 Family Latrines in total)	Oct. 2010	TBC	\$2,508	\$7,492	Early Jan., 2011 (Report on completion of Phase I)	Y	Construction of 15 latrines (1st phase) almost complete. HEED to send over report end Dec.2010. After receiving report and conducting site visit (Jan. 2011), ADP to decide on releasing second tranche of money
NEEDS (flood relief)	Network for Education and Economic Development Services	Charsadda	\$5,000	Installation of handpumps to provide clean drinking water	Sep./Oct. 2010	TBC	\$5,000	\$0	NEEDS to inform ADP when remaining pumps have been installed (Jan '11)	N	6 pumps have already been installed and are functional. Remaining 6 are in the process of installation.

Projects In Progress 6
 Remaining Funding \$18,240.00

Volunteers

	Staffed		Openings		New Recruits (Staffed)	
	This Month	Last Month	This Month	Last Month	This Month	Last Month
<u>By Role</u>						
Sourcing	1	2	Open	Open	1	3
Project Teams	10	14		10	4	4
Evaluation Committee	4	5	Open	2	0	0
Fundraising	0	2	0		0	2
Outreach	1	0	Open		1	0
Web team	0	0	0		0	2
	16		0		6	11
Sign-ups	19					
Leads In Process*	16					

*Refers to leads who have been staffed or are currently in the onboarding process

Issues:

EC/PEC/PTL capacity

Sourcing team

Financials

	<u>Current Month</u>	<u>Previous Month</u>	<u>2010</u>	<u>Notes (current month)</u>
Donations (net)	\$5,067	\$8,206	\$58,976	
Project Disbursements				
Children's Cancer Hospital			\$6,854	
Kharochan School			\$957	
Al-Qasim			\$2,350	
HEED Latrines			\$2,508	
MGPO			\$4,918	
Flood Relief - UNHCR			\$22,900	
Flood Relief - NEEDS	\$2,063		\$5,013	
Total	\$2,063	\$0	\$45,500	
Expenses				
Salaries	\$717	\$1,412	\$8,821	
Other	\$75		\$918	
Total	\$792	\$1,015	\$9,739	
Available Funds				
General			\$43K	
Flood Redevelopment			\$32K	

Fundraising

Initiatives	Description	Volunteers	Comments	Timeline
Holiday Campaign	Funds raised for projects: SWS, HEED, MGPO		Need further follow up to make another push for the campaign since we did not meet our targets.	
Potential partnership with Pakistan Development Fund	This is a student group started at University of Toronto and expanding to other colleges. They have raised funds around flood related projects but their intent is to be broader than that. They are looking at ADP as a potential partner to direct these funds to initiatives in Pakistan.	Usman in contact with Arsalan Samdani of PDF	They are very interested in participating with ADP and contributing towards coming projects. The funds coming in would tie in with their schedule of fundraiser events more so and not so much with ADP needs.	

Other Initiatives

Initiatives	Description	Volunteers	Updates	Expected Completion Date
ADP Pakistan Registration	To locally register ADP as a non-profit within Pakistan. This will smoothen the fundraising process as well as open up other opportunities in Pakistan	Mubarik Imam	Moved to a new lawyer. Will try to register as "Association for Development" or "ADP". Should have an update next month.	NA
Flood Redevelopment	To assign volunteers to DD non-profits and organizations involved with flood relief/ redevelopment to help with: i) Recommending organizations involved in immediate flood relief; ii) Setting up a flood redevelopment fund to support organizations that will be involved in long-term relief projects in flood affected areas	Waleed Saraf, Ahmad Shaikh, Nabeel Shakeel, Minhaj Patel, Naveed Ahmad Flood redevelopment sourcing team: Mehreen Siddiqi, Umbreen Tapal, Adeel Qaiser, Sabeen Shahid, Muhammad Bilal, Qaiser Mahmood	With ADP's funding of Rs. 425,000, NEEDS has installed 6 hand-pumps within the Charsadda District and is in the process of installing the remaining 6. Work should be complete by January, 2011. Flood redevelopment team to become active again in the new year. Team to have a call mid-Jan.,2011	Ongoing
Media Team	The media team has overall responsibility for dissemination and promotion of activities and information.	Lead: Nabeel Shakeel; Volunteers: Natalia Bokhari, Ayesha Shahid	January 2011 Dastak published. All recent project pages are complete. To Do's: Volunteer profiles	Ongoing
Volunteer Review	Group to review ADP's Volunteer Management Processes (recruiting, orientation, screening, training, staffing, feedback) with the aim of improving them	Naima Hasan; Mehreen Siddiqi; Tarim Wasim; Mubarik Imam	Naima to draft a document detailing processes related to volunteers. Team to discuss issues like Volunteer retention, feedback, recruitment, training and recognition	Ongoing
Annual Report	ADP to come up with its first Annual Report in Feb. 2010	Lead: Mehreen Siddiqi Team: Nabeel Shakeel; Naima Hasan (few volunteers to be added)	Come up with a table of contents. Figure out design/layout and content simultaneously. Nabeel to go through existing photographs - to be put on cover page and/or inside the report Add some volunteers to the team - distribute workload	Ongoing (to be completed by end Feb. 2011)