PROJECT PROPOSAL FORM

At ADP, we are constantly looking for deserving development projects to fund. Please fill out this Project Proposal Form to the best of your knowledge, and an ADP representative will get in touch with you soon. Project budgets up to $10,000 may be considered for funding for larger, high-impact projects.

Fields marked with * are mandatory. Your application will not be considered if any of these fields is not completed.

1. YOUR INFORMATION	
*Name	Qaisar Abbas
*Telephone	+92-332-4107119
E-mail	qabbas@engro.com
Position/Relation to Project:	Project Coordinator
How did you learn about ADP?	Internet / Peer

2. ORGANIZATION INFORMATION	
Individuals that are not affiliated with any NGO, applying for funding skip to 3	
*Name	**Sahara Welfare Society**
*Registration Act	Sahara Welfare Society registered with the Social Welfare Dept. Govt. of Sindh, under the Voluntary Welfare Agencies Ordinance 1981.
*Telephone	+92-723-641001 Ext. 3214
E-mail	qabbas@engro.com, uakhan@engro.com
Website	www.geocities.com/sahara.welfaresociety/
*Address	Jing Colony Near Engro Chemical Pakistan Limited, Taluka Daharki District Ghotki Sindh Pakistan
Area of Expertise (if applicable)	- Education (Formal, Non Formal and Adult Education) - Health - Poverty Alleviation cum Income Generation - Human Resource Development (Teachers Training)
*Organization Background: Briefly describe when it was formed, mission statement / nature of work, geographical served, target populations, etc.	**Organization's History:** Sahara Welfare Society is a non-profit, non-government, welfare and development organization that has been working in Daharki and surrounding areas of District Ghotki since 1988. The society has been registered with the Social Welfare Dept. Govt. of Sindh, under the Voluntary Welfare Agencies Ordinance 1981. **Organization's Mission and Goals:** The specific purpose of Sahara is to empower underprivileged people in District Ghotki Sindh through: "assisting the process of social development by promoting gender awareness and sensitivity as well as narrowing gender gaps in health, education and economic opportunities"

Programs and Activities:
Sahara is currently involved with four programmes.
- ➢ Education
- ➢ Health
- ➢ Poverty Alleviation cum Income Generation
- ➢ Human Resource Development

1- Education:

Sahara has been actively involved to promote primary education for all. It gives a strong emphasis in girl education with the aim of empowering the girl child through education. Sahara has set up 12 community primary schools and adopted 13 government primary schools. There are four thousand students enrolled in these schools. The aim of these schools is to remove all impediments from the student's path and provide quality education to the students from socio-economically deprived families totally free of cost. These schools are helping the students from rural backward to lead a purposeful life and become useful citizens of Pakistan.

2- Health:

Sahara's health programme is designed to provide access to henceforth-disadvantaged segment of the society to essential health service, particularly the poor living in the rural areas of District Ghotki. It is a service delivery project aimed at providing primary health care service to four thousand patients per year. Sahara Clinic offers wide ranging curative and preventive health and referral services, provision of free medicine and health education.

3- Poverty Alleviation cum Income Generation:

The project designed to empower girls from disadvantaged communities aims at imparting income-generating skills. This project is providing opportunities to young girls and women to become self-sufficient by getting vocational training in tailoring and embroidery.
Sahara Art & Craft Centre has been established in 2003. Four teachers are currently working for the facilitation of students' art and craft centre. It offers courses in stitching-cutting, hand-embroidery and machine-embroidery. Two thousand people are directly benefiting from this centre. By increasing in the disposable income of these women will lead to the general improvement in the living standards of the entire family, better education for the children, demonstrating the rippling effect of the development.

4- Teachers Training Centre:

Keeping in view the importance of trained human resource for sustainable development, Sahara has kept professional development courses as its priority programme area. It is striving to provide quality training, as core supportive activity to its own staff under in-house and capacity building since 2001. Sahara has conducted different pedagogical and subjects based capacity building courses for the government school teachers and community school teachers. Sahara has trained more than two thousand four hundred teachers so far.

*List of Officers/ Board of Directors	**Board of Directors:** **Name** **Designation** Mr. Umer Ali Khan President Mr. Hammad Massod Vice President Mr. Syed Riaz Hussain Shah General Secretary Mr. Waqas Habib Joint Secretary Mr. Shafiq ur Rehman Treasurer Mr. <u>Mirza M. Jawaz Baig</u> PR Secretary It is certified that there is no relationship between the office bearers of the society. **Members:** Mr. Syed Shahzad Nabi Mrs. Shahida Inam Mrs. Hina Tajik Dr. Naureen Vicent Mr. Aimenudin Khan Mr. Irfan Hussain Mr. Usman Ejaz Mr. Ali Shalwani Mr. Qaisar Abbas
No. of paid staff	Details of paid staff of different projects are given below <table><tr><th>Management Admin</th><th>Education</th><th>Vocational Education</th><th>Health</th><th>Teachers Training</th><th>Total</th></tr><tr><td>8</td><td>61</td><td>4</td><td>5</td><td>7</td><td>85</td></tr></table>
No. of Volunteers	**15 ~ 20**
*Revenues for past year	PKR **14.8** Millions for year 2008

*List of major funding Sources	• Annually and monthly donation from Board of Directors & Members • Fundraising through different annual programme e.g. Food & Fun Fair, Annual Sports Weekend • Funding from donors e.g. Engro Chemical Pakistan Limited, USAID Pakistan, International Youth Foundation

*Relevant Previous Experience (describe why your organization has the requisite skills and experience to implement the proposed project)	**Organizational Work Experiences:** Sahara has successfully completed different projects so far and others are in different stages of execution with National and International organizations. Some of the projects names with partner organizations are given below: ➢ District Innovation Programme with the USAID, NRSP and RSPN partnership

A s s o c i a t i o n   f o r   t h e   D e v e l o p m e n t   o f   P a k i s t a n

	> Adult Literacy Programme in Kacha Area with the partnership of National Commission for Human Development > Art & Craft Centre for female with International Youth Foundation and RSPN partnership. > School Adoption Programme with the partnership of Ali Institute of Education > Kacha Schools Programme with the partnership of Ali Institute of Education

3. PROJECT PROPOSAL

*Project Title	**"Setup of a Computer Lab in Noor Lakhan School of Katcha Area"**
*Project Location	Government Elementary School Noor Lakhan, Village Noor Lakhan, Union Council Bhagu Droo, Taluka Ghotki, District Ghotki Sindh Pakistan
*Funding Amount requested	**PKR 800, 000/=**
*Detailed itemized budget supporting the amount above	(table below)

Sr. #	Item Name	Qty.	Specifications	Unit Cost	Total
1	Construction of a Room with Veranda (Civil Work)	01	20x15 sqft Room 20x5 sqft Veranda	460,000	460,000
2	Electrification / Finishing of Room	01	Electric wiring, Painting, Ceiling, etc	30,000	30,000
2	Computers	15	Branded (2nd hand) P-IV/ III, 15" color monitor, RAM-512MB, 80GB- HDD	8,000	150,000
3	Air Conditioner	01	2-tons	25,000	25,000
4	UPS	02	2-KVA	30,000	60,000
5	Installation Charges	-	-	20,000	20,000
6	Computer Chairs	30	Simple Revolving	2,000	60,000
7	Computer Station	15	Wooden station fixed with walls	2,500	37,500
8	White board	1	For lecture delivery	1,500	1,500
9	Teacher Salary	1	One year contract	8,000	96,000
Total Expenditure of Project					**940,000**
Amount Requested from ADP					**800,000**
Amount Born by Sahara					**140,000**

Deadline for Funding	**1st December 2009**
*Project Description Describe the need, target population, scope of work, goals, and monitoring plan	**roposed Project:** Sahara 's objective is to promote quality and effective education among needy through sponsoring projects which have a long term potential for sustainability through its results. The complete proposed project is to impart computer literacy to the children who are currently enrolled in Noor Lakhan School Kacha area. Sahara plans to achieve this by starting one computer lab at this elementary school. The long term goal is to spread computer literacy among

the students of this school. *This grant proposal however emphasizes on establishment of one computer labs as the initial step towards computer literacy*. Sahara is keen on establishing the same and also take a further step by helping in offering various courses in the lab and monitoring the students' progress. Basic computer literacy is one skill that this lab will add to their resume that will put them ahead in the race when striving for jobs. As part of the current proposal Sahara is seeking funds for providing basic computer literacy.

Needs, Problems and Opportunities to be Addressed:

Sahara recognizes that computer education is playing a key role in every field of life. With education in cities laying emphasis on computer education and literacy, but the educational institutions in remote villages and towns that are legged behind. The percentage of schools in rural area having computers is very much lower. Sahara has identified that students of this school currently have no means to access computers.

The job requirement extended to working with computer apart from paper work. This includes emailing, scanning, printing, word processing and many more. Unfortunately in rural areas there is no computer education opportunity available. If we provide computer education to the students of this school, this would enable them to stand on their own feet and will boost their confidence. The underprivileged stand very behind in today's world and the gap needs to be filled.

Challenges:

The project does face some challenges which Sahara plans to address through proper planning, execution and monitoring. The challenges in setting up a computer lab in educational institution are use of computer as a pedagogical tool and evaluation of students' learning. For this Sahara will work with its partner. Sahara has identified Ali Institute of Education as the local partner. Ali Institute of Education is a well known teachers training institute and already assisting in different areas.

Target Population/Geographical Community Served:

Currently the students' enrollment in Noor Lakhan School is 250. Sahara will setup one computer lab which will be used by 150 students of grade 2 to grade 8.

Noor Lakhan School was started in 2003 in Noor Lakhan village Kacha area. This school was started with 100 students in the classrooms which had been built with hash and brushes. Two classrooms with veranda and two toilets were constructed with the funding of USAID in 2004. Elementary block of the school having four rooms with veranda was constructed with the funding of Engro Chemical Pakistan Limited in 2007.

Benefit/Community Advancement Explanation:

Going Beyond basic Intent: Considering the fact that in a small village in interior Sindh, Pakistan, it probably doesn't make much difference to an

individual's life but when one **intends** to improve life of the poor and the unfortunate, one thinks of enabling education. At Sahara, sticking to our philosophy, this project will serve the purpose by going a little beyond this intent by providing means to acquire computer knowledge.

The computer lab will be launching pad for imparting computer literacy. Improvement in learning methods and gaining knowledge, extending communication using the power of internet will be indirect benefit out of this project.

RESPONSIBILITIES

Sahara Welfare Society:
- Providing quotations and proposal for construction & equipments for the lab
- Review all quotations and proposals for the computer labs setup
- Lab maintenance, work closely with Ali Institute of Education to setup the lab and audits work closely to ensure proper functioning of the computer lab.

Ali Institute of Education:
- Providing feedback to Sahara on the progress of work
- Comments and suggestions regarding improvements in the program
- Making sure that lab instructor and the lab equipments are functioning properly

Long-term funding resources for the project:

For the computer lab setup, long term recurring cost of the project will be lab maintenance and providing internet facility. Occasionally it may involve computer repair and replacement. Some of the board members work in fortune companies and these companies has generous funding programs for the employee initiated charities.

Sahara will increase the awareness of the project in Pakistan and the condition of underprivileged children/youth in rural area of Sindh through our fundraising events. Periodic presentations and email newsletter are the means of creating awareness.

PROJECT TASKS:

In order to plan this project we need to figure out the tasks that give the clear picture before going into minute details. The following list provides basic tasks that need to be accomplished.

- Construction of infrastructure for computer lab
- Purchase & setup of equipment in the lab
- Plan batches as per the gradewise– upto 8th grade.
- Plan course work for each group
- Plan schedule, class timings, and assignments system

	➢ Help all the students who have completed 10th grade to prepare for certificate exams in computer education **EVALUATION:** Sahara will use multiple ways to evaluate the project: • Sahara will collect individual feedback from the students by directly working with the students. • Sahara's partner Ali Institute of Education will perform audits to evaluate the functioning of the lab. Sahara will review the report submitted by Ali Institute of Education. • One of the board members will also visit lab tri-monthly basis for the purpose of project monitoring. Sahara will also set up an evaluation committee at random times for evaluating the working of the computer lab. Regular Photos, videos will be uploaded and submitted as part of evaluation. • Sahara will perform a third party audit from ADP for effectiveness and sustainability of this project

4. REFERENCES	
Please give as a reference at least two individuals at development organizations that you are currently working with or have worked with in the past. References of relatives or colleagues are not appropriate.	
*Name	Dr. Amir Said
*Organization	Ali Institute of Education, Lahore Pakistan
*Position	Director
*Telephone	009242-5882913, 5885065
E-mail	amir.said@aie.edu.pk
*Name	Mr. Liaqat Ali
*Organization	United Bank Limited
*Position	Bank Manager UBL Jing Branch
*Telephone	0723-642312
E-mail	hyd.bm0482@ubl.com.pk
Name	Mr. Suhail Akhtar
Organization	Ali Institute of Education, Lahore Pakistan
Position	Senior Education Sector
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5. TERMS AND CONDITIONS

By submitting this proposal, you agree that you and your organization fully satisfy the following terms to receive funding from ADP:

1. No religious mission or agenda, no sponsorship of religious projects of any kind, and no commitment to exclusively helping members of a particular religious background.

2. No institutional affiliation with any political parties.

3. No ethnic affiliation or commitment to only helping members of a particular ethnic group.

4. The organization and its officers have never engaged in any illegal activity or in teaching, propagating or supporting, either directly or indirectly, acts of violence or terrorism.